

# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

## BOARD OF TRUSTEES

Everett Boyd  
*Chairperson*  
Liz Perez  
*Secretary*  
Stacey Gauthier  
Natalie Hardcastle  
Rachel Mandel  
Conor McCoy

## Meeting Calendar of The Renaissance Charter School 2

### Board of Trustees

2019-2020

The TRCS 2 Board Meeting will be held in two locations.

The primary site is located at The Renaissance Charter School, 35-59 81st Street Jackson Heights 11372, Room 206; 718-803-0060.

The secondary site is located at Shebitz, Berman & Delforte, P.C., 1350 Avenue of the Americas, 3rd Fl. Reception (4th Floor Offices), New York, New York 10019, 212-832-2797.

This meeting will be conducted by video-conference to link both locations. This is a public meeting. Public attendees need to check in with security in the lobby, before proceeding to the meeting.

*All TRCS 2 Board Meetings are held at 5:30 PM.*

1. July 1, 2019
2. August 5, 2019
3. September 11, 2019
4. October 2, 2019
5. November 6, 2019
6. December 4, 2019
7. January 8, 2020
8. February 5, 2020
9. March 4, 2020
10. April 1, 2020
11. May 6, 2020
12. June 3, 2020

*“Developing Leaders for the Renaissance of New York”*

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**APPROVED FEBRUARY 6, 2019**

January 9, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at 5:14 PM.

Board members in attendance: Everett Boyd, Liz Perez, Natalie Hardcastle, Rachel Mandel, Conor McCoy

Other attendees: Stacey Gauthier, Daniel Fanelli, Matthew Delforte

1. Roll Call
2. Review and Approve Minutes of December 5, 2018, Sessions I and II. Minutes approved.
3. Updates on progress toward opening on TRCS2
  - a. Facilities Report -
    - i. Barone Management, LLC
      1. Lease: non-confidential--currently in negotiation. Meeting scheduled with us, Matthew and Fred, Barone and their lawyers to continue to discuss the lease next Wednesday. We have a meeting with an outside architectural firm as well. We had one meeting with them. Also a meeting with Barone and PSF. They could be involved to various degrees. Also happening next week.
      2. Public Outreach--December 7, Stacey, Everett and Dan went to a Christmas Tree Lighting ceremony in East Elmhurst with Danny Dromm. Various political personages were there--community board members and active community members. Discussed Renaissance and our program; they all love Renaissance. We find that if we build relationships first, we are less likely to see opposition.
      3. Plan Review
    - ii. Civic Builders--still engaged; we have a call coming up with them in the next couple of weeks. We will continue to pursue other possibilities

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until we sign this lease. The focus is on Barone, but we want to keep our options open. We will be having a consultation with a tax attorney.

4. Approval of 2019-20 Planning Year--we had to send a lot of items to the SED, especially regarding budget and cash flow. They were sent on the 21st of December.

- a. Planning Year Board Activities

- i. Reviewing and approving school policies--first the board has to approve, then we have to approve. We already have most of the policies written, since Ren1 already has a book of policies. Everett has already started to work on those and will send around so we can make tweaks.
- ii. We still haven't received our tax-exempt status from the IRS. We had to publicize our non-discriminatory policy, which was done, and all information was submitted to the IRS by January 2. We are waiting to find out whether that was accepted.
- iii. Reviewing and becoming familiar with "NYSED CSO Performance Framework." We've been asked to familiarize ourselves with this as a board. We have asked our insurance agent to get DNO insurance now that the school is doing real business. We submitted those applications before the winter break. Board members will be protected. We are also looking to get some sort of employee insurance. Once that happens, Mike Brooks will come to a board meeting and explain everything.

- iv. Facilities-related updates and tasks

CSP Grant--we applied for this last year in July, approximately \$800,000. We have not accessed any money. We put together a preliminary budget and essentially created a timeline of tasks as well as when funding will be disbursed. We were waiting for planning year approval to move forward. We will send around preliminary budget so people can see breakdown. We have to approve that as a board and submit that to the SED. We need to put together a calendar so we can keep the approval timeline moving ahead. This is per our pre-opening checklist (portal). Our timeline will eventually include staffing and student recruitment/enrollment, etc. We also discussed putting together a Data Dashboard.

Ren1 has been told as part of the renewal process that we need at least 12 meetings per year. Further conversations to be had.

5. Public Speaking
6. Adjournment of Public Session 5:41
7. Convene Confidential Session
8. Meeting Adjourned 5:56

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**FINAL**

February 6, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at 5:40 PM.

1. Meeting Convened – 5:40 p.m.
2. Roll Call
3. Review and Approve Meeting Minutes:
  - a. January 9, 2019 Board Meeting Minutes - Approved by acclamation
  - b. Amended Minutes of
    - i. September 2018 - Approved by acclamation
    - ii. October 2018 - Approved by acclamation
    - iii. December 2018 - Approved by acclamation
4. Updates on progress toward opening of TRCS2
  - a. Facilities Report (Daniel Fanelli)–
    - i. Barone Management, LLC
      - a) Lease – non-confidential: Still negotiating. Working with our lawyers, they have been communicating back and forth.
      - b) Plan Review - reached out to potential partners for designing the space, have asked two different organizations for proposals. We're reviewing to see which one is most cost-effective.
      - c) We were approved officially for rental assistance, per Matthew Delforte.
5. Approval of 2019-20 Planning Year Documents:
  - a. Projected Cash Flow for Pre-Opening Period - (Daniel Fanelli) based on the budget we came up with for the CSP. Subject to change as new events occur, especially with the design aspect where there may be some shifts, but the outline for the budget is good. Approved by acclamation
  - b. Pre-Opening Budget - Several phases. Approved by acclamation

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- c. Admissions Policy and Procedures (amended to District 24) - Approved by acclamation
  
6. Insurance - (Stacey Gauthier) We reached out to our insurance agent and put in applications for DNO insurance. The company will only accept us on March 1, so effective March 1, we will have that insurance. This policy is better than one we would get with another company.
  - a. About \$3400/year
  - b. Mike Brooks will come do a presentation.
  
7. Public Speaking
  
8. Adjournment of Public Session – 6:08 p.m.
  - a. Convene Confidential Session – 6:08 p.m.

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**Approved April 3, 2019**

March 6, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at 5:30P<sub>MT</sub>.

Board members in attendance: Everett Boyd, Rachel Mandel, Conor McCoy, Elizabeth Perez  
Other attendees: Daniel Fanelli, Stacey Gauthier, Matthew Delforte

1. Meeting convened at 5:30 p.m.
2. Roll Call
3. Review and Approve Minutes of February 6, 2019 Meeting -- Approved by acclamation
4. Updates on progress toward opening of TRCS2 - Daniel Fanelli
  - a. Facilities Report –
    - i. Barone Management, LLC
      1. Lease – non-confidential:
        - a. Negotiating still taking place, hoping to get a meeting with all parties by the end of next week to finalize things.
        - b. As part of the lease structure, we will be applying for tax exemption that will require Friends of Renaissance (FOR) to hold the lease. That means FOR will need a lawyer, accountant, etc. Process takes between 3 and 6 months. FOR will be FOR1 and 2. There will be some sort of a call with FOR and Fred to talk about this more. This is a way to get the permanent tax exemption. This has been done successfully, but is pricey and requires a specific level of expertise to do the paperwork.
        - c. Dimensions--in working w/Barone, we identified that we need a 3rd party consultant when it comes to the interior/exterior design of the building and understanding the scope of the landlord's work. Have reached out to 3 orgs. to get quotes and have settled on an organization called Dimensions. They are going to be helping to outfit

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our building in a way that best supports our programmatic needs and will be advocating for our needs.

2. Public outreach/meetings with officials
  - a. During the winter break, Stacey and Dan went and met with Toby Ann Stavisky because the school is in her district, but she said it's on the other side of her district. Her office is in Flushing. Once she heard about our model, that we will be a unionized school, and our success at Ren1, she was on board.
  - b. Meeting scheduled with Community Board District Manager next week.
  
5. Board Insurance Update
  - a. Last meeting, talked about DNO insurance, which should have been effective March 1. Still waiting for final paperwork. Also Disability and Workers Compensation.
  
6. CSP Grant
  - a. We finally received the contract. Everett and Rebekah worked on it, and Everett signed; we should be getting access to the funds shortly, within the next two weeks. This is the only funding stream we have for the new school until it opens. We need to pay some expenses with operations, etc.
  - b. \$800,000 spread over year and a half: used to consultants, architects, planning team, hiring, furniture, technology, insurance, accounting. At next board meeting we will review all the expenses we've incurred.
  
7. Tax Exempt Status
  - a. Have received this from the IRS, and we just got notified today that we are certified by the state.
  
8. Public Speaking - none
9. Adjournment of Public Session –6:03 p.m.
10. Convene Confidential Session –6:03 p.m.

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April 3, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

Board members in attendance: Everett Boyd, Rachel Mandel, Liz Perez

Other attendees: Stacey Gauthier, Daniel Fanelli

1. Meeting Convened – 5:54 p.m.
2. Roll Call
3. Review and Approve Minutes of March 6, 2019 Meeting--Approved by acclamation
4. Facilities Report –
  - a. Barone Management, LLC
    - i. Lease – non-confidential--still being negotiated.
    - ii. Back-and-forth with dimensions and final construction of space. We will likely be getting more space than anticipated (ceiling height higher).
  - b. Dimension NY
    - i. School Design--have engaged Dimension NY as our third party consultant to look at the plans and work with us and the developer to ensure that we're getting the best design possible for our programmatic needs. Had a productive meeting with construction folks from Barone's team, went through all the plans. Some things are simple, but they are going to make a difference. Waiting on some things from them--they will be giving us test fits to show us the different options for classrooms and other spaces. Seem to be good advocates with detailed ideas.
5. CSP Grant Update--funds released this week or next at the latest. Will need to be modifications to the initial budget. Will have update next time.
6. We have engaged Denise Hur to handle the accounting as we get started with Ren2. She'll be working with CSBM, quickbooks, writing checks as it pertains to the CSP.
7. Public Speaking--none

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8. Adjournment of Public Session –6:06 p.m.
9. Convene Confidential Session – 6:06 p.m.

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**Approved - June 27, 2019**

May 1, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at 5:49 p.m.

1. Meeting convened 5:49 p.m.
2. Roll Call Everett, Liz, Natalie, Conor present
3. Review and Approve Minutes of April 3, 2019--approved by acclamation
4. Facilities Report
  - a. Barone Management, LLC
    - i. Lease--non-confidential: Stacey--Every time we meet we have fewer points to negotiate. Most of the items not relating to building design or tax exemption status have been resolved.
      1. Tax exemption: Gets more and more complicated. Our lawyer did speak with the tax lawyer directly. Our "Friends of" organization will be signing the lease, which is the only way to get the tax exemption. Recently, we learned that we have to set up another board (which can actually be the same people) that needs to be a condominium board. The simplest way to insure "Friends of" is to make it a subsidiary of Ren2. We don't know if we can do that with the condominium board structure. Right now, they are making revisions to Friends of Renaissance to allow it to be associated with both schools.
  - b. Dimension NY
    - i. School design:
      1. Dan: had a meeting two days ago. The design has changed for the better; we've got additional square footage. Working with Dimensions is a great opportunity to discuss what

programmatically will work best for us as we occupy the entire space. We feel that we've gotten to a design we all agree with. Dimensions is going back to Barone and negotiating on our behalf what we discussed.

2. Stacey: Is going to be tight and using space more efficiently. Great news is that we have a regulation gym and a huge rooftop area and innovative adjustable classroom spaces. Dimensions has caught things that we didn't notice in the plans in terms of flow of traffic and efficient use of space.
  - a. We have a meeting on May 14 with the CEC in District 24 to present our preliminary plans for the school. We're going with Dwayne Andrews and Barone.
5. Discussion of Friends of Renaissance and whether Conor will have a conflict of interest with his firm as president of the board on the lease. He will be in touch with Fred and let his firm know tomorrow.
6. Proposed New Board Members
  - a. Monte Joffee--founding principal of Renaissance, part of the original team that wrote the charter application, chair of the Renaissance board. Embodies the vision of the school. Strong board member, well respected.
  - b. John Harrison (York)--Executive Director of Future Leaders Institute--many similarities with Renaissance (unionized, conversion, etc.) John gave background of how he became involved with FLI and his relationship with Renaissance. Discussion of his expertise with operations and unions. Question about analytical skills related to consulting. John is leaving FLI this summer and wants to continue to be involved in education. Knows the players in the education world. Both John and Stacey are board members on the Coalition of Community Charter Schools. (3CS) Not sure of his plans going forward. Possibly working on a political campaign in the fall.
  - c. Process--have to fill out paperwork. Requirements have changed somewhat in the last year or two from our initial board process. Now they are requiring an authenticated copy of the board member's diploma and transcripts. The SED wants to see all the information, but the board needs to review and approve new members before it submits them to SED.
  - d. Having a larger board will help with quorum and we can subdivide into committees.
  - e. Everett read and amended the language of the SED's resolution template for selection of new members to the Board of Trustees in order to begin the process of approving Monte Joffee and John Harrison York :
 

“On May 1, 2019, The Renaissance Charter School 2 Board of Trustees voted, in accordance with the Open Meetings Law, to select Monte Joffee and John Harrison York as members to its Board of Trustees, pending approval by the New York State Education Department (“NYSED”) and pending passing a complete

review according to the following required criteria: *having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety.*

- f. Motion to approve resolution for both candidates--passed by acclamation.
  - g. All required documentation and verification will be shared with The Board upon completion of the process by the candidates.
7. Public Speaking: none
  8. July board meeting potentially moved to end of June.
  9. Adjournment of Public Session 6:33 p.m.

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June 27, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

June 2019 Board Meeting

Meeting convened at 5:44 p.m.

1. Meeting convened 5:44 p.m.
2. Roll Call Everett Boyd, Liz Perez, Rachel Mandel present; Natalie Hardcastle, Conor McCoy absent. Also present: Daniel Fanelli
3. The proceedings of this meeting cover the agenda items of the June 5, 2019 TRCS2 Board Meeting that was canceled due to lack of a quorum.
4. Review and Approve Minutes of May 1, 2019 Meeting: Approved by acclamation
5. Facilities Report-
  - a. Barone Management, LLC
    - i. Lease - non-confidential - Closer in negotiation--final items that needed additional work. Numbers have been limited to just a couple of items.
  - b. Friends of Renaissance
    - i. Amended Certificate of Incorporation to include TRCS2 - Review of discussion at May meeting regarding “Friends of Renaissance” holding the lease for the second school. IN the interim, we’ve worked on the amendment to the Certificate of Incorporation for FoR to include Ren2 as a member. It’s a simple procedure but has to go through the official process.
    - ii. TRCS2 Lease held by Friends of Renaissance - Last page will be signed by President of Friends of Renaissance (Conor) and any officer. We are waiting for the amendment to be approved.
  - c. Dimension NY
    - i. Review of design specifications for permanent and incubation facilities - We’ve engaged Dimension in a second contract for the Incubation space, in terms of reviewing ADA

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requirements, bathrooms, square footage, etc. With that comes an additional expense. We anticipate that we will be re-negotiating a contract as we continue to work with them beyond the scope of what they first proposed. We met with them yesterday, and we discussed the finer details (carpet detail, door handles, paint, furniture, fixtures, lighting, etc.) Now that they've had our input, they will start doing renderings to allow us to get a sense of what it will look like and pique interest in our families to help with recruiting.

6. Report on public meeting with CEC 24 - May 14. Everett, Dan, Stacey, Dwayne, Scott Barone, Andrew Esposito (Barone's lawyer). We were able to present the school to the committee. We wanted them to ask any questions regarding the school. Stacey and Dan presented, then all fielded questions. Provided floor plans and rendering, philosophy of the school, some of the curriculum plans. Superintendent and full board were there. We invited them to Renaissance (1). One concern was that we would welcome a significant population of special needs, ELL students, and at-risk learners. They have 20% of their students districtwide are identified as special needs students. We explained that we are a unionized school that accepts and educates all students. They also cited a high need for taking students who are in transitional housing. Their priorities seem to align to what we want the school to be--we want it to be diverse and serve all students.
7. New Business - None
8. Public Speaking - None
9. Adjournment of Public Session 5:59

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June 27, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

July 2019 Board Meeting

Meeting convened at 6:00

1. Meeting Convened – 6:00 p.m.
2. Roll Call : Present - Everett Boyd, Liz Perez, Rachel Mandel. Absent: Natalie Hardcastle, Conor McCoy. Also present: Daniel Fanelli.
3. The proceedings of this meeting cover the agenda items of the July 2019 TRCS2 Board Meeting, that has been rescheduled to accommodate Board Member attendance and the constitution of a quorum.
4. Facilities Report –
  - a. Lease update – SED review completed - sent to SED at the beginning of this week. We just received an email from the attorney in the Charter School Office, saying that they don't have the power to approve leases, they just review. They made one or two comments which we will review. Our attorney Matthew sent this to them. Everett shared the response. Brief discussion of email from Charter School Office attorney.
5. Walton Family Foundation Grant –
  - a. Interview scheduled for July 9 from 3-4 p.m. - Rebekah Oakes spent a lot of time working on this application. We were invited to apply by them. Today we heard that we are moving on to the second round. If we were to win this grant, it is \$350,000. We would spend that on STEM-related

materials and technology and potentially, the recreation area of the gym as well. Second round involves an online video interview. Ren1 has never made it to the second round.

6. Taproot Grant - The way this works is that Taproot engages other organizations in curriculum development and marketing to support schools. We had a phone interview with them, moved to the second round and had another phone conference to discuss specifics. You go in with a goal in mind, and you and your team go to their office and meet with other professionals. It's a "marathon" day (July 30) where several schools get together to meet with support professionals. We were accepted yesterday. Our goal is to come up with a Ren2 one-pager that we can provide to investors and corporations to discuss the Renaissance "brand" in order to develop interest.
7. New Business - Slated to have an August meeting, to be cancelled and scheduled for September (Everett will send out notice to see who is available).
8. Public Speaking - None
9. Adjournment of Public Session – 6:13



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September 11, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

August 2019 Board Meeting

1. Meeting Convened – 7:05 p.m.
2. Attendance was taken by Everett Boyd, Chair  
Present: Everett Boyd, Rachel Mandel, and Conor McCoy.  
Absent: Liz Perez and Natalie Hardcastle  
Also present: Daniel Fanelli, Stacey Gauthier, Monte Joffee, and John Harrison York (who joined by telephone).
3. The proceedings of this meeting cover the agenda items of the August 2019 TRCS2 Board Meeting, that has been rescheduled to accommodate Board Member attendance and the constitution of a quorum.
4. Facilities Report – Daniel Fanelli
  - a. BSA update – We have received feedback from the preliminary review of the BSA application. There will need to be a change in zoning, pending a recommendation from Community Board 4. We have a meeting scheduled for September 24 with CB4, where a formal presentation will be made. A hearing with BSA has yet to be scheduled.
  - b. Incubation Space update – We have been offered an alternative incubation site, in different location from the permanent facility, originally offered by Barone. The site is being offered in order to prevent any further delay to opening in September 2020, due to the timetable for the approval process and construction. A tour of the site has been scheduled.
5. Public Speaking - None
6. Adjournment of Public Session – 7:20

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September 11, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

September 2019 Board Meeting

1. Meeting Convened – 7:20 p.m.
  
2. Attendance was taken by Everett Boyd, Chair  
Present: Everett Boyd, Rachel Mandel, and Conor McCoy.  
Absent: Liz Perez and Natalie Hardcastle  
Also present: Daniel Fanelli, Stacey Gauthier, Monte Joffee, and John Harrison York (who joined by telephone).
  
3. Taproot – Daniel Fanelli  
Taproot helps non-profit organizations work on their marketing information and materials. TRCS2 applied for and was awarded an opportunity to attend a working session with advertising, public relations, and marketing professionals. Dan and Stacey attended the working session, where they worked on a one-pager for TRCS2 to help market the school to potential funders, partner organizations, and the community at-large. A final draft is in the works.  
  
Additionally, Friends of TRCS2 is now merged with Friends of TRCS, through a process authorized by The NY Attorney General and NYSED.
  
4. New Board Members Update – Everett Boyd reported that the request for adding Dr. Monte Joffee and John Harrison York to TRCS2 Board was formally submitted to NYSED Charter School Office on September 9, 2019. We are awaiting their review and final approval.
  
5. Board Meeting Calendar for 2019 - 2020 –  
The Board meetings approved for the remainder of 2019 need to be revisited to determine meeting times. The 2020 Board Meeting Calendar needs to be approved. Board members will look at their schedules to determine availability and a decision will be in a subsequent meeting.
  - a. Approved Calendar, Sept.-Dec.:

September 11, 2019 - 5:30 PM - August Meeting  
September 11, 2019 - 6:30 PM - September Meeting  
October 2, 2019 - 5:30 PM  
November 6, 2019 - Time to be determined (TRCS BOT Meeting - 2:30PM)  
December 4, 2019 - 5:30 PM

b. Proposed Meeting Calendar, Jan.-June:

January 8, 2020 - Time to be determined (TRCS BOT Meeting - 2:30PM)  
February 5, 2020 - 5:30 PM  
March 4, 2020 - Time to be determined (TRCS BOT Meeting - 2:30PM)  
April 1, 2020 - Time to be determined (TRCS BOT Meeting - 12:30PM)  
May 6, 2020 - Time to be determined (TRCS BOT Meeting - 2:30PM)  
June 3, 2020 - Time to be determined (TRCS BOT Meeting - 12:30PM)

4. New Business – None
5. Public Speaking – None
6. Adjournment of Public Session – 7:45pm

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October 2, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

1. Meeting Convened – 6:06 p.m.
2. Chairperson’s Welcome
3. Roll Call  
Present: Everett Boyd, Rachel Mandel, Conor McCoy, Elizabeth Perez  
Absent: Natalie Hardcastle.  
Also Present: Daniel Fanelli, Stacey Gauthier, Francine Smith, Chester Hicks, Raymond Johnson, Dwayne Andrews, Margaret DeLuca, Rebekah Oakes
4. Approval of August and September 2019 Minutes – Passed by Acclamation
5. Presentation on Advocacy for TRCS2 – Dwayne Andrews, VP., Patrick B. Jenkins, and Associates – 10 Minutes
  - a. Patrick B. Jenkins and Associates has been representing Renaissance for three years fighting for conversion issues due to labor agreements and fighting for different items over the years
  - b. For Ren2, focused on advocacy around the construction of the new building, including going to meet elected officials (Danny Dromm, Melinda Katz, etc.) with Stacey, Everett, and Dan. Vital to let the community know what we are doing. We have been giving them updates in advance of new developments in the process over time (e.g. BSA application). Have been working with Community Board and Land Use Committee.
6. Facilities Report – Daniel Fanelli
  - a. Last meeting we discussed looking at a second incubation site so that we can open in September 2020.
    - i. Everett, Stacy and Dan went to the site, which is 9 blocks away on Queens Boulevard.
    - ii. We are creating a contingency for every scenario, in case we have to incubate for 2-3 years (hopefully not).

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- iii. We agree that we should be taking in a class every year. Because the size of the incubation space is limited, we need to look at a smaller group. K-1, three classes in each grade.
- iv. Two non-negotiables: the students in the building need to go to the next grade, and we always need to have an admissions lottery. Barone is willing to work with us on the new scenario.
- v. Barone is working with our design team on the new incubation site, and they will cover that cost because we have already paid for design consultation on the original incubation site. A meeting with Dimension team is scheduled for this Friday.
- vi. There is some preliminary discussion about Pre-K becoming a major entry point. The Charter Center is lobbying for Pre-K to become a grade.
- vii. Because of the inconvenience and possible delay, Barone has offered to pay for classroom furniture for K-6th grade. In the process of negotiating that.
- viii. Enrollment question about maintaining number of students. Year 1: 162, Year 2: 216. Question about whether that triggers a contract with the UFT; it does not. Some aspects of the latest UFT contract are not practical for us.

7. Development Report (A full written report was presented at the board meeting) – Rebekah Oakes

- a. First formal development report for Ren2
- b. We are working on a format for a new Letter of Inquiry. Doing that through a Taproot Foundation in-kind grant (this was presented at the last board meeting).
- c. CSP Grant is in its last year. Three years was cut to two (they informed us of this in the spring). Money has to be allocated by June. They have approved our initial budget. We put in a modification and are waiting for that to be registered.
- d. Walton Family Grant came through for start-up. Things have changed rapidly for facilities, so modifications have to be made all the time.
- e. Looking into new grant - Spark Opportunity that is run through the Local Initiatives Support Corporations (LISC). Still not clear exactly what they want to fund in terms of “planning and pre-development activities.” LISC is all about supporting communities that are in the Opportunity Zones (designated via Federal committee through census data). We’re 6 blocks away, so there are families within the target area that live within the Opportunity Zone.
- f. Friends of Renaissance instrumental in getting the lease signed. Need to clarify the role of FoR, who will hold the lease and sublet to us, via financial consulting,

8. Calendar Update –

The following dates and times will be discussed at TRCS Board Meeting to follow this meeting.

- a. Proposed Changes to Approved Calendar:
  - November 6, 2019 – 5:30PM (TRCS – 4PM)
  - December 4, 2019 - 5:30PM (TRCS – 6PM)
- a. Proposed Meeting Calendar, Jan.-June:
  - January 8, 2020 - 5:30PM (TRCS – 4PM)
  - February 5, 2020 - 5:30 PM (TRCS – 6PM)

March 4, 2020 - 5:30PM (TRCS – 4PM)

April 1, 2020 - 5:30PM (TRCS – 4PM)

May 6, 2020 - 5:30PM (TRCS – 4PM)

June 3, 2020 - 5:30 PM (TRCS – 6PM)

Will revisit next month.

4. New Business - None
5. Public Speaking - None
6. Adjournment of Public Session – 6:37 p.m.

# The Renaissance

35-59 81st Street, Jackson Heights, NY 11372  
www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

## Charter School 2

### BOARD OF TRUSTEES

Everett Boyd  
*Chairperson*  
Liz Perez  
*Secretary*  
Natalie Hardcastle  
Monte Joffee  
Rachel Mandel  
Conor McCoy  
John Harrison

November 6, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

1. Meeting convened at 5:30 p.m.
2. Chairperson's Welcome, officially welcoming Monte Joffee and John Harrison York to TRCS 2 BOT – 5 minutes
3. Roll Call – 1 Minute Present: Everett Boyd, Liz Perez. Also present: Stacey Gauthier, Daniel Fanelli.
4. Approval of October 2019 Minutes – 5 Minutes (no quorum, not approved)
5. Facilities Report – 10 Minutes - Dan -
  - a. Working with Barone, hopefully finalized design document by end of week. Finalizing lease with Barone. Our lawyer (Fred) is on vacation, coming back, and his priority is to finalize. Hopefully by December we will have a signed lease and agreement moving forward.
  - b. Stacey--we are still waiting for a variety of administrative meetings. Date for BSA is November 26. Discussion of new proposal just passed giving land use committee more time. Fire Department has been slow in approving other sites. More information next month after Fred returns.
  - c. Question about opening date--Barone understands that we need to open next year (far better in this climate to do so).
6. Development Report – 2 Minutes
  - a. Primary Project- very excited about Ren2 applying. There is a grant for the start-up costs.
  - b. Two other federal grants that have to do with counseling and PBIS.
  - c. Farm-to-School Grant--involved at least indirectly because Ren1 is providing food.
  - d. Discussion of further funds to check out.
7. Calendar Update – 1 Minute  
The following dates and times are scheduled for board meetings through June 2020.

*Developing Leaders for the Renaissance of New York*

- December 4, 2019 - 5:30PM
- January 8, 2020 - 5:30PM
- February 5, 2020 - 5:30 PM
- March 4, 2020 - 5:30PM
- April 1, 2020 - 5:30PM
- May 6, 2020 - 5:30PM
- June 3, 2020 - 5:30 PM

4. New Business
5. Public Speaking
6. Adjournment of Public Session – 5:45 p.m.



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### BOARD OF TRUSTEES

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Rachel Mandel  
Conor McCoy

December 4, 2019

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at

1. Meeting convened.
2. Roll Call
3. Approval of Minutes - No quorum
4. Facilities update
  - a. Still negotiating lease for incubation site. Now the third iteration of where we would have the school. 60-02 Maspeth Avenue (Martin Luther HS, a 6-12 school that is under-enrolled). Nice outdoor area w/gym and kitchen.
  - b. Went to BSA hearing and met with commissioners. They asked how we incorporate NY into our curriculum. We talked about sustainability and Rensizzle. Scott Barone (developer) talked about building and environmental survey company with noise level survey. The LIRR goes very slowly by the school, so there is minimal to no effect on the noise level. Another hearing February 4.
  - c. Hired a staff member (Jessica Kim, who has worked with TRCS for years as our liaison with 82nd Street Academics, for Ren2 as Director of Operations. She is working on student recruitment. (Moneys of school are separate. Renaissance 1 did not hire director)
  - d. Open houses coming December 11 for Renaissance and Ren2. There is no competition between the schools for seats--different districts (Renaissance in 30, Ren2 in 24; district 24 students have priority at the second school)
5. Timeline for staff--working on outreach--job fairs, posting position on Chalkbeat, received resumes which Jessica is keeping in a file.
6. Public Speaking - none
7. Adjournment of Public Session