



# The Renaissance Charter School 2

60-02 Maspeth Avenue, Maspeth, NY 11378  
www.renaissancecharter.org  
info@rencharter2.org • 917-242-3505

## BOARD OF TRUSTEES

Monte Joffe, Ed.D.  
*Chairperson*  
John Harrison York  
*Vice Chairperson*  
Liz Perez  
*Secretary*  
Chester Hicks  
Rachel Mandel  
Conor McCoy  
Victor Motta

January 6, 2021 at  
5:00 PM

The Renaissance Charter School 2

Meeting of the Board of Trustees

## Agenda

1. Meeting Convened
2. Chairperson's Welcome - 2 mins
3. Roll Call - 1 min
4. Approval of December Meeting Minutes - 5 mins
5. School Management Team Report - 30 mins
  - a. Reopening update
  - b. Mid-Year Financial Report
6. New Business
7. Public Speaking
8. Adjournment of Public Session

# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372  
www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

## Charter School 2

### BOARD OF TRUSTEES

Monte Joffee  
*Chairperson*  
John Harrison York  
*Vice Chairperson*  
Liz Perez  
*Secretary*  
Chester Hicks  
Rachel Mandel  
Conor McCoy  
Victor Motta

January 6, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at 5:02 p.m.

1. Meeting convened
2. Chairperson's Welcome - 2 minutes
3. Roll Call - 1 minute
  - a. Board Members Present: Monte Joffee, John Harrison York, Liz Perez, Chester Hicks, Rachel Mandel, Victor Motta
  - b. Board Members Absent: Conor McCoy
  - c. Others Present: Stacey Gauthier, Flo Evans, Jessica Kim, Omar Rafael-Davila, Daniel Fanelli, Everett Boyd
4. Approval of December meeting minutes - 5 minutes
5. School Management Team Report - 30 minutes
  - a. Reopening Update (Everett Boyd):
    - i. Scheduled to reopen on January 19. Everett sent communication to family, staff, and the Board of Trustees before winter holiday about issues with keeping school open after the Thanksgiving holiday, i.e., positive cases that necessitated closure before the Winter Recess. One classroom had to quarantine for 14 days, and then a second case occurred and the school followed guidelines and closed.
    - ii. Reopening depends on metrics and where things stand over the next few weeks. Sent notification to families and staff yesterday about opening being dependent on several factors, including NYC positivity rates and more particularly, positivity rates within the school.

- iii. One thing that the school is working on is distributing consent forms to families so that they can consent to be tested. We've relied on self-reporting, and families have been very good about that, but we need to move forward with distributing forms starting tomorrow. Question about whether TRCS2 is doing on-site testing. If there is no on-site testing, consent is not needed. One school is paying \$50 per test plus a qualified person to administer the test.
- iv. Update on DOH - now quarantine is 10-day. Still mandated to report any positive case; DOH won't necessarily investigate unless the school rate is spiking. Discussion of what is needed to meet 20%. School decided to continue testing voluntarily. School staff members told they could volunteer, lab would release results directly to school but no positive cases have come of that yet. We need to start thinking about how we would adapt that with the students. DOE says that someone qualified must swab. Concern about possible litigiousness over swabbing by school personnel; it should be done by someone who has the certification.
- v. Discussion of lawsuit by TRCS1 and six other charters suing DOE and City stating that they are violating health and safety regulations by not providing free testing to charter schools.
- vi. Caveat: testing in schools needs an element of randomness so it's not the same people being tested all of the time.
- vii. Charter schools in private space (Ren2) are subject to different procedures than charters in district space (Ren1).
- viii. Question about time spent getting tested--can take up to three hours. We haven't faced this issue yet. Can become burdensome on a school. This is why the 20% should be more than just staff.

b. Mid-Year Financial Report (Daniel Fanelli):

- i. Executive Leadership team (Dan and Denise) spent time over the summer creating a number of different budget scenarios based on the number of students. Currently we have 138 (86%). Below 100 would not be good no matter the scenario. SED's comments were that we wanted to maintain an enrollment above 85%. We are still in good financial standing in terms of tracking the fiscal year projections for that number of students; no major deficits.
- ii. The various funding we were able to secure in advance allowed for the purchase of PPD and air purifiers and other unexpected costs that arose out of the COVID-19 pandemic.
- iii. Our maximum enrollment being 162, we are still currently under enrolled. We need to focus more on recruitment. Ren1 currently has 2400 applicants and can encourage families who don't come in through the lottery to apply to Ren2.
- iv. On January 11, the Governor is going to begin the process of announcing his budget. There could be significant cuts to school funding.

6. New Business - none

7. Public Speaking

8. Adjournment of Public Session 5:44 p.m.

**TRCS2 Board of Trustees**

**February 3, 2021, Meeting Agenda – 5:00 p.m.**

1. Meeting Convened
2. Chairperson's Welcome - 2 mins
3. Roll Call - 1 min
4. Approval of January Meeting Minutes - 5 mins
5. SMT Report - 15 mins
6. Principal Review Planning - 10 mins
7. Board Members' New Business
8. Public Speaking
9. Adjournment of Public Session

The

# Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

Charter School 2

## BOARD OF TRUSTEES

Monte Joffe  
*Chairperson*  
John Harrison York  
*Vice Chairperson*  
Liz Perez  
*Secretary*  
Chester Hicks  
Rachel Mandel  
Conor McCoy  
Victor Motta

**Draft**

[February 3, 2021]

The Renaissance Charter School 2

Meeting of the Board of Trustees

1. Meeting convened at 5:11 p.m.
2. Chairperson's Welcome - 2 mins
3. Roll Call - 1 min

Members Present: Monte Joffe, John Harrison York, Liz Perez, Chester Hicks, Victor Motta

Members Absent: Rachel Mandel, Conor McCoy

Non-members Present: Everett Boyd, Daniel Fanelli, Stacey Gauthier, Flo Evans, Ron S.

4. Approval of January Meeting Minutes - 5 mins

Approved by acclamation

5. SMT Report - 15 mins Presented by Everett Boyd and Flo Evans

- a. Enrollment update: 141 students.
- b. Recruitment: 122 applications on file as of today: 95 K, 18 1st, 9 2nd. Have held virtual open houses and have scheduled another for this weekend. Lottery is scheduled for April 12.
- c. Testing: how to meet the 20% requirement of the yellow zone. Instituted mandatory policy for staff and students. Random testing, inform them a week in advance, 100% compliance so far. Staff has a choice of self-testing onsite or using an independent provider.
- d. One class is on remote learning this week because of a positive test, will be returning on Monday, 2/8.
- e. Martin Luther is fully remote and has been for the past two weeks.
- f. May be new guidance about pods and closure changes.
- g. Ren1 lawsuit filed re: testing with other charters--believe there may be a favorable outcome.

## 6. Principal Review Planning - 10 mins

1. Important function of board is to review the principal
2. Suggested focus be pandemic response
3. Stacey: started having conversations months ago about metrics for review. Important to have a school leader be part of the discussion. Dan, Everett, and Stacey have looked at the SED performance framework to see what is applicable. e.g., testing.
4. First year school has several important inputs
  - a. Has the principal set up a leadership team that sets the school up for success?
  - b. Fiscal management
  - c. Parent happiness
  - d. Staff retention
  - e. Etc.
5. Has been a continual partnership going both ways. Feel confident that the school is going in the right direction and is already successful. Ren2 gaining enrollment, a testament to the work we are doing.
6. Will be submitting something for review to the board.

## 7. New Business

Everett: First meeting of Parent Association next Tuesday 2/9. Responses are good so far. Coordinator of Special Populations, Lisa Liropolous is going to attend the meeting as a consultant--she was PA President at Ren1 and will help guide Ren2 through the beginning of the process.

Stacey: Now is Albany budget season. Important that we make the new elected officials aware of what charter schools are. Working with our advocate to get a meeting with Donovan Richards, Queens Borough President. Received positive feedback about Students First visit to Catalina Cruz, she mentioned Renaissance positively. Stacey reached out to the Superintendent of District 30, who linked her up to Superintendent of District 24. There will be Zoom elected official meetings with Districts 24 and 30. Governor's proposal: doesn't want to reimburse for rentals. We don't think there will be a risk to our funding, but there are still some concerns. State will be reliant on supplemental federal funds.

Monte: question about relationship with Lester Young. We think we have a good relationship with the Regents in general. Regent Chin has been a strong supporter.

Stacey: we will be applying for two more large federal grants via the consortium with whom we are working on the mental health grant. One is a literacy grant; we think we have a compelling plan for staffing and training. Another is an arts grant, which would bring art therapy to schools.

## 8. Public Speaking

9. Adjournment of Public Session: 5:42 p.m.

## **TRCS2 Board of Trustees**

### **March 3, 2021, Meeting Agenda – 5:00 p.m.**

1. Meeting Convened
2. Chairperson's Welcome - 2 mins
3. Roll Call - 1 min
4. Approval of February Meeting Minutes - 5 mins
5. Development Report - 10 mins
6. Review and Approval of School Safety Plan Addendum - 5 mins
7. School Management Team Report - 15 mins.
8. Board Members' New Business
9. Public Speaking
10. Adjournment of Public Session

# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

## Development Report to the Board of Trustees March 3, 2021

### 2020-2021 Grant Update

#### • Direct Appeals

- No direct public fundraising appeals have begun as yet.

#### • Pending and successful grant applications:

- NYSED CSP 2019-2020 expense report and subsequent amendments were approved, and the 2019-2020 final budget report was submitted in August, 2020.
- Walton Family Foundation Start Up Grant –\$325,000 in start-up funding. The budget was submitted is to cover smart boards, a green-house for the roof-top and science lab materials. However, as they are a foundation, they have much less stringent rules surrounding their budgets, and if we determine an amendment is needed it is a much simpler process. All expenses must be complete and the final budget report submitted by July 31, 2022.
- PENDING: Primary Project – A 3-year \$15,000 grant that helps a school develop a school readiness program for K-3<sup>rd</sup> graders. It provides funding to hire a “child associate” to implement a developmentally appropriate, play-based intervention for children identified as experiencing mild social and school adjustment difficulties. It was originally submitted for 2020, but in discussions with The Children’s Institute we decided to withhold the application for a year. I have let them know we intend to apply again for 2021-22, and am awaiting their response.
- PENDING: E-Rate Funding – Jessica Kim is working with E-Rate Central to get TRCS 2’s first applications sent, for internet reimbursement and any category 2 resources identified.

### In-Kind Grants

NYC Charter School Consortium Mental Health Grants – Four five-year federal grants have been bundled together for our charter consortium to provide mental health and substance abuse counseling services to our students, and school culture transformation services to aid in in-school violence prevention and healthy and happy students. Wildcat, New Dawn and Renaissance (2 schools each) make up the consortium, and Wildcat is the lead on 3 of the grants—making them in-kind donations for Renaissance.

- Mental Health Demonstration Grant is providing 2 Mental Health Therapists a MH grad school intern and 2 practicum students for direct service to students. TRCS 2 is using the practicum students this semester, and TRCS has the use of both MH counselors and the intern for the time being. Next year we will get 2 interns, and will be working together for the best use of the therapists’ time.

*“Developing Leaders for the Renaissance of New York”*



- The counselors, including our social worker, have been presenting parent workshops throughout this year, and have developed a [Mental Health resource website](#), to which TRCS 2 families have been invited.
- School Climate Transformation Grant supports one of the MH Therapists as a Substance Abuse Counselor in addition to his MH counseling. It also provides the services of Kickboard, a school culture transformation service, that provides coaching and PD for whole-school adoption of elements of PBIS, Restorative Justice, Trauma-Informed and Anti-Bias/Anti-Racism, that will become the foundational supports of our school culture. A steering team is in place and in workshops with Kickboard, developing that approach, with the help of our CSG team.
- STOP-Threat Assessment and Training grants – are working as a training vehicles for school building emergency response teams, and to provide staff training in school-violence prevention and youth mental health first aid. It also gives a stipend for a PBIS coach to each of the consortium schools.

### **Friends of Renaissance**

The focus of the Friends of Renaissance board since last spring has been to support TRCS 2, by revising the incorporation papers to include the 2<sup>nd</sup> and all future Renaissance Charter Schools in our support. We have engaged with our insurers to make sure we are covered by D & O insurance and will be supporting TRCS 2 in the lease structure, known to you from other reports. In order to be prepared to perform this increased fiscal responsibility we have:

Fundraising for TRCS 2 through Friends Of events and campaigns will be an additional focus going forward. Expanding the FOR board will become another priority this year, again, as we develop our marketing materials.

### **Other**

Renaissance's political advocacy efforts continue to be the most successful way of bringing money to the school. We will continue to work with the NYC Charter Center and Coalition for Independent Charter Schools (C3S) in the continuing fight to get our funding formula restored. C3S schools agreed to hire Patrick Jenkins & Associates to more directly advocate for the special needs of independent charters, as well as our continuing work for conversion charter school relief.

In addition, Jessica, Everett and I have begun discussions about approaching our city council representatives to be ready to submit an application for next year's discretionary funding.

*Respectfully submitted,*

*Rebekah Oakes, Chief Development Officer*

## **CONTINUATION OF OPERATIONS**

The Renaissance Charter School 2 has developed a continuation of operations plan in the event of a public health emergency involving communicable disease.

### **ESSENTIAL POSITIONS AND TITLES**

In the event of a public health emergency that results in the governor-ordered, temporary closure of NYC Schools, all non-essential personnel of The Renaissance Charter School 2 (TRCS 2) shall work remotely. This includes all members of the School Management Team, teaching staff, and office staff.

Essential personnel are defined as personnel who are required to be physically on-site in order to perform their jobs. This includes our kitchen and custodial staff. The custodial staff are not TRCS 2 employees and will follow the guidelines of the NYS Department of Health.

<b>Required Position</b>	<b>Name</b>	<b>Agency</b>	<b>Contact Information</b>
<b>Custodial Engineer</b>	Carlos Flores	Martin Luther School	(718) 894-4000 x140

TRCS 2 will continue to take into consideration the guidance from the NYS Education Department, NYS Department of Health, NYC Department of Education, and the NYC Department of Health as to access to our physical building. For example, if TRCS 2 is located within a geographic zone that has allowed access to public schools, and/or in-person learning with social distancing and PPE protection, the TRCS 2 Board of Trustees and School Management Team will abide by our posted Re-Opening Plan Metrics, and will determine which staff members will be allowed access and which staff members will be working remotely.

### **TELECOMMUTING PROTOCOLS**

TRCS 2 will support non-essential employees' tele-commuting by facilitating or requesting the procurement, distribution, downloading and installation of any needed devices or technology, including software, data, office laptops or desk-top computers, to all employees working from home.

An attempt will be made, when employees are allowed back to work, to stagger work shifts, to the extent practicable for the successful running of our school, in order to reduce overcrowding on public transportation, and to ensure proper social-distancing in the school building.

### **PERSONAL PROTECTIVE EQUIPMENT (PPE)**

As soon as the public health emergency is announced, TRCS 2 will inventory any stored PPE, and procure enough PPE for essential employees, and consultants when necessary, based upon tasks and needs, sufficient to provide at least two pieces of each type of PPE to each essential employee during any given work shift over at least six months.

PPE will be stored in the main office and other designated areas at TRCS 2 when it is deemed safe by NYS DOH and NYC DOH to discontinue the daily use of the equipment. Personnel named below will be apprised of the location of the stored equipment:

Required Position	Name	Agency	Contact Information
<b>Principal Director of Teaching &amp; Learning Director of Operations Health Coordinator</b>	Everett Boyd	TRCS 2	(917) 841-3849
	Flo Evans		(917) 232-7850
	Jessica Kim		(917) 331-8266
	Omar Rafael		(917) 266-7446
<b>Executive Director Director of Operations</b>	Jim Regan	Martin Luther School	(718) 894-4000 x124
	Gary Fredericksen		(718) 894-4000 x126

PPE will be made accessible to all essential and non-essential personnel that are authorized to work from the building, and TRCS 2 will follow the guidance of the CDC and the NYC and NYS DOH regarding what PPE to issue to in-building employees, and training will be given to all employees on how it should be used.

## **PREVENTING THE SPREAD OF DISEASE**

TRCS 2 has developed protocols in the event an employee, contractor or student is exposed to a known case of the disease, exhibits symptoms of the disease, or tests positive for the disease to prevent the spread or contraction in the workplace. The protocols are in line with all existing federal, state, or local law, regarding sick leave or health information privacy, as outlined in our TRCS Employee Policy Handbook.

The guidance from state and local Department of Health are constantly updated in response to a pandemic. Our authorizing agencies include Department of Health links and resources on their websites. TRCS 2 will update our protocols and plans when relevant and applicable, referencing guidance from

- NYS ED, by referring to the NYS ED Health and Safety links at <http://www.nysed.gov/re-opening-schools/health-and-safety>;

- NYSED, by referring to the NYSED Coronavirus Guidance for PreK-12 Schools at <http://www.nysed.gov/coronavirus/guidance-p-12-schools>
- NYC DOHMH Covid-19 Business and Facilities Guidance at <https://www1.nyc.gov/site/doh/covid/covid-19-businesses-and-facilities.page>

TRCS 2 emphasizes four key safety measures for students and staff:

- Maintaining a distance of at least 6 feet from other adults, and from students when feasible;
- Washing and sanitizing hands regularly;
- Wearing a face covering; and
- Staying home when sick or after being in close contact with a person with a serious illness, or exposure to the illness creating the current pandemic.

Physical distancing guidelines and mandatory use of face coverings will be enforced for all individuals while on school property. [A face covering](#) is any well-secured cloth or disposable mask that covers a person's nose and mouth. A face covering with an exhalation valve or vent cannot be used on school property as exhalation valves allow unfiltered exhaled air to escape to others. Face shields are not appropriate substitutes for face coverings.

In addition, we will follow all guidelines regarding testing for disease in and outside of school, and contact tracing and reporting of active cases, as outlined by the NYC Department of Health. TRCS 2 will agree to

- Student and Staff [Daily Health Screenings](#) before entering the building;
- Random testing for infectious disease as mandated by NYC DOH and NYC DOE;
- Contact tracing and current quarantine guidelines in coordination with the NYC DOH, as outlined in the [PK-12 COVID-19 Toolkit](#), or other updated document; and
- Managing student drop-off and pick-up outside the school building to minimize external visitors. We may mandate that no non-essential personnel enter the building, according to guidance from the NYC DOE and NYC DOH.

### **Instituting Hybrid Learning to Facilitate Social Distancing:**

TRCS 2's Board of Trustees will determine the safety and efficacy of opening the school building in relation to the metrics stated in the "[TRCS 2 Reopening Plan](#)" developed during the COVID-19 pandemic. Remote synchronous and asynchronous learning, will be available to all students, following the NYS executive orders regarding education during a pandemic. When and if hybrid learning (remote and in-person learning) is deemed safe, we will follow these and other protocols as they are developed by the NYC DOE, NYSED, and the state and local health departments.

At TRCS 2, to facilitate social distancing, no more than 10 students can be taught in a classroom at any given time. To minimize contacts, students will be separated into 'Pods', with each Pod

remaining together all day. Students in each grade pod will attend on an alternating 5 day schedule. With 6 classrooms available to support on-site learning, the number of students who can be provided in-person learning is 60 students. In the event that TRCS 2's classroom availability is insufficient to accommodate all of the students who request in-person instruction and/or TRCS 2 does not have a sufficient number of in-school instructional staff, the number of students who can participate in in-person learning will be reduced.

TRCS 2, in coordination with the Martin Luther School, will implement enhanced cleaning and disinfection of surfaces to ensure the health and safety of staff and students, including:

- Providing adequate cleaning and disinfection supplies or plan to procure those supplies.
- Requiring deep cleanings to be completed on a nightly basis, including with the use of electrostatic sprayers.
- Improving HVAC and air filtration systems.
- Keeping windows and interior doors open to ensure proper ventilation.
- Setting-up enhanced cleaning in classrooms, bathrooms, and for high touch areas such as doorknobs and shared equipment such as laptops.
- Providing teachers with cleaning supplies for classrooms.

TRCS 2 will redesign building movement protocols to keep people in cohorts and allow for physical distancing consistently. TRCS 2 will, to the extent feasible:

- Redesign movement protocols within a building to minimize congestion;
- Designate one-way direction stairwells and single file routes

Signage may be provided to support appropriate movement protocols.

#### **Using Staff to Maintain a Healthy Environment**

With health and safety as a priority, it will be important to have staff dedicated to carry out enhanced health operations. TRCS 2 will use the Building Response Team structure to develop a school-based pandemic-related team; and will deploy adequate staff to support daily enhanced health protocols.

#### **In the Event of a Known Case:**

If a student or teacher is feeling sick, they are required to stay home and, if their symptoms are consistent with the pandemic-related illness, are asked to get tested. If a student begins experiencing symptoms in school, they will be isolated and monitored by a dedicated staff member until they are picked up by their family. Staff members who become symptomatic at school are asked to immediately leave the building.

Whether symptoms begin at home or in school, there will be a clear flow of information to facilitate fast action and prevent spread. A positive confirmed case will trigger an investigation by NYC Test + Trace and DOHMH to determine close contacts within the school. Schools will communicate to all families and students at school once a case is laboratory confirmed.

- Custodial staff will immediately and thoroughly disinfect the work area, common area surface and shared equipment; and
- The NYC DOH will be immediately notified.
- All personnel and families of students who were in direct contact with the infected person will be immediately contacted, under the guidance of the NYC DOH, or other agency department activated as the official Contact Tracing department.

In the event that there is a laboratory- confirmed case in a school, all students and teachers in that class are assumed close contacts and will be instructed to self-quarantine for the amount of time designated at the time, by the NYS and NYC DOH.

Additionally, the DOHMH and Test + Trace Corps will begin an investigation into the risk of exposure to the school community and work with TRCS 2 to issue clear guidance and decisions for next steps based on the outcome.

TRCS 2 will document precise hours and work locations, including off-site visits, for essential employees and contractors. The dedicated health-aide will proceed with the investigation, with the support and aid of the Principal and Building Response Team.

TRCS 2 will follow NYS Executive orders, and/or relevant and applicable guidelines pertaining to available leave for mandatory testing, treatment, isolation and quarantine.

The

# Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

Charter School 2

## BOARD OF TRUSTEES

Monte Joffe

*Chairperson*

John Harrison York

*Vice Chairperson*

Liz Perez

*Secretary*

Chester Hicks

Rachel Mandel

Conor McCoy

Victor Motta

February 3, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

1. Meeting convened at 5:11 p.m.
2. Chairperson's Welcome - 2 mins
3. Roll Call - 1 min
  - Members Present: Monte Joffe, John Harrison York, Liz Perez, Chester Hicks, Victor Motta
  - Members Absent: Rachel Mandel, Conor McCoy
  - Non-members Present: Everett Boyd, Daniel Fanelli, Stacey Gauthier, Flo Evans, Ron S.
4. Approval of January Meeting Minutes - 5 mins - Approved by acclamation
5. SMT Report - 15 mins Presented by Everett Boyd and Flo Evans
  - a. Enrollment update: 141 students.
  - b. Recruitment: 122 applications on file as of today: 95 K, 18 1st, 9 2nd. Have held virtual open houses and have scheduled another for this weekend. Lottery is scheduled for April 12.
  - c. Testing: how to meet the 20% requirement of the yellow zone. Instituted mandatory policy for staff and students. Random testing, inform them a week in advance, 100% compliance so far. Staff has a choice of self-testing onsite or using an independent provider.
  - d. One class is on remote learning this week because of a positive test, will be returning on Monday, 2/8.
  - e. Martin Luther is fully remote and has been for the past two weeks.
  - f. May be new guidance about pods and closure changes.
  - g. Ren1 lawsuit filed re: testing with other charters--believe there may be a favorable outcome.
6. Principal Review Planning - 10 mins - Important function of board is to review the principal
  - a. Suggested focus be pandemic response

- b. Stacey: started having conversations months ago about metrics for review. Important to have a school leader be part of the discussion. Dan, Everett, and Stacey have looked at the SED performance framework to see what is applicable. e.g., testing.
  - c. First year school has several important inputs
  - d. Has the principal set up a leadership team that sets the school up for success?
  - e. Fiscal management
  - f. Parent happiness
  - g. Staff retention, etc.
  - h. Has been a continual partnership going both ways. Feel confident that the school is going in the right direction and is already successful. Ren2 gaining enrollment, a testament to the work we are doing.
  - i. Will be submitting something for review to the board.
7. New Business
- a. Everett: First meeting of Parent Association next Tuesday 2/9. Responses are good so far. Coordinator of Special Populations, Lisa Liropolous is going to attend the meeting as a consultant--she was PA President at Ren1 and will help guide Ren2 through the beginning of the process.
  - b. Stacey: Now is Albany budget season. Important that we make the new elected officials aware of what charter schools are. Working with our advocate to get a meeting with Donovan Richards, Queens Borough President. Received positive feedback about Students First visit to Catalina Cruz, she mentioned Renaissance positively. Stacey reached out to the Superintendent of District 30, who linked her up to Superintendent of District 24. There will be Zoom elected official meetings with Districts 24 and 30.
  - c. Governor's proposal: doesn't want to reimburse for rentals. We don't think there will be a risk to our funding, but there are still some concerns. State will be reliant on supplemental federal funds.
  - d. Monte: question about relationship with Lester Young. We think we have a good relationship with the Regents in general. Regent Chin has been a strong supporter.
  - e. Stacey: we will be applying for two more large federal grants via the consortium with whom we are working on the mental health grant. One is a literacy grant; we think we have a compelling plan for staffing and training. Another is an arts grant, which would bring art therapy to schools.
8. Public Speaking
9. Adjournment of Public Session: 5:42 p.m.



## **TRCS 2 Board of Trustees**

**April 7, 2021, Meeting Agenda – 5:00 p.m.**

1. Meeting Convened
2. Chairperson's Welcome - 2 mins
3. Roll Call - 1 min
4. Approval of March Meeting Minutes - 5 mins
5. Approval of 990 Filing for 2020 Revenue- 5 mins
6. Update on TRCS 2 Construction for SY 2021-22 and 2022- 23- 10 mins
7. School Management Team Report - 15 mins.
8. SED Memo on Reporting Local Assessments - 5 mins.
9. Board Members' New Business
10. Public Speaking
11. Adjournment of Public Session

# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372  
www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

## Charter School 2

### BOARD OF TRUSTEES

Monte Joffee  
*Chairperson*  
John Harrison York  
*Vice Chairperson*  
Liz Perez  
*Secretary*  
Chester Hicks  
Rachel Mandel  
Conor McCoy  
Victor Motta

April 7, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at 5:07 p.m.

1. Meeting convened
2. Chairperson's Welcome - 2 mins
3. Roll Call - 1 min
  - a. Members Present: Monte Joffee, John Harrison York, Liz Perez, Chester Hicks, Victor Motta
  - b. Members Absent: Rachel Mandel, Conor McCoy
  - c. Non-Members Present: Everett Boyd, Stacey Gauthier, Daniel Fanelli, Flo Evans, Jessica Kim
4. Approval of March Meeting Minutes - 5 mins Approved
5. Approval of 990 Filing for 2020 Revenue- 5 mins **Tabled until next meeting**
6. Update on TRCS 2 Construction for SY 2021-22 and 2022- 23- 10 mins
  - a. Martin Luther - Site visit by Scott Barone and team a few weeks ago. Looked at library on second floor. Plan is to take the second floor, per the lease, and the library wing and convert the entire area into two classrooms and office space. Dan is talking to Barone and team about what that construction will look like. Construction will start at the end of the school year (after June 25) and will take 2-3 weeks. We are looking at how to outfit those classrooms with technology, etc. moving forward.
  - b. Photos from main site shared by Dan Fanelli. Barone is confident that they will create the entire “envelope” for the building over the next couple of months. After around three months, they will start the process of building out the classrooms. May have a “topping off” ceremony once the building is whole.
7. School Management Team Report - 15 mins.

- a. Everett: Next Parent Association meeting coming up tomorrow night (4/8).
  - b. Picture day will be in May for both hybrid and remote students - will be out in the open
  - c. Discussion of holiday breaks and erring on the side of caution
  - d. Following NYC Department of Health Guidelines to stay safe, recommend that people get tested and vaccinated. There have been changes in CDC recommendations that have not been adopted by the city and DOE (e.g.: no change in social distance guidelines yet)
  - e. Flo: Significant growth in reading levels. 80% growth in six classrooms. Majority of remote-only children have improved in reading and math
  - f. Have begun hiring for the new school year, two new hires made. Hiring committee consists of SMT, teachers, special education lead, and parents. Two more demos next week and several phone interviews this week. Actively trying to diversify staff.
  - g. Getting ready to administer NYSESLAT tests to ELL students, teachers are being trained.
  - h. Jessica: Last month 120 K applications, now have 165; virtual lottery on Monday at 4:30. Selected families can accept or decline on School Mint, we will also make calls.
  - i. We have hired a VISTA intern who will be a data specialist for both schools. The bulk of her work will be with Ren1. Will be setting up meeting with Ren2 team. She starts Monday.
8. SED Memo on Reporting Local Assessments - 5 mins.
- a. Everett shared a draft memo by David Frank that is open for public comment re: alternative assessments (e.g., NWEA, ANet, etc.) He will be presenting this at the PA meeting tomorrow night and invite parents to make comments.
9. Board Members' New Business - none
10. Public Speaking - none
11. Adjournment of Public Session 5:51 p.m.



**THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK**

---

CHARTER SCHOOL OFFICE  
EXECUTIVE DIRECTOR  
[charterschools@nysed.gov](mailto:charterschools@nysed.gov)

To: Board Chairs of Board of Regents-authorized Charter Schools  
School Leaders of Board of Regents-authorized Charter Schools

From: David M. Frank

Date: April 01, 2021

Subject: Reporting Local Assessment Outcomes to the New York State Education Department's Charter School Office (NYSED CSO)

---

To help charter schools demonstrate academic progress and growth, the NYSED CSO is implementing a local assessment plan to collect authorizer-approved local/interim assessment data from Board of Regents-authorized schools. All Board of Regents-authorized charter schools have a local assessment plan as part of its charter. Schools should refer to the local assessment plan in its charter, ensure the plan is being implemented with fidelity, or in consultation with the school's NYSED CSO liaison, seek a charter revision to amend/revise the plan by following the procedures set forth in [NYSED Charter School Revision Guidelines](#).

Local assessment administration and outcomes are considered in the following [NYSED Charter School Performance Framework](#) benchmarks:

- **Benchmark 1:** "NYSED may consider other assessment data submitted by the school as supplementary evidence for a school's performance."
- **Benchmark 2:** Assessment and Program Evaluation:
  - The school uses a system of formative, diagnostic, and summative assessments.
  - The school uses qualitative and quantitative data to inform instruction and improve student outcomes.
  - The school uses qualitative and quantitative data to evaluate the quality and effectiveness of the academic program and modifies the program accordingly for both individual students as well as subgroups.
  - The school uses multiple measures to assess student progress toward State learning standards.
- **Benchmark 10:** "The school has complied with...its charter."

Starting in the current, 2020-2021 academic year, Board of Regents-authorized charter schools shall administer the local assessment(s) in the school's charter and report local assessment outcomes as follows:

- **Subjects for Administration:** At least English Language Arts (ELA) and math
- **Grade Levels:** At least Grades 3-12
- **Uses:** The outcomes of such assessments should be used by the school to help inform academic intervention services and school-level improvement/turnaround initiatives and decision making.

These assessments may supplement but not supplant the use of any State assessments in authorizing decision making.

- **Schedule:** The school should administer such assessments pursuant to the assessment schedule set forth in the school's charter, but not less than once in the spring of 2021 (during the current academic year) and at least twice per academic year thereafter, once in the fall prior to November 1<sup>st</sup> and once in the spring prior to May 1<sup>st</sup>.
- **Reporting of results:** The school will report the school-level aggregate results of such interim and/or summative assessments to the NYSED CSO through the CSO Portal as described below, no later than one month after administration. Results shall be reported for all students and disaggregated by grade and subgroup (students with disabilities, English language learners, and economically disadvantaged students).

The link to the NYSED CSO Portal for reporting local assessment data is: [https://nysed-cso.smapply.io/prog/school\\_assessment\\_data](https://nysed-cso.smapply.io/prog/school_assessment_data). The portal will open later in the 2020-2021 academic year and further instructions on accessing the portal, as well as a notification when it opens, will be emailed to your school.

This memo does not mandate schools to administer the same local/interim assessment throughout the charter term. However, any change in a school's local assessment plan as set forth in the school's charter would constitute a revision, the process for which must be followed as indicated above.

Thank you for your collaboration on this important initiative to show the work and academic progress of students enrolled in Board of Regents-authorized charter schools.

## **TRCS2 Board of Trustees**

### **May 5, 2021, Meeting Agenda – 5:00 p.m.**

1. Meeting Convened
2. Chairperson's Welcome - 2 mins.
3. Roll Call - 1 min.
4. Approval of April Meeting Minutes - 5 mins.
5. Approval of 990 Filing for 2020 Revenue- 5 mins.
6. School Management Team Report - 15 mins.
7. Introduction of New Board of Trustee Applicant - 15 mins.
8. Board Members' New Business
9. Public Speaking
10. Adjournment of Public Session

# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

## Charter School 2

### BOARD OF TRUSTEES

Monte Joffee  
*Chairperson*  
John Harrison York  
*Vice Chairperson*  
Liz Perez  
*Secretary*  
Chester Hicks  
Rachel Mandel  
Conor McCoy  
Victor Motta

May 5, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at 5:05 p.m.

1. Meeting Convened
2. Chairperson's Welcome - 2 mins.
3. Roll Call - 1 min.
  - a. Members Present - Monte Joffee, Liz Perez, Victor Motta, John Harrison York, Chester Hicks
  - b. Members Absent - Rachel Mandel, Conor McCoy
  - c. Non-Members Present - Everett Boyd, Stacey Gauthier, Flo Evans, Jessica Kim, Daniel Fanelli, Nina Thureau, Leopolda Silvera
4. Approval of April Meeting Minutes - 5 mins. Approved.
5. Approval of 990 Filing for 2020 Revenue- 5 mins.
  - a. Raised at the last board meeting, were only able to review part of it.
  - b. Approved by Acclamation (5 for, 0 against, 0 absentions)
6. School Management Team Report - 15 mins.
  - a. Updates from Everett:
    - i. Rethinking organization for next year, based on events of this year. Lisa Liropolous,

*Developing Leaders for the Renaissance of New York*

Coordinator for Special Populations--we would like to change her position to Director of Special Populations for next year. She would become a member of the School Management Team. Flo Evans' title would change to Assistant Principal for next year. These would be finalized at the June or July board meeting.

- ii. Received funding for American Rescue Plan Act, Elementary and Secondary School Emergency Relief (ESSER) Fund, Coronavirus Response and Relief Supplemental Appropriations (CRRS. Total of a little more than \$400,000. 20% of that (roughly \$58K) to be appropriated toward learning loss--e.g., after school, extra support. This is still just a line on a budget statement, and we don't have the funds yet. We have an application process and accountability parameters to meet. Need to meet to discuss the application and the breadth of each category (what it can be spent on). We don't have guidance on this yet, but it is supposed to be coming soon. The learning loss funds are a one-time amount from the federal government.

b. Flo Evans:

- i. Agreement letters for current staff--meeting with them and reflecting on the year and our experiences. We believe we will have 100% staff retention. Hiring four new teachers: 1 gen ed., 2 special ed. 1 ELL.
- ii. Have reviewed standards and are on track to hit every standard for K and 1 by end of year.
- iii. Behavior initiative: Warm Fuzzy Jar for great choices. One class won this month and had a class pizza party. Next month: Ice Cream!
- iv. PA has organized an in-person picture day with both pods and remote students. Also working on teacher appreciation event.

c. Jessica Kim:

- i. 103 seats available for next school year. First and second grade are fully enrolled. We still need to fill three K seats; families have 1 week to respond.
- ii. Using School Mint for registration and applications. Registration started this morning at 9:00. 38 families have already started registering.
- iii. People are still able to apply and be added to our waiting list. K - around 40 on the waitlist. 1st - 27. 2nd - around 15.

7. Introduction of New Board of Trustee Applicant - 15 mins.

- a. Leopolda shared her goals as a potential board member, especially regarding parent communication. Discussed grant experience and her and her child's happiness at our school.
- b. Leopolda helped with vaccination of staff members and has been a great supporter of the school.

8. Principal Review - 10 minutes

a. Two-step process:

- i. Principal working with Stacey in partnership that is crucial to development of this school. Executive Director and Principal working on a narrative focusing on multiple facets of the school.
- ii. An Education Committee of the Board of Trustees is to look through the narrative and create a



- response.
- iii. Suggestion that Stacey and Everett start working in July and August, and the Board should review it at the September meeting.
  - iv. Stacey: since before the school opened, they have been meeting to discuss goals in a reflective model; already have a lot of the pieces in place. Will have something for review in September.

9. Board Members' New Business

10. Public Speaking - brief statement from Nina Thureau

11. Adjournment of Public Session 5:51 p.m.

# Leopolda Silvera, MPA

[LeopoldaSilvera@gmail.com](mailto:LeopoldaSilvera@gmail.com) \*\*\* (917) 202-6092

---

## PROFILE

Highly accomplished & versatile Healthcare Executive with 20 + years of Healthcare experience. A results oriented leader with a proven track record of enhancing operational efficiency. I cultivate patient and colleague relationships built on integrity, loyalty and trust by providing consistent exceptional high caliber service and outcomes. Talents include:

Project Coordination/ Project Management Expertise \* Strategic Planning Experience \* Strong Analytical Abilities/ Critical Thinking Skills \* Trend Analysis \* Team Leadership \* Business Operations

---

## EXPERTISE

**MANAGEMENT** – Motivational management style with the ability to empower employees and encourage professional growth and development. Visionary leader with the ability to project the overall mission and goals to motivate employees to get on board. Identifies, builds, develops and retains high performance teams. Well respected and admired as a manager and leader.

**FISCAL RESPONSIBILITY** – Proactively secures significant cost savings by eliminating inefficiencies and increasing productivity as well as revenue flow. Tracking of financial trends and fluctuations with comprehensive assessments of services rendered and ROI's. Budgeting of grants and allocations of funds for appropriate areas within each Grant awarded mission.

**BUSINESS OPERATIONS** – Maintained daily operations as manager including staff management roles and responsibility delegation. Review of services and allocation of items needed for smooth transition and continuity of care. Contingency planning for cross coverage in absence of other staff members and ensuring no lapse in efficiencies of operations.

**CUSTOMER SERVICE** – Excels at securing trust based on consistent integrity and reputation for exceeding customer service goals.

**CAREER DEVELOPMENT** – Continually involved in opportunities for personal growth in career, educational and developmental programs. As well as by participating in peer consulting seminars.

## PROFESSIONAL EXPERIENCE

Yael Halaas, MD, PLLC – Private Medical Office, NYC

Nov 2018 – Mar 2019

### Operational Management / Office Management

Multifunctional- Operational & Office Management providing personalized care in procedural and perioperative settings. Specializing in providing attentive care for patients undergoing elective procedures, including invasive and minimally invasive treatments. Committed to providing comprehensive assistance, primarily in clinical environments to ensure patient/ client satisfaction. Office management of daily operations, payroll, employee credentialing and Operating Room Surgery scheduling, as well as OR Staff scheduling for each procedure.

**New York City Health + Hospitals Corp.**  
**Elmhurst Hospital Center**

**New York**  
**1999 – Present**

**Coordinating Manager for the Global Health Institute**

1/2020 – Present

- Organized, structured and facilitated Mt. Sinai Antibody Testing Program at EHC by coordinating with Mt. Sinai, IT, Pathology & Administration to test approximately 1,000 staff members in less than 4 weeks.
  - Developed centralized intake algorithm of Mt. Sinai Antibody Testing Program with email, hotline for inquiries and appointment scheduling as well as data collection via website service interface.
  - Increased employee engagement and awareness of Mt. Sinai Testing Program through recruitment strategic planning implementation to increase participation from single digits to triple digits within 24 hours of outreach initiative.
  - Create & maintain tracking of comprehensive data results for our Mt. Sinai Antibody testing program.
  - Developed strategy for preliminary soft opening prior to all staff inclusive go live date to restructure any workflow inefficiencies.
- Coordination with Administration and DOH for daily reporting of antibody positive staff numbers.
- Developed tracking database for Convalescent Plasma Program of patients whom received treatment of donated plasma from NY Blood Center.
- Coordinating monthly Convalescent Plasma Drives at EHC in partnership with NY Blood Center resulting in collection of 400 plus units of plasma.
- Facilitating in project management and operational oversight on:
  - GATES Foundation Research Study: Multiple treatments with end points being reduced duration/severity of covid illness.
  - COVID Vaccine Confidence Group: Determine factors related to covid vaccine hesitancy & create work place trust/ confidence.
  - COVID Vaccine Distribution Group: Committee participation to assist logistics of covid vaccine distribution.
  - Saliva Study with Rockefeller University: Correlate saliva sample results to nasal swab results to determine accuracy of saliva sample.
  - Climate Change Discussion Group: Create a forum for change within our institution to help save our planet through personal actions and projects that bring awareness to global warming.
  - United Nations Global Health Educational Series: Project management for topics presented on Covid-19, Zika, Ebola, Climate Change and more.
- Participated in Table Top Exercise for COVID preparations at EHC.
- Coordinate and participate in projects, events and meetings including initiating Webex presentation of Global Health event in light of COVID-19 pandemic.
- Prepare and submit grants by working with different departments (Budget, HR, External Affairs, Community Outreach, Administration) to secure funding for projects.
- Community outreach with potential funders.
- Established and developed Global Health website design and information posting.
- Develop and maintain manual for Global Health Institute directives and policies.

**AOD (Administrator On Duty) Team Coverage Shadowing**

5/2020 – Present

- Act on behalf of CEO as Administrator On Duty to mitigate crisis for level 1 trauma, FDNY Stroke, SAFE and STEMI center.
- Shadowed as administrator-in-charge of hospital operations, working in conjunction with Nursing, Ancillary & Support Services to troubleshoot and resolve matters during tour of duty.
- Document patient and staff-related conditions requiring special handling including quarantine, isolation and liaise with Department of Health for conditions requiring special considerations.

**Command Center Response Team**

5/2020 – Present

- As part of EHC Incident Command System facilitated EHC response to COVID-19 pandemic.
- On call for command center crisis management and prevention.
- Incident Management Team weekly participation and follow up/ follow through on any situations as they arise.

**Coordinating Manager & Fellowship Coordinator for Nephrology Department**

3/2019 – 12/2019

- Oversaw operations of Nephrology Fellowship program including review of applying candidates & scheduling, annual program updates, maintaining continued accreditation and preparing program for site review.
- Innovated new Fellow and Attending block schedules, evaluation of rotations and program.
- Coordinated logistics for Transplant clinic including expanding clinic by creating a separate clinic day to meet the needs of transplant patients and control clinic overflow.
- Managed responsibilities for the Director of Nephrology, Director of Hemodialysis, Director of Fellowship Program and Associate Director of Fellowship Program.

**Coordinating Manager of the Department of Internal Medicine**

2/2002 – 2/2019

- Executive liaison between Global Health Institute and international delegates, as well as domestic & foreign based program initiatives.
- Managed Grant funded HIV/AIDS Care & Treatment Partnership with Russia and Ethiopia including grant budgets and allocations of funds, quarterly reports, trip itineraries (at Elmhurst Hospital and abroad).
- Coordinated & supervised complete logistics for each international delegate exchange of the grant partnership.
- Collaborated with Infectious Disease Director and Emergency Medicine Director for PReP Grant proposal research, submission and project implementation.
- Instrumental in organizing Medicaid 4471 forms for all of EHC that provided a structured system for documentation completion and increasing our revenue flow for in and outpatient services rendered.
- Participation in HHC Breakthrough – **LEAN** training & certifications including: Rapid Improvement Events (**RIE's**), Gemba Walks, A3 Thinking/Problem Solving, Standard Work Implementation, Visual Management & Daily Management Boards.
- Project management for the Summer Prelim Orientation program & summer lecture series.
- Trained and supervised departmental staff members on operations of organizational web based programs such as: **AMION** (Scheduling Operating System for the Attendings & Residents), **ERAS** (Residency Recruitment System), **ELLUCID** (Organizational Policy & Procedure Program), **New Innovations** (Residency Management System) and **EPIC** (Electronic Medical Records - Reports & Chart analyzation for Mortality Committee review).
- Front line manager for the Director of Internal Medicine.
- Coordinated housestaff evaluations for Mount Sinai Residency program.

**Leopolda Silvera, MPA**  
[LeopoldaSilvera@gmail.com](mailto:LeopoldaSilvera@gmail.com) \*\*\* (917) 202-6092

- Prepared monthly house staff schedules & ward schedules.
- Credentialing & onboarding of New Prelim Residents.
- Assure Performance Improvement & Quality Assurance reporting for the Medicine Department including review of all Mortality cases by Medicine Attendings.
- Proactively ensured JCAHO compliance for the department.

**Health Care Program Planning Analyst**

9/1999 – 1/2002

- Established relationships with community-based physicians to develop and promote Elmhurst Hospital programs and referrals.
- Promoted organizational referral system to maximize community wellness through prevention & early detection initiatives.
- Coordinated events, speaking engagements & projects.

**New York State Insurance Fund**  
**Department of Affirmative Action and ADA**

**New York**  
12/1998 – 8/1999

**Department of Affirmative Action Delegate**

- Facilitated trainings of staff on Affirmative Action work place policies & adherences.
- Formal review & response to Director of the department of Affirmative Action with case by case employee history accounts and recommendations on appropriate accommodations to be implemented.

**EDUCATION**

- **Bernard M. Baruch College CUNY**  
**Masters Degree – Master of Public Administration, MPA**  
**Health Care Policy Track**  
**New York**  
**June 2013**
- **Queens College CUNY**  
**Bachelors Degree – Graduated Cum Laude**  
**New York**  
**February 2012**

**REFERENCES**

- **Dr. Joseph Masci**  
**Chairman of Global Health Institute**  
[mascij@nychhc.org](mailto:mascij@nychhc.org)
- **Dr. Joseph Lieber**  
**Director of Internal Medicine**  
[lieberj@nychhc.org](mailto:lieberj@nychhc.org)
- **Francisco P. Moya**  
**NYS Assembly Member**  
[moyaf@assembly.state.ny.us](mailto:moyaf@assembly.state.ny.us)
- **Dr. Maurice Policar**  
**Director (Chief) Of Infectious Disease**  
[policarm@nychhc.org](mailto:policarm@nychhc.org)
- **Dr. Carlos Salama**  
**Director of HIV Clinic**  
[salamac@nychhc.org](mailto:salamac@nychhc.org)
- **Dr. Tita Castor**  
**Director of Palliative Care**  
[castort@nychhc.org](mailto:castort@nychhc.org)
- **Dr. Nancy Tarlin**  
**Director (Co-Chief) of Endocrine**  
[tarlinn@nychhc.org](mailto:tarlinn@nychhc.org)
- **Dr. Amar Ashraf**  
**Infectious Disease Attending**  
[ashrafa@nychhc.org](mailto:ashrafa@nychhc.org)
- **Dr. Marilyn Fabbri**  
**Infectious Disease Attending**  
[fabbrim@nychhc.org](mailto:fabbrim@nychhc.org)
- **Dr. Vasanthi Arumugam**  
**Infectious Disease Attending**  
[arumugav@nychhc.org](mailto:arumugav@nychhc.org)
- **Maureen Jones**  
**Infection Control Nurse**  
[jonesm@nychhc.org](mailto:jonesm@nychhc.org)
- **Luz Munoz**  
**AED of Nursing**  
[munozluz@nychhc.org](mailto:munozluz@nychhc.org)
- **Dr. George Coritsidis**  
**Director (Chief) of Nephrology**  
[gcorits@gmail.com](mailto:gcorits@gmail.com)
- **Israel Rocha**  
**CEO EHC**  
[rochai1@nychhc.org](mailto:rochai1@nychhc.org)

## PUBLICATIONS

1. March 2021: The preprint of study from the Cure-19 partnership on vaccine hesitancy entitled “Factors associated with COVID-19 vaccine receipt at two integrated healthcare systems in New York City: A Cross sectional study of healthcare workers” is now available for viewing and can be accessed at: <https://www.medrxiv.org/content/10.1101/2021.03.24.21253489v1.full.pdf>:

**TITLE:** Factors associated with COVID-19 vaccine receipt at two integrated healthcare systems in New York City: A Cross sectional study of healthcare workers

### **AUTHORS:**

Kristin Oliver, MD, MHS, Assistant Professor<sup>1,2</sup>, Anant Raut, MSC, Informatics Lead/Advisor<sup>3</sup>, Stanley Pierre, MD, MPA, Patient Safety Coordinator<sup>4</sup>, **Leopolda Silvera, MPA, Site Investigator<sup>5</sup>**, Alexander Boulos, MD, MPH, Resident Physician<sup>1</sup>, Alyssa Gale, MPH, Director of Health Education<sup>6</sup>, Aaron Baum, PhD, Assistant Professor<sup>3</sup>, Ashley Chory, MPH, Research Program Manager<sup>3</sup>, Nichola Davis, MD, MS, Chief Population Health Officer<sup>7</sup>, David D'Souza, MD, MPH, Medical Director, Employee Health<sup>1,8</sup>, Amy Freeman, PhD, MPH, Research Assistant Professor<sup>9</sup>, Crispin Goytia, MSc, Program Manager<sup>10</sup>, Andrea Hamilton, PHD, MHA, Director<sup>4</sup>, Carol Horowitz, MD, MPH, Professor<sup>11</sup>, Nadia Islam<sup>9</sup>, PhD, MA, Jessica Jeavons, JD, MA, Director of Policy and Planning<sup>12</sup>, Janine Knudsen, MD, Medical Director<sup>12,13,14</sup>, Sheng Li, MD, PhD, MPH<sup>15</sup>, Jenna Lupi, MPH, Assistant Director<sup>17</sup>, Roxanne Martin, MPH, Clinical Research Coordinator<sup>3</sup>, Sheela Maru, MD, MPH, Assistant Professor<sup>3,5</sup>, Ismail Nabeel, MD, MPH, MS, Associate Professor<sup>1</sup>, Dina Pimenova, MPH, Project Coordinator<sup>13</sup>, Anya Romanoff, MD, Assistant Professor<sup>3</sup>, Nina Schwalbe, MPH, Adjunct Assistant Professor<sup>16</sup>, Nita Vangeepuram, MD, MPH, Assistant Professor<sup>2,10</sup>, Rachel Vreeman, MD, MSC, Chair<sup>3</sup>, Joseph Masci, MD, Chairman, Professor<sup>3,5</sup>, Duncan Maru, MD, PhD, Associate Professor<sup>3,5</sup>

### **AFFILIATIONS:**

1. Department of Environmental Medicine and Public Health, Icahn School of Medicine at Mount Sinai, New York, NY, USA
2. Department of Pediatrics, Icahn School of Medicine at Mount Sinai, New York, NY, USA
3. Department of Global Health, Icahn School of Medicine at Mount Sinai, New York, NY, USA
4. NYC Health and Hospitals / Queens Hospital Center, NY, USA
5. NYC Health and Hospitals / Elmhurst Hospital Center, Queens, NY, USA
6. Department of Health Education, Mount Sinai Hospital, New York, NY, USA
7. NYC Health and Hospitals / Office of Ambulatory Care, New York, NY, USA
8. Department of Family Medicine, Icahn School of Medicine at Mount Sinai, New York, NY, USA
9. Department of Population Health, NYU Grossman School of Medicine, New York, NY, USA
10. Department of Population Health Science, Icahn School of Medicine at Mount Sinai, New York, NY, USA
11. Institute for Health Equity, Icahn School of Medicine at Mount Sinai, New York, NY, USA
12. NYC Department of Health and Mental Hygiene, Long Island City, NY, USA
13. NYU Grossman School of Medicine, New York, NY, USA
14. NYC Health and Hospitals/Bellevue Hospital Center, New York, NY, USA
15. Department of Epidemiology, City University of New York, New York, NY, USA
16. Mailman School of Public Health, Columbia University, New York, NY, USA
17. NYC Health and Hospitals / Office of Population Health, New York, NY, USA

2. February 2021: Preprint. Saliva Assay.

**TITLE: DRUL for School: Opening Pre-K with safe, simple, sensitive saliva testing for SARS-CoV-2**

**AUTHORS:**

Mayu O. Frank<sup>1</sup>, Nathalie E. Blachere<sup>1,2</sup>, Salina Parveen<sup>1</sup>, Ezgi Haciosuleyman<sup>1</sup>, John Fak<sup>1</sup>, Joseph M. Luna<sup>1,3</sup>, Eleftherios Michailidis<sup>3</sup>, Samara Wright<sup>4</sup>, Pamela Stark<sup>4</sup>, Ann Campbell<sup>5</sup>, Ashley Foo<sup>5</sup>, Thomas P. Sakmar<sup>6</sup>, Virginia Huffman<sup>7</sup>, Marissa Bergh<sup>1</sup>, Audrey Goldfarb<sup>8</sup>, Andres Mansisoro<sup>9</sup>, Agata L. Patriotis<sup>10</sup>, Karl Palmquist<sup>11</sup>, Nicolas Poulton<sup>12</sup>, Rachel Leicher<sup>13</sup>, César D. M. Vargas<sup>14</sup>, Irene Duba<sup>9</sup>, Arlene Hurley<sup>15</sup>, Joseph Colagreco<sup>16</sup>, Nicole Pagane<sup>9</sup>, Dana E. Orange<sup>1,17</sup>, Jennifer L. Rakeman<sup>18</sup>, Randall C. Fowler<sup>18</sup>, Helen Fernandes<sup>1,19</sup>, Michelle F. Lamendola-Essel<sup>1,10</sup>, Nick Didkovsky<sup>1</sup>, **Leopolda Silvera**<sup>21</sup>, Joseph Masci<sup>21</sup>, Mabelle Allen<sup>21</sup>, Charles M. Rice<sup>3</sup>, Robert B. Darnell<sup>1,2,\*</sup>

**AFFILIATIONS:**

<sup>1</sup>Laboratory of Molecular Neuro-oncology, The Rockefeller University, 1230 York Avenue, New York, NY 10065

<sup>2</sup>Howard Hughes Medical Institute, The Rockefeller University

<sup>3</sup>Laboratory of Virology and Infectious Disease, The Rockefeller University

<sup>4</sup>Child and Family Center, The Rockefeller University

<sup>5</sup>Occupational Health Services, The Rockefeller University

<sup>6</sup>Laboratory of Chemical Biology and Signal Transduction, The Rockefeller University

<sup>7</sup>Human Resources, The Rockefeller University

<sup>8</sup>Laboratory of Cell Biology and Genetics, The Rockefeller University

<sup>9</sup>Laboratory of Genome Architecture and Dynamics, The Rockefeller University

<sup>10</sup>Laboratory of Chromatin Biology and Epigenetics, The Rockefeller University

<sup>11</sup>Laboratory of Morphogenesis, The Rockefeller University

<sup>12</sup>Laboratory of Host-Pathogen Biology, The Rockefeller University

<sup>13</sup>Laboratory of Nanoscale Biophysics and Biochemistry, The Rockefeller University

<sup>14</sup>Laboratory of Neurogenetics of Language, The Rockefeller University

<sup>15</sup>Rockefeller University Hospital, The Rockefeller University

<sup>16</sup>Leonard Wagner Laboratory of Molecular Genetics and Immunology, The Rockefeller University

<sup>17</sup>Hospital for Special Surgery, 535 E. 70<sup>th</sup> Street, New York, NY 10021

<sup>18</sup>Public Health Laboratory, New York City Department of Health and Health and Mental Hygiene, 455 First Avenue, New York, NY 10016

<sup>19</sup>Department of Pathology and Cell Biology, Columbia University, 630 West 168<sup>th</sup> Street, New York, NY 10032

<sup>20</sup>Memorial Sloan Kettering Cancer Center, 1275 York Avenue, New York, NY 10065

<sup>21</sup>Elmhurst Hospital Center, New York City Health and Hospitals, 79-01 Broadway, Elmhurst, NY 11373

## **TRCS2 Board of Trustees**

### **June 2, 2021, Meeting Agenda – 5:00 p.m.**

1. Meeting Convened
2. Chairperson's Welcome - 2 mins.
3. Roll Call - 1 min.
4. Approval of May Meeting Minutes - 5 mins.
5. Approval of 2021-2022 Board Calendar – 5 mins
6. Federal Funds - 10 mins
7. School Management Team Report - 10 mins.
8. Executive Compensation - 5 mins.
9. Board Members' New Business
10. Public Speaking
11. Adjournment of Public Session
12. Confidential Session



# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

## Charter School 2

### BOARD OF TRUSTEES

Monte Joffee  
*Chairperson*  
John Harrison York  
*Vice Chairperson*  
Liz Perez  
*Secretary*  
Chester Hicks  
Rachel Mandel  
Conor McCoy  
Victor Motta

June 2, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at 5:04 p.m.

1. Meeting Convened
2. Chairperson's Welcome - 2 mins.
3. Roll Call - 1 min.
  - a. Members Present: Monte Joffee, Liz Perez, John Harrison York, Chester Hicks, Victor Motta
  - b. Members Absent: Rachel Mandel, Conor McCoy
  - c. Non-Members Present: Everett Boyd, Stacey Gauthier, Daniel Fanelli, Leopolda Silvera
4. Approval of May Meeting Minutes - 5 mins.
  - a. Approved by acclamation
5. Approval of 2021-2022 Board Calendar – 5 mins
  - a. July 12th July meeting, and August meeting moved to the 25th. Both summer meetings will be at 11 a.m.
  - b. First meeting in September moved to the 8th
  - c. Proposed Board Meeting Calendar for 2021-2022

July 12  
Aug 25  
Sept 8  
Oct 6  
Nov 3  
Dec 1  
Jan 5  
Feb 2  
Mar 2  
Apr 6  
May 4  
June 1

6. Federal Funds - 10 mins

- a. Directed by authorizer to make sure that board is aware that Federal Government has made allocations to public charter schools.
  - i. ARP
  - ii. CARES Act
  - iii. Total of approximately \$440,000 to last up to three years
  - iv. Allocations come with documentation and audit (likely not for Ren2 because there is a \$750K threshold)
  - v. Ties into reopening plan
  - vi. Combined summer program for Ren1 and Ren2
  - vii. Will need a finance meeting
  - viii. Discussion of tech needs such as Chromebooks and SmartBoards to address learning loss
  - ix. Chester Hicks, Liz Perez, and John York volunteered for Finance Committee

7. School Management Team Report - 10 mins.

- a. Enrollment update: have filled 110 seats
- b. Offer letters have gone out for SMT positions, all members fully on board
  - i. Flo Evans, Assistant Principal; Jessica Kim, Director of Operations; Lisa Olmo-Liropoulos, Director of Special Populations
- c. Summer School--rising first and second grade students who need extra support
- d. Staffing still incomplete. We have a social worker who has accepted an offer. An ELL teacher has accepted a position as well. We have also hired a second grade teacher. More to come.
- e. Preliminary discussions about after school program for next year
- f. Parent Association meeting tomorrow; held elections over the past month. Two newly elected co-presidents. Now planning end-of-year events (Field Day, Teacher Appreciation Luncheon). Elected board representative.
- g. Two Town Hall meetings planned; one for current families and the other for future families on June 15 and 16. Will welcome parents and discuss plans for next year, including use of funding. Will share calendar and that we will be in the building next year.

- h. Ren1 and Ren2 aligning curriculum and assessments for ELA and math; will expand to social studies and foreign language (thematic teaching).
8. Executive Compensation - 5 mins.
- a. Required to report yearly on SMT salaries (Principal, Assistant Principal, Director of Operations, Director of Special Populations). Closely aligned to salary schedules of Council of School Administrators
9. Board Members' New Business
- a. Starting again with advocacy efforts. Meeting with Senator Joseph Addabbo, Jr., Assembly Member Jessica González-Rojas.
  - b. Everett sent an email to officially approve Leopolda Silvera as a resolution. Motion to approve Leopolda as a board member
    - i. Roll Call vote
      - 1. Monte Joffe - yes
      - 2. Liz Perez - yes
      - 3. John Harrison York - yes
      - 4. Chester Hicks - yes
      - 5. Victor Motta - yes
    - ii. Must be sent to SED for approval
10. Public Speaking - none
11. Adjournment of Public Session 5:46 p.m.



**NEW YORK STATE EDUCATION DEPARTMENT  
CHARTER SCHOOL OFFICE**

**BACKGROUND INFORMATION SHEET FOR PROPOSED BOARD OF TRUSTEES  
MEMBER  
(For Existing Board of Regents-Authorized Charter Schools)**

**Proposed Board of Trustees Members:** Service on a charter school board of trustees (“board”) is a position of great trust and responsibility. As a member of a charter school’s board, you would be charged with overseeing the education of all students enrolled in the charter school, as well as the expenditure of public monies directed to the charter school. To enable the State Education Department’s Charter School Office (“CSO”) to properly evaluate proposed board members, please provide full and complete background information. If additional space is needed, please attach pages as necessary to completely answer all questions.

Note: Additionally, proposed board members are required to undergo a criminal history record check via fingerprinting arranged by and at the expense of the charter school.

---

**CONTACT INFORMATION**

**Charter School Name:** \_\_\_\_\_ **Renaissance Charter 2** \_\_\_\_\_

**Proposed Board Member Name:** \_\_\_\_\_ **Leopolda Silvera** \_\_\_\_\_

**Proposed Board Member E-Mail Address:** \_\_\_\_\_ **LeopoldaSilvera@gmail.com** \_\_\_\_\_

**Proposed Board Member Home Telephone:** \_\_\_\_\_ **917-202-6092** \_\_\_\_\_

**Proposed Board Member Home Address:** \_\_\_\_\_ **94-39 Alstyn Ave, Elmhurst NY 11373** \_\_\_\_\_

**Proposed Board Member Business Telephone:** \_\_\_\_\_ **917-202-6092** \_\_\_\_\_

**Proposed Board Member Business Address:** \_\_\_\_\_ **Elmhurst Hospital, 79-01 Broadway, Elmhurst NY 11373** \_\_\_\_\_



*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided above will be redacted.*

### **Background Information**

1. Please provide your educational and employment history. You may do so by attaching the required résumé or curriculum vitae.

Attached

2. Please indicate how you became aware of the charter school and the opportunity to serve as a member of its board.

3. Please affirm that you have read Article 56 of the New York State Education Law and understand the relationship between a charter school and the charter entity as defined in therein. A copy of Article 56 can be found on the CSO website.

I affirm.      Initials LS

4. Please affirm that you have read and understand the charter, including the Bylaws, and all policies of or relating to the charter school.

I affirm.      Initials LS

5. Please affirm that you are or will be at least 18 years old at the time of your appointment/election to the board.

I affirm.      Initials LS

6. Please provide as an attachment and affirm that the academic and/or professional credential(s) or qualification(s) presented herein is/are true, accurate, and genuine.

I affirm.      Initials LS

7. Please provide a copy of your diploma and official transcript from your highest level of education (e.g. high school). If such documents cannot be provided, provide a signed and notarized letter setting forth the highest level of education obtained and the reason why these documents cannot be provided, including a description of the good faith efforts made to obtain them.

Attached.      Initials LS



8. Have you ever had any application for a teaching, professional, or vocational credential (i.e. license, certificate, or registration) in New York or any other jurisdiction denied?

- No.  
 Yes.

If yes, please provide an explanation.

9. Have you ever surrendered a teaching, professional, or vocational credential (i.e. license, certificate, or registration) or had such credential revoked, suspended, invalidated, or otherwise subjected to a disciplinary penalty in any jurisdiction?

- No.  
 Yes.

If yes, please provide an explanation.

10. Are you the subject of any pending investigation and/or disciplinary charge(s) for professional misconduct in any jurisdiction?

- No.  
 Yes.

If yes, please provide an explanation.

11. Please indicate whether or not you have ever been convicted of a misdemeanor and/or felony in a State or federal court in any jurisdiction.

- No.  
 Yes.

If the answer to this question is yes, please provide the following details regarding your conviction(s): (1) the name of the criminal offense(s); (2) whether the criminal offense(s) was a misdemeanor or felony; (3) the facts and circumstances surrounding your conviction(s); (4) the date(s) of your conviction(s); and (5) the date(s) of disposition(s).



Your response to question 11 may also include any relevant written information that you wish to be considered, including, but not limited to: certificates of conviction; any parole or probation documentation; any certificates, including any certificates of relief from disabilities; any proof of counseling and/or rehabilitation; any documentation attesting to your good conduct or good character; and any letters of support from friends, family, co-workers, employers, etc.

12. Please indicate if you currently have any criminal charge(s) pending against you in a State or federal court or in any jurisdiction.

No.

Yes.

If yes, please provide an explanation.

13. What board position(s) and/or offices(s) will you hold on this board? (e.g. member, parent representative, vice-president, finance committee, etc.).

Parent Representative

14. Please indicate whether you have previously served or are currently serving on a board of a school district, a non-public school, or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 1, above). In addition, please describe any other experience, knowledge, or skills you feel is relevant to service on the board.

No.

Yes. (Include description here):



### Statement of Intent

15. Please provide a personal statement regarding the experience, skills, and commitment that you bring to the board and why you wish to serve.

In my healthcare career I have gained a broad skill set that has allowed me to adapt myself to new roles. I've worked with institutions both locally and globally to build relationships and collaborations to improve the health of our community. I am committed to serve on the board to build the parent representation for our new Renaissance Charter 2 school.

16. If applicable, please provide any other information that you feel is pertinent to the CSO's review of your background.

### Conflict of Interest

17. Please indicate whether you, your spouse, or other family member know(s) any of the past, current, or proposed board members.

No.  
 Yes.

If yes, please indicate the precise nature of your relationship:

18. Please indicate whether you, your spouse, or other family member know(s) any person who is a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO") (as defined by the guidance from the CSO entitled *Definition of an Entity that Provides Comprehensive Management Services*), whether for-profit or not-for-profit, which contracts with the charter school or education corporation.

No.  
 Yes.

If yes, please indicate the precise nature of your relationship.





19. Please indicate if you, your spouse, or other family member, or any corporation, business or other entity in which you, your spouse, or other family member serve(s) as an employee, officer, or director, or own a controlling interest in, contracts or does business with, or plan(s) to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities.

No.

Yes.

If yes, please describe the nature of the contract or business and, if applicable, the relationship of the person to the corporation, business or entity involved.

20. If the charter school is partnered with a CMO, whether for-profit or not-for-profit, please indicate whether you, your spouse, or any family member know(s) any employees, officers, owners, directors, or agents of the CMO.

No.

Yes.

If yes, please indicate the precise nature of your relationship.

21. If the charter school is partnered with a CMO, whether for-profit or not-for-profit, please indicate whether you, your spouse, or any family member have/has a direct or indirect ownership, employment, or contractual or management interest in the CMO.

No.

Yes.

If yes, please provide a detailed description.



22. If the charter school is partnered with a CMO, whether for-profit or not-for-profit, please indicate whether you, your spouse, or any family member anticipate(s) conducting, or is conducting, any business with the CMO.

No.

Yes.

If yes, please indicate the precise nature of the business that is, or will be, conducted.

23. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the board.

None.

24. Please explain how you would handle a situation in which you believe one or more members of the board are involved in working for their own benefit, or the benefit of their friends and family.

I am of the mindset of approaching things early on to try to get everyone on the right track. I would suggest asking to meet with the member(s) and discuss how this will affect the group should any wrong actions be identified. I believe the member(s) should then have an opportunity to adjust and correct their actions by a defined time frame. If the actions are not in line with the mission of the board and after time for adjustment has passed the items still continue, it should then be requested that the person step down from the board.

25. Please indicate whether you, your spouse or other family member is a director, officer, employee, partner or member of, or is otherwise associated with, any organization which filed an application in conjunction with the charter school, i.e., is partnered with the charter school. To the extent you have provided this information in response to the previous items 17-24, you may so indicate.

No.

Yes.

If yes, please indicate the nature of your relationship:



## **Educational Philosophy**

26. Please explain your understanding of the charter school's mission, philosophy, and educational program.

Renaissance Charter School 2 is the starting point for the future leaders of our world. A learning that is based on developing each student's mind to think, grow, develop ideas and turn their passion into a catalyst of change for the betterment of our global community. To build relationships based on respect for ourselves, each other and our surroundings will enable our students to build a better tomorrow for everyone. Where obstacles are turned into opportunities, where barriers are turned into bridges, where our students are developed into independent minds of change: That is our Renaissance Charter School 2.

27. Please indicate your understanding of the role of the board and the relationship with the charter school's charter entity.

The role of the board is to support and oversee that the charter school is keeping to the mission, philosophy and academic standards expected of it. In essence, the boards role is in keeping management and accountability of the charter school to maintain that the integrity and success of the school is being upheld by staff, students & parents.

28. Please indicate what you believe to be the characteristics of a successful charter school. In particular, please provide the specific steps you think the board of a charter school will need to take to ensure that the school is and remains successful.

A successful charter schools starts from the foundation of building relationships between the school, the child and the parent. Involvement from these three pillars will encourage that the education received and given be revered as a sought-after model of learning. Engaging staff, students and parents forms a bond of community and family that will sustain long term growth. This will create an organic following and boost enrollment by first hand experiences being shared by our own parents with other parents.

The board can foster this growth by supporting our charter through gap assessments and facilitating methods to bridge those gaps. These assessments can identify areas that can strengthen the learning experience, engage the stakeholders (staff, parents, students) and create opportunities of next step branching out (future developments) to propel us forward. We are on a good roll and it's best to keep the momentum flowing!

29. Please provide any other information that you feel is pertinent to SED's review.



**STATEMENT OF ASSURANCE**

I, Leopolda Silvera (name of proposed board member) declare and affirm that the statements made herein, including any accompanying documents, are true, complete, and correct. I understand that any false or misleading information or documentation contained herein may be grounds for disapproval of my appointment, and may result in criminal prosecution.

**This form must be signed and dated in the presence of a notary public.**

*Leopolda Silvera*

5-25-21

Signature

Date

State of New York )

)ss.:

County of New York )

On the 25<sup>th</sup> day of May in the year 2021, before me, the undersigned notary public, personally appeared Leopolda Silvera, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

*Cynthia Rodriguez*

Notary Public

*last revised 08/21/2018*

CYNTHIA RODRIGUEZ  
Notary Public - State Of New York  
No. 01RO6358917  
Qualified in New York County  
My Commission Expires May 21, 2023



**New York State Division of Criminal Justice Services  
80 South Swan Street  
Albany, New York, 12210**

**Date:** May 05, 2021  
**To:** LEOPOLDA ROSA SILVERA  
9439 ALSTYNE AVE  
ELMHURST, NY 113732828  
**From:** Division of Criminal Justice Services Record Review Unit  
**Subject:** RECORD REVIEW RESULTS

---

A search of the New York State Division of Criminal Justice Services' (DCJS) files, using the fingerprint impressions submitted with your record review request, has been conducted:

The attached fingerprint based response may contain:

- An identification to a criminal history report which includes all criminal history information maintained on file by DCJS that pertains to you; OR
- An indication that you have no criminal history record information

A second search of sealed records, based solely on the personal descriptive data you provided, was also performed. If that search resulted in a possible identification, the resulting sealed criminal history included, is provided to you in accordance with subsection 2 of Criminal Procedure Law Section 160.50 and is only based on a search of the personal descriptive information you provided. This sealed information is not to be regarded as a positive identification because it is not the result of a fingerprint search. DCJS disseminates sealed information only where authorized by law to do so.

If you wish to challenge the accuracy or completeness of any information contained in your criminal history report, please refer to the enclosed **Help Us Help You** document and complete the enclosed Statement of Challenge form. If you choose to challenge, please return the Challenge form, and any supporting documentation to the attention of the Record Review and Challenge Unit at the above address. Please note that DCJS cannot modify any data without written authorization from the reporting agency.

If your report is modified as a result of a successful challenge, a new copy of your criminal history report will be mailed to you. If you have any questions, please write the Record Review and Challenge Unit at the above address, or telephone (518) 485-7675 or (518) 457-9847.

## Fingerprint Response Summary

NYSID: 14904566Z ORI: NYDCJSPRY NYS Div of Criminal Justice Services - Public Record Review

NYSID: 14904566Z FBI Number: Current Transaction Name: LEOPOLDA ROSA SILVERA  
 Fax Number: Current Arrest Number: N/A DOB: April 19, 1979  
 Probation Client ID#: III Status: Status in other states unknown

### Alerts

\* See Additional Information at the bottom of this response for more banners pertaining to the criminal history

### Identification Information

No Photo Available

Name:  
LEOPOLDA SILVERA

Date of Birth:  
April 19, 1979

Sex: Race: Ethnicity: Skin Tone:  
Female Unknown Hispanic

Eye Color: Hair Color: Height: Weight:  
Brown Brown 5' 03" 200

SSN:  
132-66-2613

Place of Birth :  
USA

Date

## Fingerprint Response

ORI: NYDCJSPRY  
 NYS Div of Criminal Justice Services - Public Record Review  
 NYSID: 14904566Z

Identification Criminal History Job/License

### Transaction Data

Date

**Address:**

94-39 ALSTYNE AVE, ELMHURST, NY 11373

**Sex: Race: Ethnicity: Skin Tone:**

Female Unknown Hispanic

**Eye Color: Hair Color: Height: Weight:**

Brown Brown 5' 03" 200

**SSN:**

132-66-2613

**NYSID#: FBI#: NCIC Classification#:**

14904566Z

**III Status:** Status in other states unknown**US Citizen:** U

There is no Criminal History/Releasable Criminal History information associated with this NYSID.

**Other History Related Information** ↑

There is no Other History Related Information associated with this history.

**Job/License Information** ↑**Civil Information****Type of Application:** Employee Applicant**Name:** LEOPOLDA SILVERA**Date of Birth:** April 19, 1979**Country of Citizenship:** USA**US Citizen:****Sex:** Female**Race:** Unknown**Ethnicity:** Hispanic**SSN:** 132-66-2613**Address:** 94-39 ALSTYNE AVE, ELMHURST, NY 11373**Agency ID:** ELMHURST**Date of Application:** January 13, 2020**Application Agency:** NYC - Health and Hospitals**Application Number:** ELMHURST**Additional Information** ↑

**WARNING:** Release of any of the information presented in this computerized Case History to unauthorized individuals or agencies is prohibited by federal law TITLE 42 USC 3789g(b). This report is to be used for this one specific purpose as described in the Use and Dissemination Agreement your agency has on file with DCJS. **Destroy after use and request an updated rap sheet for subsequent needs.** All information presented herein is as complete as the data furnished to DCJS.

New York State Division of Criminal Justice Services  
Alfred E. Smith Building, 80 South Swan St.

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** **Leopolda Silvera**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):** **Renaissance Charter 2**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Parent Representative**

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**Yes, my daughter Valentina Ruiz is enrolled at Renaissance Charter 2. Parent involvement is key to develop good relationships with the school a child is attending. Building these relationships ensure mutual growth and**



**success. The success of a child is also the success of the school (and vice versa).**

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

**None**

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

*Please write "None" if applicable. Do not leave this space blank.*

None			
------	--	--	--

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

*Luzpolda Silveira*

Signature

5.4.21

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

**Business Telephone:** [917-202-6092](tel:917-202-6092)

---

**Business Address:** [Elmhurst Hospital, 79-01 Broadway, Elmhurst, NY 11373](#)

---

**E-mail Address:** [LeopoldaSilvera@gmail.com](mailto:LeopoldaSilvera@gmail.com)

---

**Home Telephone:** [917-202-6092](tel:917-202-6092)

---

**Home Address:** [94-39 Alstyne Ave, Elmhurst, NY 11373](#)

---

*last revised 06/8/2020*



# The Renaissance Charter School 2

60-02 Maspeth Avenue, Maspeth, NY 11378  
www.renaissancecharter.org  
info@rencharter2.org • 917-242-3505

## BOARD OF TRUSTEES

Monte Joffe, Ed.D.

*Chairperson*

John Harrison York

*Vice Chairperson*

Liz Perez

*Secretary*

Chester Hicks

Rachel Mandel

Conor McCoy

Victor Motta

July 12, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

*Honorary Member*

Francine Smith 1949-2021

- |  |            |
|--|------------|
| 1) Chairperson's Welcome   | 2 minutes  |
| 2) Pledge of Allegiance  | 1 minute   |
| 3) Roll Call   | 2 minutes  |
| 4) Approval of June minutes  | 10 minutes |
| 5) School Management Team Report   | 30 minutes |
| 6) Vote to approve Finance Committee's Preliminary Budget<br>Review and Approval   | 20 minutes |
| 7) Board Members New Business  | 10 minutes |
| 8) Public Speaking   | TBD        |
| <i>Public speaking time of three minutes per person will be permitted. All speakers should sign up with the Secretary prior to the meeting and state the topic they will be speaking on. Speakers may be grouped according to topic.</i> |            |
| 9) Adjournment   |            |

# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

## Charter School 2

### BOARD OF TRUSTEES

Monte Joffe

*Chairperson*

John Harrison York

*Vice Chairperson*

Liz Perez

*Secretary*

Chester Hicks

Rachel Mandel

Conor McCoy

Victor Motta

July 12, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

### HONORARY MEMBER

Francine Smith (1949-2021)

Meeting convened at 11:08

1. Meeting Convened
2. Chairperson's Welcome
3. Roll Call
  - a. Members Present: Monte Joffe, Liz Perez, Chester Hicks, Victor Motta
  - b. Members Absent: John Harrison York, Rachel Mandel, Conor McCoy
  - c. Non-members Present: Everett Boyd, Stacey Gauthier, Daniel Fanelli, Raymond Johnson
4. Approval of June 2021 Minutes
  - a. Approved by acclamation
5. Approval of finance committee's preliminary budget
  - a. Budget will be brought back to committee in September/October for review of figures
  - b. Vote to confirm preliminary budget - approved by acclamation
6. School Management Team Report
  - a. SMT representation at Ren1 by Ren2 staff and administrators. Each week one administrator at each school.
  - b. Enrollment update - 5 open seats out of 243. We will be able to fill these.
  - c. Conversations with Martin Luther about reopening plans for next year. CDC plans being followed, currently 3 foot social distancing.

- d. Barone Management on site at Martin Luther and beginning 2nd floor renovations
  - e. David Frank from SED coming to visit summer program on Wednesday, July 14--invited by Stacey
  - f. Flo and Everett and Stacey talking to Phil and Carol Gersmehl this afternoon about geography integration at both schools
  - g. Thursday - Everett, Dan, and Stacey meeting with State Senator and Assembly Member along with Patrick Jenkins Assoc.
  - h. Working on alignment between the two schools on assessment and curriculum.
  - i. Dan Fanelli shared updated construction photos
7. Public Speaking
8. Adjournment of Public Session: 11:33 a.m.



# The Renaissance Charter School 2

60-02 Maspeth Avenue, Maspeth, NY 11378  
www.renaissancecharter.org  
info@rencharter2.org • 917-242-3505

## BOARD OF TRUSTEES

Monte Joffe, Ed.D.  
*Chairperson*  
John Harrison York  
*Vice Chairperson*  
Liz Perez  
*Secretary*  
Chester Hicks  
Rachel Mandel  
Conor McCoy  
Victor Motta

August 30, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

- |  |            |
|--|------------|
| 1) Chairperson's Welcome                                     | 2 minutes  |
| 2) Pledge of Allegiance                                      | 1 minute   |
| 3) Roll Call   | 2 minutes  |
| 4) Approval of July 2021 minutes                             | 5 minutes  |
| 5) School Management Team Report / Update on Fall Re-Opening | 10 minutes |
| 6) Approval of Technology and Internet Safety Policy         | 5 minutes  |
| 7) Board Members New Business                                | 5 minutes  |
| 8) Public Speaking   | TBD        |

*Public speaking time of three minutes per person will be permitted. All speakers should sign up with the Secretary prior to the meeting and state the topic they will be speaking on. Speakers may be grouped according to topic.*

- 9) Adjournment

# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

## Charter School 2

### BOARD OF TRUSTEES

Monte Joffe  
*Chairperson*  
John Harrison York  
*Vice Chairperson*  
Liz Perez  
*Secretary*  
Chester Hicks  
Rachel Mandel  
Conor McCoy  
Victor Motta

*Honorary Member*  
Francine Smith

August 30 , 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at 3:12 PM

1. Meeting convened
2. Chairperson's Welcome
3. Pledge of Allegiance
4. Roll Call
  - a. Members present - Monte Joffe, John Harrison York, Liz Perez, Chester Hicks, Rachel Mandel, Victor Motta
  - b. Members absent - Conor McCoy
  - c. Others present - Stacey Gauthier, Daniel Fanelli, Leopolda Silvera
5. Approval of July 2021 minutes
  - a. Approved by acclamation
6. School Management Team Report / Update on Fall Re-Opening
  - a. Staff is back in building as of today; in all week. Full staff is present; there has been staff turnover mostly due to the vaccine policy (same as DOE, where everyone must be vaccinated--no testing requirements). They have until September 27. Waiting to hear from staff members about vaccination. Three teachers have resigned. Still in hiring process; have one promising candidate.
  - b. Busing will not be provided for majority of students until September 13, which is the first day for DOE students. 220 out of 243 students ride the bus. Parents have been informed and offered Metrocards.
  - c. Town Hall meeting about reopening and health and safety on Wednesday, September 1 at 6 p.m. The



meeting will be simultaneously translated into Spanish.

- d. Waiting for some final guidance about health and safety, but we will be asking parents to have their children tested on-site. DOE is requiring testing 10% of unvaccinated student population every two weeks. We may test more frequently at both schools. Because we are a K-2 school, all of our students will be unvaccinated. Question about protocols for positive testing--we are expected to report positive exams. We haven't been given many specifics re: closures. In consultation with legal counsel, we think we should close when the DOH tells us to close. There are questions about whether vaccinated people need to quarantine.
7. Approval of Technology and Internet Safety Policy
    - a. Review of Policy (first discussed earlier this year)
    - b. Have worked with an E-rate consultant to be in compliance
    - c. Approved by acclamation
  8. Board Members New Business
  9. Public Speaking
  10. Adjournment of Public Session 3:32 PM



# The Renaissance Charter School 2

60-02 Maspeth Avenue, Maspeth, NY 11378  
www.renaissancecharter.org  
info@rencharter2.org • 917-242-3505

---

## **L. Technology Use and Internet Safety Policy**

TRCS 2 considers a computer network and access to the Internet to be a valuable tool for education and encourages the use of computers and computer-related technology in school classrooms. TRCS 2 now has the ability to enhance students' education through the use of computers on the Local Area Network and the Internet.

Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people, despite our efforts to block or filter such materials on TRCS 2 computer network. While our intent is to make the Internet available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from the Internet, in the form of informational resources and opportunities for collaboration, exceed any disadvantages.

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

Therefore, to the extent practical, TRCS 2 shall implement technology protection measures (such as "Internet filters") which shall be used to block or filter the Internet or other forms of electronic communications, and to prevent access to inappropriate content.

Specifically, as required by the Children's Internet Protection Act ("CIPA"), technology protection measures shall be applied to visual depictions of material deemed to be:

1. Obscene, as that term is defined in section 1460 of title 18, United States Code;
2. Child pornography, as that term is defined in section 2256 of title 18, United States Code; and
3. Harmful to minors, as that term is defined in Section 254 of title 47, United States Code.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

It is the responsibility of the TRCS 2 faculty to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

TRCS 2 faculty will provide age appropriate training for students who use TRCS 2's Internet facilities. Designed to promote TRCS 2's commitment to:

- (a) Student awareness and training with regard to:
  - (i) Safety on the Internet;
  - (ii) Appropriate behavior and safety while using social networking web sites, chat rooms, and other forms of direct electronic communications;
  - (iii) Cyberbullying awareness and response
  - (iv) Unauthorized and unlawful Internet access including hacking and other unlawful activities by minors online; and
  - (v) Unauthorized disclosure, use and dissemination of personal identifying information regarding minors;
- (b) The standards and acceptable use of Internet services as set forth in TRCS 2's Technology Use a Internet Safety Policy;
- (c) Compliance with the E-rate requirements of CIPA.



# The Renaissance Charter School 2

60-02 Maspeth Avenue, Maspeth, NY 11378  
www.renaissancecharter.org  
info@rencharter2.org • 917-242-3505

## BOARD OF TRUSTEES

Monte Joffe, Ed.D.  
*Chairperson*  
John Harrison York  
*Vice Chairperson*  
Liz Perez  
*Secretary*  
Chester Hicks  
Rachel Mandel  
Conor McCoy  
Victor Motta

September 8, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

*Honorary Member*  
Francine Smith 1949-2021

- |  |            |
|--|------------|
| 1) Chairperson's Welcome                                     | 2 minutes  |
| 2) Pledge of Allegiance                                      | 1 minute   |
| 3) Appointment of Leopolda Silvera to board                  | 1 minute   |
| 4) Roll Call   | 2 minutes  |
| 5) Approval of August 2021 minutes                           | 5 minutes  |
| 6) School Management Team Report / Update on Fall Re-Opening | 15 minutes |
| 7) Board Members New Business                                | 5 minutes  |
| 8) Public Speaking   | TBD        |

*Public speaking time of three minutes per person will be permitted. All speakers should sign up with the Secretary prior to the meeting and state the topic they will be speaking on. Speakers may be grouped according to topic.*

- 9) Adjournment of public session
- 10) Confidential session

# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

## Charter School 2

### BOARD OF TRUSTEES

Monte Joffee

*Chairperson*

John Harrison York

*Vice Chairperson*

Liz Perez

*Secretary*

Chester Hicks

Rachel Mandel

Conor McCoy

Victor Motta

Leopolda Silvera

September 8, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

### HONORARY MEMBER

Francine Smith (1949-2021)

Meeting convened at 5:06 p.m.

- 1) Chairperson's Welcome
- 2) Pledge of Allegiance
- 3) Roll Call

- a. Members Present: Monte Joffee, John Harrison York, Liz Perez, Victor Motta, Leopolda Silvera (welcome to Leopolda, our newest member!)
- b. Members Absent: Chester Hicks, Rachel Mandel, Conor McCoy
- c. Non-members Present: Everett Boyd, Stacey Gauthier, Daniel Fanelli

4) Approval of August 2021 minutes - passed unanimously

5) School Management Team Report / Update on Fall Re-Opening

- a. Opened yesterday (9/7). Welcomed 193 students yesterday; today we had 198 students. Everett wants to thank all of the parents who rose to the occasion and brought their children to school despite the bus issues.
- b. First Parent Association meeting next week.
- c. 18 came to our after-school program on the first day.
- d. Observing all of the COVID protocols, including masks and staff vaccinations.
- e. There have been some personnel changes made since our last board meeting. We have been able to fill the open positions.
- f. Refining reopening plan to publicly post it.
- g. Everett, Dan and Stacey working with Patrick Jenkins Associates on advocacy efforts. Met with Danny Dromm, who is helping further the relationship with Shekar Krishnan, who is succeeding Danny Dromm after his term limits ended. Working with state senators, assembly members and community board.
- h. Discussion of partnership offering classes at night.

- i. New building on schedule.
- j. Question about the new K class. Some separation anxiety as expected; our social worker is hands-on with our students.
- k. Huge shout-out to our Mandarin teacher.
- l. Discussion of Geography program.

6) Board Members New Business

- a. Renaissance (1) will be a vaccine site next week. Trying to figure out whether Renaissance 2 families can access it. Even though getting immunized is not difficult any more, they might feel more comfortable at the school. Will be available M-W and F next week. More on that to come.
- b. Discussion of providing tests for our population. Partnering with Access Nursing to provide a more robust program. Maspeth has a 7% positivity rate, and the DOE doesn't test many students, nor do they test adults. At both schools we have contracted to test 50 students weekly at Renaissance 2, who will also test K students (DOE does not test K). Parents will have to sign two different forms, one for Access Nursing and one for Bioreference. Mu is the new variant, and we will be keeping an eye on how that impacts our COVID rates.

7) Public Speaking

8) Adjournment: public session closed at 5:31 p.m.

**The Renaissance Charter School 2**  
**Public Board Meeting**  
**October 6, 2021 – 5:00 p.m.**

AGENDA

- 1) Chairperson's Welcome – 5 minutes
- 2) Roll Call – 2 minutes
- 3) Approval of the September 2021 board meeting minutes – 5 minutes
- 4) Review and approval of the Consolidated Application – 5 minutes
- 5) Review and approval of the School Safety Plan – 5 minutes
- 6) School Management Team Updates – 10 minutes
- 7) Board Member New Business – 10 minutes
- 8) Public Speaking – TBD
- 9) Adjournment of the Public Session

# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

## Charter School 2

### BOARD OF TRUSTEES

Monte Joffe

*Chairperson*

John Harrison York

*Vice Chairperson*

Liz Perez

*Secretary*

Chester Hicks

Rachel Mandel

Conor McCoy

Victor Motta

Leopolda Silvera

October 6, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

### HONORARY MEMBER

Francine Smith (1949-2021)

Meeting convened at 5:06 p.m.

1. Chairperson's Welcome – 5 minutes
2. Roll Call – 2 minutes
  - a. Members present: Monte Joffe, John Harrison York, Liz Perez, Chester Hicks, Victor Motta, Leopolda Silvera
  - b. Members absent: Rachel Mandel
  - c. Non-members present: Stacey Gauthier, Everett Boyd, Daniel Fanelli
3. Approval of the September 2021 board meeting minutes. Approved by acclamation.
4. Review and approval of the Consolidated Application
  - a. Every year, Renaissance 2 will be receiving money from the Consolidated (Title) funds.
  - b. Title I money using to be offset salaries of teachers who work with at-risk students
    - i. Nina \$8,623.48
    - ii. Kayla \$8,186.30
    - iii. Ann Marie \$8,071.11
    - iv. Chloe \$8,071.11
    - v. Jessica C \$1,000 (mandated to put in set aside of \$1000 for homeless students - applied to offset Jessica's salary as the homeless liaison)
  - c. Title IIA--Title IIA Total: \$5,699 Offset the salary of Flo - full amount applied
  - d. Title III--ELL. Ren2 has joined the ELL Consortium; money used to provide PD support



- e. Title IVa--Title IIA Total: \$5,699 Offset the salary of Flo - full amount applied
  - f. Right now the funds are small because the school is still growing; amount varies from year to year.
  - g. Approved by acclamation.
5. Review and approval of the School Safety Plan
- a. Change needs to be made to link
  - b. Ongoing PD
  - c. Approved by acclamation
6. School Management Team Updates
- a. Good news--at 91% of approved enrollment of 243 for this year.
  - b. Support for students with IEPs and ELL students. Related service providers coming into building (change from last year)
  - c. Fully staffed after having had some challenges at first.
  - d. Will be bringing on an ICT teacher (special educator) next week.
  - e. One assistant teacher had to quarantine with her son, who had a positive result on a COVID test. She is fully vaccinated but tested positive as well with a breakthrough case; we are monitoring her to ensure that she returns with a negative result.
  - f. In-school testing continuing, 50 students at a time. Once we get the DOE PCR tests, that will allow for more students to be tested on a more frequent basis.
  - g. Will be starting NWEA testing and ANet. Both schools are doing these internal assessments to help fully inform us about where students are currently performing and what we need to do to address the gaps in learning. ANet walkthroughs to look at classrooms were done with our ANet coach Rashid. NWEA will be next week, ANet will be in November with 2nd grade.
  - h. Since both schools are doing the same assessments, we will have a bigger pool of data and the opportunity to share best practices.
  - i. Busing continues to be an issue--things have gotten better, but there is still room for improvement. Very little control over OPT and the bus company. We have informed parents that it is important for them to advocate for changes to OPT and bus company.
  - j. PA meeting tomorrow.
  - k. Discussion of busing and issues around busing, problems with routes. Some behavior incidents, investigating. Effort by office staff and administration is above and beyond regarding. Lack of social distancing is a concern.
7. New Business – Presentation at District 24 CEC meeting. Reconnected with Superintendent Chan. Thanks to Phil Composto, who helped introduce us to Superintendent Chan. New CEC president Ferdie Lee welcoming and gracious. Discussed possibility of bringing a high school on. We were thanked by the CEC and subsequently Regent Chin said she really appreciated Renaissance reaching out to her.
8. Public Speaking – None
9. Adjournment of the Public Session 5:50 p.m.

**The Renaissance Charter School 2**  
**Public Meeting of The Board of Trustees**

**Wednesday, November 3, 2021 – 5:00 p.m.**

**Via**

**Zoom <https://us02web.zoom.us/j/88512702116?pwd=eG1qTGF2OVNjcFdBdk9ZdTN5dHMxQT09>**

**AGENDA**

- 1) Chairperson's Message – 5 minutes
- 2) Roll Call- 2 minutes
- 3) Approval of the October, 2021 minutes – 10 minutes
- 4) Review of FY 21 Certified Financial Report – 15 minutes
- 5) School Management Team Report – 15 minutes
- 6) Resolution to Support Application for Charter Revision for High School – 5 minutes
- 7) Board Members' New Business – 10 minutes
- 8) Public Speaking – TBD
- 9) Adjournment of Public Session



# The Renaissance

60-02 Maspeth Avenue, Maspeth, NY 11378  
www.renaissancecharter.org  
info@rencharter2.org • 917-242-3505

## Charter School 2

### BOARD OF TRUSTEES

Monte Joffe

*Chairperson*

John Harrison York

*Vice Chairperson*

Liz Perez

*Secretary*

Chester Hicks

Rachel Mandel

Victor Motta

Leopolda Silvera

November 3, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

### HONORARY MEMBER

Francine Smith 1949-2021

Meeting called to order at 5:09 p.m.

- 1) Chairperson's Message – 5 minutes
- 2) Roll Call- 2 minutes
  - a. Members Present: Monte Joffe, John Harrison York, Liz Perez, Chester Hicks, Rachel Mandel, Victor Motta, Leopolda Silvera
  - b. Members Absent: None
  - c. Non-Members Present: Stacey Gauthier, Everett Boyd, Daniel Fanelli, Matthew Delforte, Jen Chianchino, Michelle H.
- 3) Approval of the October, 2021 minutes – 10 minutes Approved by acclamation. (Zero opposed, zero abstentions.)
- 4) Review of FY 21 Certified Financial Report – 15 minutes
  - a. Stacey Gauthier - Several people on the Finance Committee were on call with accountants. No findings; school is fiscally sound. Pleased about ratio of money that goes into programs; looking for above 65% and we are in the high 80s. We have moved to bills.com so that money is not owed between the two schools (Renaissance and Renaissance 2). We are still cautious about the budget, but anticipate having a surplus at the end of this year, but there will be expenses coming up. Committee voted to approve the report; board needs to ratify. Accountants can come to upcoming meeting so they can review this with the board. Approved by acclamation. (Zero opposed, zero abstentions.)
- 5) School Management Team Report – 15 minutes
  - a. Enrollment update: now at 92% of approved enrollment. Some classrooms where there is room for welcoming new students.

- b. Two teachers in the second grade needed to leave for medical reasons. They have resigned and have been replaced in both sections with two very highly qualified teachers. Parents have been informed, and the students in the classrooms are continuing to thrive.
  - c. As of today, there was notification from another teacher who will be leaving for medical reasons. Replacement is in place for first grade ICT class. This teacher will be in place until 11/19 to assist with transition.
  - d. Update on facilities: Stacey--was on a city planning hearing call today at request of developer, who is developing the other side of site with affordable housing. No opposition to our proposal. One of Renaissance's former board members, Larissa Ortiz, was a commissioner on the call, and she made a statement of support for Renaissance. Dan--has been back and forth to the main site to address various building infrastructure issues. Definitely a lot of progress. Dan shared updated photos of progress. The builders are confident they will be finished in a timely manner. Questions about residential building--financing, number of units, etc. Discussion of relationship with community and cleaning up the area.
- 6) Resolution to Support Application for Charter Revision for High School – 5 minutes
- a. Stacey and Dan: The school will be moving into its new site with K-3, which means less than 1/3 of the building is occupied. In meetings with elected officials and the CEC, they have discussed opening up a 9th grade with three classes. In order to do that, a material revision to our charter has to be requested of our authorizer, the State Education Department. Need to update a budgeting and staffing plan and discuss our efforts toward community engagement. Met with various officials who have been very positive about this next step. The board needs to make a resolution. Without letters of support from elected officials, we would not be able to move forward. We are aiming for five of these letters of support; needed very soon. Need to turn this in by December 1. They will have 30 days to review and then there will be a public hearing. We have compelling arguments based on need (overcrowding in our district) and that we have a great track record with high school at Renaissance.
  - b. Motion: that the Board of Trustees of Renaissance 2 resolve to request a material revision to our charter reflecting opening up a new 9th grade with three classes for the Renaissance Charter School 2, subject to obtaining support, and further authorizing that the chairperson or his designee Everett Boyd will sign the resolution. This resolution passed unanimously.
- 7) Board Members' New Business – 10 minutes
- 8) Public Speaking – TBD
- a. Parents were welcomed to the meeting
- 9) Adjournment of Public Session 5:58 p.m.

**The Renaissance Charter School**  
**Board of Trustees**

**Public Meeting – December 1, 2021 – 6:00 p.m.**

**AGENDA**

- 1) Chairperson's Message – 5 minutes
- 2) Roll Call – 2 minutes
- 3) Approval of the November Minutes – 10 minutes
- 4) School Management Team Report – 20 minutes
- 5) Board Members' New Business – 10 minutes
- 6) Public Speaking – TBD
- 7) Adjournment of Public Meeting
- 8) Executive Session

**Happy Holidays to Everyone! Thank you for your service to  
our Students, Families and our School.**



# The Renaissance

60-02 Maspeth Avenue, Maspeth, NY 11378  
www.renaissancecharter.org  
info@rencharter2.org • 917-242-3505

## Charter School 2

### BOARD OF TRUSTEES

Monte Joffe

*Chairperson*

John Harrison York

*Vice Chairperson*

Liz Perez

*Secretary*

Chester Hicks

Rachel Mandel

Victor Motta

Leopolda Silvera

December 1, 2021

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 5:02 p.m.

1) Chairperson's Message – 3 minutes

2) Roll Call – 2 minutes

1. Members present: Monte Joffe, Liz Perez, Victor Motta, Leopolda Rivera, Chester Hicks
2. Members absent: John Harrison York, Rachel Mandel
3. Others present: Everett Boyd, Stacey Gauthier, Daniel Fanelli

3) Approval of the November Minutes – 5 minutes

Ratification of Approval made by email - ratified by acclamation.

4) School Management Team Report – 10 minutes

1. Still at 92% enrollment as of today
2. Fully staffed
3. Invited to be a pop-up vaccination site and quickly responded for Friday, November 19. Had about 15 students vaccinated. Some of our students visited Renaissance when it was a pop-up site.
4. Just before Thanksgiving, quarantined two second-grade classes for a few days. Everyone came back on Monday the 29th.
5. Targeted Reading Intervention Program (TRIP) off to a great start. Kudos to the staff for getting this running. Multiple components: targeted guided reading program with multi-age group, Orton Gillingham group, and structured independent reading. Focuses on all students and really about growth. Ren1 has seen that almost every student will grow. 12-week cycle, students move from group to group. The program has evolved and will continue to do so based on what is effective. A lot of teacher input.

6. Finished our first round of ANet assessments. Data dig was today. Leah Shanahan from Ren1 visited and shared information about how ANet data has benefited instruction. Tomorrow will be ELA work.
7. Stacey shared the experience of a struggling middle school student at Ren1 who said that TRIP has made her love reading.
8. Big thank you for team effort with revision for high school expansion. Due today and was put in this afternoon. We got very strong elected official support: Senator Stavisky, Danny Dromm, Catalina Cruz, Senator Addabbo, Francisco Moya, who is a long time supporter of Renaissance. Thank you to Ana Falla Riff, who helped us get various letters of support from community supporters. Discussion of various supporters. Three classes per grade will give some flexibility of programming that is not available at Ren1.
9. Dan: discussed getting internet set up and inspection by FDNY. He's hoping to have updated photos next time.
10. Everett: open houses coming up soon. A newsletter will be going out to our families to update them on the progress.

5) Board Members' New Business – None

6) Public Speaking – None

7) Adjournment of Public Meeting: 5:29 p.m.