

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Liz Perez
Secretary
Stacey Gauthier
Natalie Hardcastle
Rachel Mandel
Conor McCoy

Meeting Calendar of The Renaissance Charter School 2

Board of Trustees

2018-2019

The TRCS 2 Board Meeting will be held in two locations.

The primary site is located at The Renaissance Charter School, 35-59 81st Street Jackson Heights 11372, Room 206; 718-803-0060.

The secondary site is located at Shebitz, Berman & Delforte, P.C., 1350 Avenue of the Americas, 3rd Fl. Reception (4th Floor Offices), New York, New York 10019, 212-832-2797.

This meeting will be conducted by video-conference to link both locations. This is a public meeting. Public attendees need to check in with security in the lobby, before proceeding to the meeting.

1. July Meeting – September 12, 2018 – 3:00 PM
2. August meeting - September 12, 2018 – 4:00 PM
3. September meeting – September 12, 2018 – 5:00 PM
4. October meeting - October 3, 2019 – 5:00 PM
5. November meeting – October 3, 2019 – 5:30 PM
6. December 5, 2018 – 5:30 PM
7. January 9, 2019 – 5:30 PM
8. February 6, 2019 – 5:30 PM
9. March 6, 2019 – 5:30 PM
10. April 3, 2019 – 5:30 PM
11. May 1, 2019 – 5:30 PM
12. June 5, 2019 – 5:30 PM

“Developing Leaders for the Renaissance of New York”

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Elizabeth Perez
Secretary
Dr. Rachel Mandel
Conor McCoy
Natalie Hardcastle

FINAL – APPROVED 2/07/18

January 3, 2018

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at 6:49pm

1. Roll Call:

Present: Everett Boyd, Natalie Hardcastle, Rachel Mandel, Conor McCoy, Elizabeth Perez - Quorum met
Also present: Stacey Gauthier and Daniel Fanelli

2. Minutes of December 6, 2017 meeting approved by acclamation

3. Updates on progress toward opening of TRCS2

a. Facilities - Daniel Fanelli

i. Moved on to two additional properties and potentially have a third property

ii. 33-02 Skillman, near last location

iii. Sent details to owner of property on 12/15. Reviewed, requested meeting w/Civic Builders on January 8. Should deal move forward, will request meeting with zoning attorney. Will have update at next meeting, hopefully will be somewhere along that process.

iv. 10-20 46th Avenue: received counteroffer; not bridging the gap. Not completely off table.

v. New property: Civic Builders to visit on Friday, January 5
37-18 Northern Blvd. and 60-01 31st Avenue. Once they visit, they will give us an update.

vi. Civic has made it clear that we're not going to get the space we need for the entire school when it builds out. The possibility of locations is limited within D30 and across the city. We have to make compromises and may need to make sacrifices if it is to stay in D30. E.g., Hyde Leadership started at a small location and moved to a new property (worked with Civic to build a new location).

vii. Facilities funding 30% of per student amount.

Right now, we need to apply to DOE for space, be denied, and appeal that in order to get

“Developing Leaders for the Renaissance of New York”

the money to pay for the lease. We would not have to go into the general funds to pay for the space.

viii. Discussion of being aware of the terms of the facilities contract. Will be reviewed by our lawyers. Ren2 may use the same lawyers as TRCS.

4. MOA between TRCS and TRCS2 - Stacey Gauthier

- a. Dan and Stacey spent a day with our lawyers and follow-up call regarding MOA.
- b. Important to ensure financial obligations of TRCS2 don't fall back on TRCS1. The board of TRCS will in control of the process.
- c. We may think about having one board at some point. We can't officially merge the corporations. TRCS1 could lose things it currently has with a merge.

5. Proposed calendar:

January 3
February 7 (after TRCS BOT Mtg.)
March 7
April 11 (after CSG Mtg.)
May 2 (after TRCS BOT Mtg.)
June 6 (after TRCS BOT Mtg.)
September 12
October 3
November 7
December 5

A motion to adopt the TRCS2 Board Calendar passed by acclamation.

Location and times can be changed in bylaws via a resolution--could be in Manhattan, as early as 6, etc. We need the times before we advertise it. Probably won't happen for next meeting.

The Board can resolve to amend its bylaws to adopt video conferencing as well.

The following resolution was proposed to adopt an amendment to the bylaws to have video conferencing as an option:

WHEREAS, Public Officer's Law §103(c) allows charter schools to conduct board meetings by video conferencing;

WHEREAS, the Board desires to avail itself of the opportunity to conduct board meetings by video conference in order to provide greater flexibility in connection with meeting to transact the business of the Board;

WHEREAS, the Board is required to amend its Bylaws in order to provide authority to meet by video conference, and also to submit a non-material charter revision to its authorizer, the New York State Education Department, for approval of its amended Bylaws;

NOW, THEREFORE, BE IT RESOLVED, that the Chair, in consultation with school counsel, is authorized and directed to amend TRCS2's Bylaws to include authority to conduct board meetings by

"Developing Leaders for the Renaissance of New York"

video conference pursuant to applicable law; and be it further

RESOLVED, that the Chair, in consultation with school counsel, is authorized and directed to submit a nonmaterial charter revision application to NYSED for the purpose of procuring the approval of the Bylaws amendment, which is required by the NYSED whenever an authorized school amends its Bylaws.

Approved by acclamation

6. Financial Concerns and Fundraising

- a. Will have to apply for CSP grant. Haven't done because we want to make sure the timing makes sense. Largest amount is 800K, which we may be eligible for.
- b. Fundraising - already lobbying to get more money before TRCS opens.
- c. Charter schools in a difficult position financially/politically; not supported as much by the Governor. We will have to take money out of the general operating fund to support facilities. Ren1 has to use a lot of money to pay pensions, etc. All charters are struggling monetarily. 800K suggested as a "down payment" by Civic for facilities, that comes off the costs. If we can't get it, it would be built into the costs. There is still a way to work with that. Ren1 is not subsidizing the facilities cost. Ren2 will be paying Ren1 back for any costs.
- d. What are the things we need to do to make up some of the difference? Family Foundation that wants to support a progressive, humanistic school?
- e. Families/foundations in Queens with prior dialogue? Rebekah should be invited to an upcoming meeting. We do better with big Fed/State grants than local funding. Pumpkin Foundation used to be 100K/year, but is now defunct. A lot of people turned off by fact that Ren1 is unionized. We need someone who wants to support a progressive model/high-needs kids.
- f. Once Civic takes ownership, 5-7 years down the line, we could potentially purchase the space. We should try to raise money toward that. Civic Builders is a "full-service developer." They will build and do facilities management. Civic negotiates the lease, but we still would have it reviewed by our lawyers.
- g. Fundraising is bigger than just facilities. In an ideal situation, both schools would benefit, especially since there is already a school in place with this programming.
- h. Working to have continual funding; that's what the big networks do.
- i. Conor to reach out to Posse, Natalie will do some thinking before the next meeting.
- j. Rebekah and Peggy to have discussions with Natalie and Conor.
- k. Independent schools struggle with this, because people want to give money to networks with political clout or to projects rather than one school.

8. Meeting adjourned - 7:40 p.m.

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Liz Perez
Secretary
Stacey Gauthier
Natalie Hardcastle
Rachel Mandel
Conor McCoy

-FINAL – Approved April 11, 2018-

February 7, 2018

The Renaissance Charter School 2

Meeting of the Board of Trustees

- 1) Meeting convened at 8:20 P.M.
- 2) Roll Call:
 - a) Board members present: Everett Boyd, Elizabeth Perez, Rachel Mandel. Quorum met.
 - b) Others present: Chester Hicks, Stacey Gauthier, Francine Smith, Daniel Fanelli, Margaret Martinez-DeLuca
- 3) Review of minutes of January 3, 2018
 - a) Point of information: Board calendar sent to SED. We have to enter our board minutes into a portal. At our last meeting, there was no language about videoconferencing; the language has been inserted. Has not been approved yet by authorizer. We need to make sure we have the technological capability to do this.
 - b) Motion to approve minutes of 1/3/18, seconded; motion passed by acclamation.
- 4) Updates on progress toward opening of TRCS2
 - a) Facilities - Dan Fanelli.
 - i) At the last TRCS2 board meeting, Civic Builders had found the 33-02 Skillman site.
 - ii) Civic Builders has been negotiating with the owners of the property; in the beginning the amount we can pay is limited, so they will agree to a lease term. We're waiting to hear updates.
 - iii) Another property is 37-18 Northern Boulevard, around 36,000 sq. ft. Civic reached out to them about additional space. Waiting for an architect from Civic to do a test fit.
 - iv) 9-03 44th Road. Was a building there, knocked down. Developer of that property interested in working with an organization that would hold the lease for a long time. They want a significant amount of money up front (\$2 million). Conversation not closed. Building would be built to what we want, up to 80K sq. ft.
 - v) A number of properties have been proposed during our weekly conference calls with Civic, but they don't necessarily meet our needs.
 - vi) We are looking for an incubation space. Dan, Everett, and Stacey are going to go look tomorrow at a property that was a school space owned by the archdiocese. It

"Developing Leaders for the Renaissance of New York"

was a 16-classroom space. Rent through the church is a lot cheaper than a private property owner in LIC. Would be a directly negotiated lease. In District 24, about 1 ½ miles from here.

- 5) Resolution to adopt the MOA. Moved and seconded, motion passed by acclamation
- 6) Meeting adjourned at 8:31 P.M.

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Liz Perez
Secretary
Stacey Gauthier
Natalie Hardcastle
Rachel Mandel
Conor McCoy

Final – Approved May 2, 2018

April 11, 2018

The Renaissance Charter School 2

Meeting of the Board of Trustees

1. Meeting convened at 6:33 p.m.
2. Roll Call:
 - a. Board members present: Everett Boyd, Elizabeth Perez, Conor McCoy
 - b. Others present: Daniel Fanelli, Elise Castillo
3. Review and Approve Minutes of February 7, 2018 Meeting (Minutes read by Liz Perez) - Minutes approved as read by acclamation.
4. Updates on progress toward opening of TRCS2 - Dan Fanelli
 - a. The original Skillman site. Civic was trying to negotiate the schedule for the rent. They did not come to an agreement. This was partially because Long Island City (LIC) is an escalating real estate market, and the price/sf was estimated to be less than the owners of the property wanted.
 - b. Northern Boulevard site. Everett, Dan and Stacey visited. RXR is the owner. Communication between broker, owner, and Civic is misaligned. We wanted a 30-year lease. RXR does not do 30-year leases; wanted to do 5 or 10 years, which doesn't work for us.
 - c. Call with Civic Builders, Wednesday, April 11, 2018 -
New Properties:
 - 2720 Skillman Avenue, LIC ~ Approx. 30,00 SF with another 16,000 available (to be confirmed tomorrow)
 - 2976 Northern Blvd., LIC ~ Approx. 42,000 SF
 - 3934 43 Street, LIC ~ Approx. 50,000 SF
 - 4802 48th Avenue, Woodside ~ Approx. 40,000 SF
 - 4933 31st Place, LIC Approx. 50,000 SF
 - 3301 Hunters Point Avenue, LIC ~ Approx. 40,000 – 80,000 SF
 - 48-49 35th Street, LIC ~ SF open (tour scheduled for next week)
 - 37-18 Northern Blvd ~Test fit for space - To be discussed (all agree it works)
Delays in getting a response from RXR
Expect update by end of week.

“Developing Leaders for the Renaissance of New York”

- **Market search for other areas in Queens ongoing:**
 - Jackson Heights
 - East Elmhurst
 - Woodside
 - Melrose
 - d. Discussed properties in terms of what's available and what's not. Jeffrey from Civic will go visit those properties this week. Dan going to check out the area this week. Next week will go look at those properties to gauge our level of interest.
 - e. St. Mary's--upcoming meeting with Executive Director of archdiocese to discuss availability of property, which is a direct negotiation, rather than through Civic or another developer. The building is nice; we would share with a pre-K program that is already there. We'd have to change some of our model because it is significantly smaller than what we're looking at through Civic, with only 14 classrooms available.
 - f. We don't know who all of the various owners of prospective sites are. Once we've narrowed down the list, we can ask Civic who the owners are, and share that information with the Board. This would be helpful, especially if any trustee has developed connections that could be leveraged with real estate owners or developers in our search area. Our charter states that our school must be located in Queens, possibly in a school district other than CSD30.
5. Review Bylaws and Adopt Corporate Policies - Everett Boyd
- a. Bylaws
 - i. We will have to look at these again because we have been presented with another set of revised bylaws by the attorneys we've engaged to do this work, and we are there are continuing to work on the formal agreement regarding the relationship between TRCS and TRCS2.
 - ii. Review of Bylaws, as approved by NYSED
 - iii. Noted: videoconferencing is in original bylaws, which we will need to revisit. Current trustees are the founding trustees, each serving a five-year term.
 - iv. Everett to send copy of bylaws.
 - v. Discussion of calendar
 - b. Corporate Policies
 - i. Whistleblower policy
 - a) Compliance Officer—chair
 - b) Moved, seconded, motion to adopt passed by acclamation
 - ii. Conflict of Interest and Disclosure Policy
 - a) Moved to adopt, seconded, passed by acclamation
6. Fundraising - preliminary discussion: Identifying single funders, corporations or networks who donate to charter schools. Need a board meeting with everyone present to have an open dialogue about routes to get that done. Look to create an event to invite potential donors. Plan the event before the end of this school year--set a financial goal and work towards getting there.
7. Public Speaking—none
8. Meeting Adjourned at 7:11 p.m.

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax)

Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Liz Perez
Secretary
Stacey Gauthier
Natalie Hardcastle
Rachel Mandel
Conor McCoy

FINAL – Approved June 6, 2018

May 2, 2018

The Renaissance Charter School 2

Meeting of the Board of Trustees

1. Meeting convened at 8:43 p.m.
2. Roll Call:
 - a. Board members present: Everett Boyd, Rachel Mandel, Conor McCoy, Liz Perez
 - b. Board members absent: Natalie Hardcastle
 - c. Others present: Chester Hicks, Francine Smith, Stacey Gauthier, Daniel Fanelli
3. Review and Approve Minutes of April 11, 2018 - Minutes approved by acclamation
4. Updates on progress toward opening of TRCS2 - Dan Fanelli
 - a. Conversations with Civic Builders: essentially, there is a limited stock for properties within our target size and location, and the rents are not within our range. There are rezoning issues on some properties which pushes out the timeline further. Civic is going to add on an additional partner, Trans-Western. TW has a good record working with schools, has more properties, will vet in advance and come back to us with three or four sites that fit our profile. They will also be putting out letters of intent to brokers.
 - b. Facilities prospects outside of Civic - outside broker--Maureen Kaufman with Charter School Facilities--contacted Stacey. They work with charter schools, say they have a good track record, not exclusive, no fee. Proposed two properties to us today. We're sending them our budget numbers, and they will come back to us.
 - i. 74th Street
 - ii. Queens Boulevard near "Ice Cream Factory" (previously considered property)
 - c. Steve Zimmerman--has good connection with Catholic Archdiocese, who has two sites:
 - i. St. Mary Winfield--somewhat desolate location, can't use gym
 - ii. Near Astoria Manor--was school, taken over by Catholic Charities, now school space again. Charter schools opening up in Queens are all vying for space.
 - e. Some of the bigger issues with the various spaces is that none of them will be big enough to hold the entire school population. Also, the timing--we are looking at almost all spaces not being ready until 2020 because of rezoning, approval, renovations.
 - f. Our authorizer has been very accommodating about the timeline.
5. Public Speaking – none
6. Meeting adjourned - 8:58 p.m.

"Developing Leaders for the Renaissance of New York"

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Liz Perez
Secretary
Stacey Gauthier
Natalie Hardcastle
Rachel Mandel
Conor McCoy

-DRAFT-

[June 6, 2018]

The Renaissance Charter School 2

Meeting of the Board of Trustees

- 1) Meeting convened at 10:33 p.m.
- 2) Roll Call:
 - a) Board members present: Everett Boyd, Rachel Mandel, Liz Perez
 - b) Others present: Stacey Gauthier, Chester Hicks, Daniel Fanelli
- 3) Review and Approve Minutes of May 2, 2018 - Minutes approved by acclamation
- 4) Updates on progress toward opening of TRCS2 - Daniel Fanelli
 - a) Civic Builders update:
 - i) May 31 conference call: *[See attached packet]* If delivery date becomes a year later, we will have to consider that. They (Civic) are aware of our reservations.
 - b) Charter School Facilities update: Charter School Facilities are brokers that conduct in-house facility development.
 - i) 74th and Broadway: Talking with owner in next few weeks
 - c) Catholic School annex in Astoria: leasing from Archdiocese but must do own renovations.
- 5) Review and vote on revised by-laws: *[See attached]* No fundamental changes, added some specific language. - Approved by acclamation
6. Public Speaking - none
7. Meeting adjourned - 10:52 p.m.

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Liz Perez
Secretary
Natalie Hardcastle
Rachel Mandel
Conor McCoy

-Approved – Oct. 3, 2018-
***Amended and Approved February 6, 2019**

[September 12, 2018]

The Renaissance Charter School 2

Meeting of the Board of Trustees Session I

Meeting convened at 6:21 PM.

1. Meeting Convened
2. Roll Call
3. Review and Approve minutes of June 6, 2019 Meeting – approved by acclamation
4. Updates on progress toward opening of TRCS2 – Dan Fanelli
*The following includes business that was not discussed due to the postponement of the July 2018 Board Meeting.
 - a.*Civic Builders update – Since our call w/Civic back in July, we felt we were making progress (saw three other facilities since the last meeting) and we were supposed to be updated. They brought in Trans Western to help. Did check-in in September, no real change. Never got past the point of getting a term sheet. Last call was with the head of Civic.
 - b. Charter School Facilities update
 - i. *Property at 75-01 Broadway – incubation and permanent facilities. We are the furthest along with this property.
 1. Right near 74th Street train station. Met with the owner of the property and their lawyers.
 2. Plan for possible incubation space located directly next to the building, toured that; liked the space. Incubate in one space, other part of the building (next door) would be renovated, then we would move.
 3. Issues: financing the work that needs to be done. We reached out to another arm of Civic, who does financing for schools. They have a conservative mindset and how quickly the money needs to be returned to them. We would have to provide this school's

“Developing Leaders for the Renaissance of New York”

numbers, which is not really a fair comparison.

c. Barone Management, LLC

i. Property at 45-20 83rd Street, Elmhurst, NY

1. Barone approached us—the site is one stop past 74th on the M or R; within two blocks of that stop. District 24.
2. They own the property; also a construction company. Proposed a 55,000 building built from the ground up. There is currently an industrial building there.
3. Site would be mixed-use school and residential (condos). Outside play area and full-court gym.
4. Potential building plans were shared.
5. Dan went over spreadsheet—rent schedule. Projection is bare-bones and reflects K-6 scenario. Per-pupil remains the same in this projection. By the end of the lease, we would be at 25% of the operating budget with the lease in this scenario. In a PPR with a 2% increase, we go back to a negligible percentage of the operating budget.
6. Best scenario is K-12 scenario. With no increase in PPR, we would be at 19% in year 31. With 2% increase, we would use no more than 4% of the operating budget.
7. Delivery date on this building is 2020, which is a year or more before everyone else.
8. Meeting with Matt and Fred (lawyers) this coming Friday afternoon (9/14). Will review the LOI and go over the numbers with them.
9. Discussion of down payment (\$250K)—money to be held in escrow and released upon delivery. Money that we just don't have; could it be embedded in the other costs?

5. Public Speaking

6. Meeting adjourned – 6:52 p.m.

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Liz Perez
Secretary
Natalie Hardcastle
Rachel Mandel
Conor McCoy

-Approved – Oct. 3, 2018-
***Amended and Approved February 6, 2019**

[September 12, 2018]

The Renaissance Charter School 2

Meeting of the Board of Trustees Session I

Meeting convened at 6:21 PM.

1. Meeting Convened
2. Roll Call
3. Review and Approve minutes of June 6, 2019 Meeting – approved by acclamation
4. Updates on progress toward opening of TRCS2 – Dan Fanelli
*The following includes business that was not discussed due to the postponement of the July 2018 Board Meeting.
 - a.*Civic Builders update – Since our call w/Civic back in July, we felt we were making progress (saw three other facilities since the last meeting) and we were supposed to be updated. They brought in Trans Western to help. Did check-in in September, no real change. Never got past the point of getting a term sheet. Last call was with the head of Civic.
 - b. Charter School Facilities update
 - i. *Property at 75-01 Broadway – incubation and permanent facilities. We are the furthest along with this property.
 1. Right near 74th Street train station. Met with the owner of the property and their lawyers.
 2. Plan for possible incubation space located directly next to the building, toured that; liked the space. Incubate in one space, other part of the building (next door) would be renovated, then we would move.
 3. Issues: financing the work that needs to be done. We reached out to another arm of Civic, who does financing for schools. They have a conservative mindset and how quickly the money needs to be returned to them. We would have to provide this school's

“Developing Leaders for the Renaissance of New York”

numbers, which is not really a fair comparison.

c. Barone Management, LLC

i. Property at 45-20 83rd Street, Elmhurst, NY

1. Barone approached us—the site is one stop past 74th on the M or R; within two blocks of that stop. District 24.
2. They own the property; also a construction company. Proposed a 55,000 building built from the ground up. There is currently an industrial building there.
3. Site would be mixed-use school and residential (condos). Outside play area and full-court gym.
4. Potential building plans were shared.
5. Dan went over spreadsheet—rent schedule. Projection is bare-bones and reflects K-6 scenario. Per-pupil remains the same in this projection. By the end of the lease, we would be at 25% of the operating budget with the lease in this scenario. In a PPR with a 2% increase, we go back to a negligible percentage of the operating budget.
6. Best scenario is K-12 scenario. With no increase in PPR, we would be at 19% in year 31. With 2% increase, we would use no more than 4% of the operating budget.
7. Delivery date on this building is 2020, which is a year or more before everyone else.
8. Meeting with Matt and Fred (lawyers) this coming Friday afternoon (9/14). Will review the LOI and go over the numbers with them.
9. Discussion of down payment (\$250K)—money to be held in escrow and released upon delivery. Money that we just don't have; could it be embedded in the other costs?

5. Public Speaking

6. Meeting adjourned – 6:52 p.m.

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Liz Perez
Secretary
Natalie Hardcastle
Rachel Mandel
Conor McCoy

**-Approved December 5, 2018-
* Amended and Approved February 6, 2019**

[October 3, 2018]

The Renaissance Charter School 2

Meeting of the Board of Trustees Session 1

1. Meeting convened at 8:10 p.m.
2. Roll Call

Board members in attendance: Everett Boyd, Rachel Mandel, Conor McCoy, Liz Perez

Other attendees: Stacey Gauthier, Matthew Delforte, Daniel Fanelli

3. Review and Approve Minutes of September 12, 2018 Meeting (Sessions I and II)
4. Updates on progress toward opening of TRCS2 – Dan Fanelli

*The following updates include items that were previously schedule but not discussed due to the postponement of the August 2018 BOT Meeting.

- a. *Civic Builders Update: 71-17 Roosevelt Avenue. Incubation site we have been discussing with Civic. Would incubate for 2/3 years, depending on availability of space. We're taking the next steps toward looking at that site. This would not be the permanent location of the school; it would be a place where we would grow and we would eventually move to a new facility. Will have more information
- b. *75-01 Broadway (Charter School Facilities)—we have seen a term sheet and there has been some back and forth. Everett sent the term sheet with our attorneys. We are still waiting for some answers about numbers. We are talking to them about incubation space, the differences in our numbers and their numbers; we are also talking to them about permanent space.
- c. Barone Mgmt. property—Stacey and Dan have met with Matthew and Fred to review the letter of intent. There will be a meeting tomorrow (October 4) to review and negotiate the LOI.

5. Public Speaking - none
6. Meeting adjourned at 8:18 p.m.

“Developing Leaders for the Renaissance of New York”

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Liz Perez
Secretary
Stacey Gauthier
Natalie Hardcastle
Rachel Mandel
Conor McCoy

- Approved December 5, 2018-

October 3, 2018

The Renaissance Charter School 2

Meeting of the Board of Trustees Session 2

Meeting convened at 8:18 PM.

Board members in attendance:

Other attendees:

1. Meeting convened at 8:18 PM.
2. Roll call – Attendance remains from Session I
3. Board Development and Tasks for 2018-19
 - a. Increased commitment—need new board members, have ideas in mind.
 - b. Once we have the location, we can look at community members to build a relationship. Getting a community perspective can ensure we are taking into account some of the things that families say they want out of a school in their neighborhood. Also thinking about expertise in terms of the anticipated population.
 - c. Also considering additional funding potential from board members. Could help us cultivate expertise in board members in terms of professional development.
4. Calendar—our charter mandates 12 meetings for the year. Tonight’s session counts as two meetings.
 - a. Calendar Review and proposed new calendar:
 - i. *October 3 – 2 meetings TRCS2 BOT Facilities; TRCS2 BOT other business
 - ii. December 5 – 2 meetings TRCS2 BOT Facilities; TRCS BOT other business
 - iii. New dates proposed for adoption:
 1. January 8 – 2 meetings TRCS2 BOT Facilities; TRCS2 BOT other business

“Developing Leaders for the Renaissance of New York”

2. February 6
 3. March 6 – 2 meetings TRCS2 BOT Facilities; TRCS2 BOT other business
 4. April 3
 5. May 1
 6. June 5
 7. September 11 – 2 meetings TRCS2 BOT Facilities; TRCS2 BOT other business
 8. October 2
 9. November 6 – 2 meetings TRCS2 BOT Facilities; TRCS2 BOT other business
 10. December 4
- iv. Discussion of potential Manhattan location (for next year). We can review 2019 dates again at December meeting.
5. Public Speaking – None
 6. Meeting Adjourned 8:33

The Renaissance

35-59 81st Street, Jackson Heights, NY 11372

www.renaissancecharter.org • 718-803-0060 • 718-803-3785 (fax) Charter School 2

BOARD OF TRUSTEES

Everett Boyd
Chairperson
Liz Perez
Secretary
Natalie Hardcastle
Rachel Mandel
Conor McCoy

**-Approved January 9, 2019-
* Amended and Approved February 6, 2019**

December 5, 2018

The Renaissance Charter School 2

Meeting of the Board of Trustees Session I

Meeting convened at 9:42 PM.

Board members in attendance: Everett Boyd, Liz Perez, Rachel Mandel

Other attendees: Stacey Gauthier, Matthew Delforte, Daniel Fanelli

TRCS2 Board of Trustees

December 5, 2018 Meeting Session I

1. Meeting Convened
2. Roll Call
3. Review and Approve Minutes of October 3, 2018 Meeting-- Minutes approved
4. Updates on progress toward opening of TRCS2 - Dan Fanelli
 - *The following includes information that was scheduled for discussion at the postponed November 2018 BOT Mtg.
 - a. *Barone Management, LLC
 - i. Property at 45-20 83rd Street, Elmhurst, NY -- Everett signed the LOI and we're negotiating the lease
 - b. *Civic Builders--still working with Civic until we have a signed lease
 - c. *Charter School Facilities--offered the opportunity to tour a space
5. Public Speaking
6. Confidential Session
7. Meeting Adjourned at 10:09 p.m.

"Developing Leaders for the Renaissance of New York"

-Approved January 9, 2019-

December 5, 2018

The Renaissance Charter School 2

Meeting of the Board of Trustees Session II

Meeting convened at 10:09 PM.

Board members in attendance: Everett Boyd, Rachel Mandel, Liz Perez

Other attendees: Stacey Gauthier, Matthew Delforte, Daniel Fanelli

1. Meeting Convened
2. Adoption of 2019 Meeting Calendar--total of 13 meetings from January to January last year. Everett explained the process of submitting documentation to the NYSED Charter Office portal and noted that this calendar contains 12 sessions, as required by our charter agreement.
 - i. January 8 (amended to January 9)
 - ii. February 6
 - iii. March 6
 - iv. April 3
 - v. May 1
 - vi. June 5
 - vii. July 1
 - viii. August 5
 - ix. September 11
 - x. October 2
 - xi. November 6
 - xii. December 4

Motion to approve, seconded: 2019 Meeting Calendar approved unanimously.

3. We have been assigned a new liaison, Vickie Smith. CSP grant--further discussions needed.
4. Discussion of potential Manhattan location for video conferencing--Matthew offered his office.
5. Submission of request for an additional planning year, 2019-2020.
 - a. The board needs to vote regarding ratifying request for a new planning year under the new guidelines published in October 2018.
Motion to approve, seconded: Request ratified.
6. Natalie Hardcastle had her baby and plans to return to active board service in January.

“Developing Leaders for the Renaissance of New York”

7. Public Speaking – none
8. Meeting Adjourned 10:15 p.m.
9. Motion to enter into Confidential Executive Session at 10:16 p.m. Motion seconded and passed by acclamation.
10. Meeting adjourned to Confidential Executive Session 10:16 p.m.