

Application: The Renaissance Charter School 2

Everett Boyd - everettboyd@rencharter2.org
2023-2024 Annual Report

Summary

ID: 0000000272

Status: Annual Report Submission

Last submitted: Nov 1 2024 09:05 PM (EDT)

Entry 1 – School Information and Cover Page

Completed - Aug 1 2024

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2023-2024 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2024**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

RENAISSANCE CHARTER SCHOOL 2 (THE) 800000089571

b. Unofficial or Popular School Name

TRCS 2

c. CHARTER AUTHORIZER (As of June 30th, 2024)

Please select the correct authorizer as of June 30, 2024 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

CSD #24 - QUEENS

e. Date of Approved Initial Charter

Jul 30 2017

f. Date School First Opened for Instruction

Sep 1 2020

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Renaissance Charter School 2 (TRCS 2) is based on the conviction that a change in the destiny of a single individual can lead to a change in the destiny of a community, nation, and ultimately humankind.

Its mission as a K-12 school is to provide a comprehensive academic program aligned with the New York State (NYS) learning standards that fosters educated, responsible, humanistic young leaders who will, through their own educational development and personal growth, spark a renaissance in New York City and beyond. Its graduates will be global citizens with an abiding respect for peace, human rights, the environment, and sustainable development.

KEY DESIGN ELEMENTS

TRCS 2 will closely resemble the school model of TRCS, with a focus on academic excellence, project-based and experiential learning, extensive student supports, collaboration, college preparation, and the development and nurturing of community-based partnerships. TRCS 2 will establish an innovative educational program for elementary, middle and high school grades during its first charter term, with the objective of ultimately enrolling and educating students in grades K-12. At each grade level, TRCS 2's programming will replicate that of TRCS, with appropriate modifications and tailoring to address the specific needs and circumstances of its students. TRCS 2 will emphasize the use of data to tailor instruction to address student needs. The school will focus on engaging students in learning through a variety of instructional approaches and by creating opportunities for them to participate in the design of their learning experiences (such as Rensizzle Week, which is described below). TRCS 2 will establish a learning community in which all stakeholder voices are valued and all stakeholders can participate substantively in the life of the school. Like TRCS, TRCS 2 will be committed to preparing students to be educated, responsible, humanistic young leaders and global citizens.

Key design elements include:

- A strong, comprehensive and proven NYS CCLS-aligned academic program. The TRCS instructional program has been effective in helping all students achieve academic growth and success. During its last charter term, TRCS engaged in a thorough process of reviewing and modifying its curricula and assessment program to better align with the NYS CCLS and address the needs of its special student populations. The TRCS 2 development team has

engaged in an extensive review of the TRCS academic program during Summer and Fall 2016 and Winter 2016-17 to determine whether the TRCS academic model will be appropriate and effective in a new charter school.

Consequently, the development team of TRCS 2 has decided to adopt the enhanced TRCS curriculum and assessment program, which comprises an integrated set of formal instructional programs (e.g. Reading and Writing Workshop), commercial curricula (e.g. Junior Great Books and Singapore Math), “home-grown,” teacher-developed curricula drawing heavily on the materials and resources of EngageNY and a wide range of assessments to assess growth in early literacy and attainment of CCLS benchmarks. The academic program will also include project-based and experiential learning experiences and non traditional student-centered learning experiences.

- A Student-centered approach—A critical part of TRCS 2’s mission is to “foster educated, responsible, humanistic young leaders who will be global citizens and leaders in the renaissance of NYC and beyond.” In order to do this, TRCS 2 will provide students with instruction and supports that address their respective academic needs, interests and learning styles. Such a student-centered approach to instruction will support all students, and especially ELLs, SWDs and other students with unique needs.¹ TRCS 2 will establish a school-wide data culture to support teachers and administrators in using data to identify student needs and to provide targeted and differentiated instruction to address them. TRCS 2 will provide training and support to teachers working in PLCs to analyze student data and differentiate instruction. In addition, TRCS 2 will utilize strategies and practices that have been effective in promoting student academic growth at TRCS including a data-driven Advisory Program that will provide personalized support to each student and The Learning Center, which will provide both short-term and long-term assistance to students during and after the school day.

- A commitment to project-based and experiential learning. TRCS 2 will embed project based and experiential learning throughout its curriculum and multidisciplinary project based learning is emphasized at all grade levels. Experiential learning will be implemented through a variety of methods, including community service learning experiences and curriculum-embedded trips and special events such as: a) field trips to museums, theaters, art galleries and films; b) school organized college visits; c) art, music, dance and drama exhibitions; talent shows; and d) multicultural celebrations. TRCS 2 will also replicate one of TRCS’ most important and innovative experiential learning initiatives—i.e. the groundbreaking Rensizzle Week program.² During Rensizzle Week, regular classes are suspended and each student engages in an in-depth exploration of one subject of his or her choosing, working in mixed-grade groupings and engaging in authentic, hands-on learning experiences. Most Rensizzle Week activities will result in individual or collective presentations by students reflecting not only what they’ve learned but also their feelings, opinions and deeper understandings about what they’ve learned.

- Extensive student academic and social-emotional development supports. TRCS 2 will support at-risk students through an extensive array of services and resources, including The Learning Center (TLC), which will provide both short-term and long-term assistance to students during and after the school day. TLC will provide opportunities for remediation and acceleration using a personalized, “managed care” approach for students who need remedial help or wish to accelerate or enrich their studies. Also, TRCS 2 will have an Instructional Support Team that regularly monitors the progress of at-risk students and makes specific recommendations to help them succeed and an

Advisory Program that will provide a ‘safe space” where advisors can: a) monitor each student’s progress towards achieving academic growth goals, help identify areas of need or challenge and support each student’s academic growth b) support each student’s social emotional development; and c) promote community service and experiential learning through Advisory-developed projects.

- A culture of collaboration. At TRCS 2, collaboration will be embedded in every aspect of the school program. Decision-making about governance will be shared by the Board and a Collaborative School Governance Committee (CSGC) comprised of representatives of all school constituencies, including the Principal; the UFT Chapter Chair; teachers and other instructional staff; parents and students. Also, all stakeholder groups will collaborate in developing, evaluating and frequently updating the school’s Comprehensive Education Plan (CEP). Academic and operational decisions will be made by a School Management Team comprised of the Principal and other school leaders. Teachers will work collaboratively in Professional Learning Communities (PLCs) and family input will be facilitated by the CSGC, a strong Parent Teacher Association and an active student government. Also, TRCS 2 will collaborate with its partner, TRCS, as it replicates the TRCS model.
- A commitment to college preparation and career readiness. TRCS 2 will mandate student participation in a college-bound program starting in 5th and 6th grades with trips to colleges and similar college and career readiness preparation activities, and will continue as the school grows into a high school program to include a for-credit class in high school grades. In the first charter term, TRCS 2 will prepare elementary and middle-grade students to ultimately engage in a high school college and career readiness preparation program at TRCS 2 in which students chart a portfolio-based four-year plan and a scaffolded college-bound curriculum that guides students in exploring their values, social and academic interests, career options, college choices and post-secondary college programs.
- Extensive teacher professional development. TRCS 2 will provide professional development to all teachers, ranging from a summer professional development institute and training provided by consultants to shadowing, mentoring and other embedded professional development. Professional development will also be done in PLCs, where teachers engage in reflective protocol-driven dialogue about instruction, assessment and improving school programs.
- Partnerships. TRCS 2 will be a “community school” that welcomes, supports and partners with parents, families and individuals and organizations from the community. TRCS 2 will work with TRCS’ Director of Development and Partnerships to adapt the strategies that have helped TRCS identify, recruit and work with more than 50 partner organizations and agencies in the last charter term alone. TRCS 2 will be proactive in developing internships and leadership development and experiential learning opportunities for students in collaboration with businesses, cultural organizations and other partners.

h. School Website Address

<https://rencharters.org/trcs-elmhurst/>

i. Total Approved Charter Enrollment for 2023-2024 School Year

587

j. Total Enrollment on June 30, 2024 - excluding Pre-K program enrollment

577

k. Grades Served

Grades served during the 2023-2024 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten

1

2

3

4

9

l. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES: Owned, rented, leased to educate students

Will the school maintain or operate multiple sites in 2024-2025?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	45-20 83rd Street Elmhurst, NY 11373	917-242-3505	NYC CSD 24	K-4, 9	K-6, 9-10	

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Everett Boyd	Principal	917-242-3505	917-841-3849	
Operational Leader	Jessica Kim	AP for Operations and Finance	917-242-3505	917-331-8266	
Compliance Contact	Jessica Kim	AP for Operations and Finance	917-242-3505	917-331-8266	
Complaint Contact	Jessica Kim	AP for Operations and Finance	917-242-3505	917-331-8266	
DASA Coordinator	Everett Boyd	Principal	917-242-3505	917-841-3849	
Phone Contact for After Hours Emergencies	Everett Boyd	Principal	917-242-3505	917-841-3849	everettboyd21@gmail.com

m1b. Is site 1 in public space or in private space?

Private Space

m1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 1 Certificate of Occupancy (COO)

[Final Certificate of Occupancy 3.20.23.pdf](#)

Filename: Final Certificate of Occupancy 3.20.23.pdf **Size:** 34.8 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[TRCS2 Fire Safety Inspection Report \(1\).pdf](#)

Filename: TRCS2 Fire Safety Inspection Report (1).pdf **Size:** 310.3 kB

n. List of owned, rented, leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

n/a

o1. Total Number of School Calendar Days

182

o2. Total Number of Instructional Hours by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

January 2024	115
February 2024	88
March 2024	110
April 2024	71
May 2024	115
June 2024	71
July 2023	0
August 2023	22
September 2023	110
October 2023	115
November 2023	104
December 2023	77

CHARTER REVISIONS DURING THE 2023-2024 SCHOOL YEAR

p. Summary of Material and Non-Material Charter Revisions approved or pending in 2023-2024, including updates to the school’s board of trustees’ bylaws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revisions approved or pending?

No

ATTESTATIONS

q. Name/Position of Person Completing/Submitting the 2023-2024 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Everett Boyd
Position	Principal
Phone/Extension	917-242-3505
Email	everettboyd@rencharter2.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

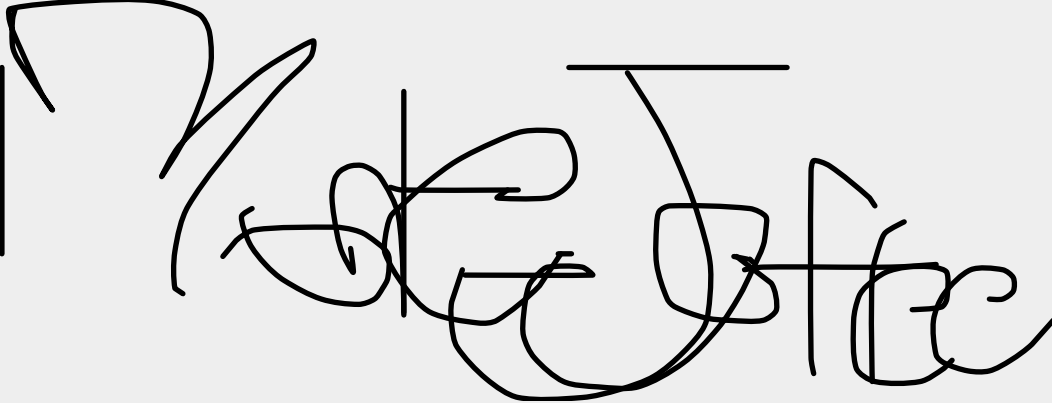
Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature is written in a cursive style and reads "Scott M. Boyd". The first name "Scott" is written with a large, sweeping initial 'S'. The middle name "M" is a simple vertical line. The last name "Boyd" is written with a large, sweeping initial 'B' and a long, trailing 'y'.

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Aug 1 2024



Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Aug 1 2024

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

1. Current Annual Report (i.e., 2023-2024 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law;[\[2\]](#) (Even if there is no school data yet reported, provide a direct web link to the most recent [New York State School Report Card](#) for the charter school.
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: The Renaissance Charter School 2

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2023-2024 Annual Report)	https://rencharters.org/trcs-elmhurst/past-annual-reports/
2. Board meeting notices, agendas and documents	https://rencharters.org/trcs-elmhurst/board-calendar-agendas-minutes/
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law; (Even if there is no school data yet reported, provide a direct web link to the most recent New York State School Report Card for the charter school.	https://rencharters.org/trcs-elmhurst/accountability/
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://rencharters.org/trcs-elmhurst/accountability/
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://rencharters.org/trcs-elmhurst/accountability/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://rencharters.org/trcs-elmhurst/accountability/
6. Authorizer-approved FOIL Policy	https://rencharters.org/trcs-elmhurst/accountability/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://rencharters.org/trcs-elmhurst/accountability/

Thank you.



Entry 3 – Board of Trustees Disclosure of Financial Interest Form

Completed - Nov 1 2024

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2023-2024 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2024**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2023-2024 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[VM-Financial Disclosure Form 2024 - signed \(2\)](#)

Filename: VM-Financial_Disclosure_Form_2024__znEIOuX.pdf Size: 702.6 kB

[CH - Financial Disclosure Forms 2024 - signed](#)

Filename: CH_-_Financial_Disclosure_Forms_20_VWK7Six.pdf Size: 701.1 kB

[LS FinDiscForm](#)

Filename: LS_FinDiscForm.pdf Size: 701.0 kB

[LP - 2024 Financial Disclosure Form - signed \(4\)](#)

Filename: LP_-_2024_Financial_Disclosure_For_dhMTImr.pdf Size: 736.8 kB

[2024 FinDiscForm MJ REN2 - signed](#)

Filename: 2024_FinDiscForm_MJ_REN2_-_signed.pdf Size: 561.5 kB

[2024 FinDiscForm RM REN2 - signed](#)

Filename: 2024_FinDiscForm_RM_REN2_-_signed.pdf Size: 553.6 kB

Entry 4 – Board of Trustees Membership Table

Completed - Aug 1 2024

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 4 – Board of Trustees Membership Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2023-2024 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2023-2024
1	Monte Joffee	mjoffee@gmail.com	Chair	Executive	Yes	1	10/01/2019	10/31/2024	8
2	Liz Perez	lizperez@rencharter.org	Secretary	Executive	Yes	1	10/01/2019	10/31/2024	11
3	Rachel Mandel	rachel4800@gmail.com	Trustee/Member	Audit & Finance	Yes	1	08/01/2022	08/31/2027	5 or less
4	Chester E. Hicks	chester.hicks@hotmail.com	Trustee/Member	Education	Yes	1	05/02/2020	05/31/2025	10
5	Victor Motta	victormotta@rencharter.org	Vice Chair	Education	Yes	1	05/02/2020	05/31/2025	9
6	Leopolda Silvera	leopolda@silvera@gmail.com	Trustee/Member	Education	Yes	1	09/02/2021	09/31/2024	10
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2023-2024

12

3. Number of board meetings scheduled for the 2024-2025 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2024	6
b. Total number of Voting Members added during the 2023-2024 school year	0
c. Total number of Voting Members who left the board during 2023-2024 school year	0
d. Total Maximum Number of Voting Members in 2023-2024; as set by the board in bylaws, resolution, or minutes	8

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2024	0
b. Total number of Non-Voting Members added during the 2023-2024 school year	0
c. Total number of Non-Voting Members who left the board during the 2023-2024 school year	0
d. Total Maximum Number of Non-Voting members in 2023-2024, as set by the board in bylaws, resolution, or minutes set by the board in bylaws, resolution, or minutes	0
e. Board members attending 8 or fewer meetings during 2023-2024	2

Thank you.

Entry 5 – Board Meeting Minutes

Completed - Aug 1 2024

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2023-June 2024), which should match the number of meetings held during the 2023-2024 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2024**.

[TRCS 2 SY2324 BOT Minutes FINAL](#)

Filename: TRCS_2_SY2324_BOT_Minutes_FINAL.pdf Size: 2.0 MB

Entry 6 – Enrollment & Retention

Completed - Aug 1 2024

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2023-2024 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWD), English Language Learner(s) (ELL), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2024-2025.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2023-2024	Describe Recruitment Plans in 2024-2025
Students with Disabilities	<p>In response to SY 2023-2024 lottery applicants, TRCS 2 continued its recruitment of our special populations, including Students with Disabilities, in ongoing, everyday efforts, beginning in the Spring of 2023.</p> <p>The Renaissance Charter School 2 (TRCS2) adopted and continues to follow the best practice guidelines established by NYSED/CSO in its recruitment of special populations, including English language learners. We have developed a reputation in the community for caring for and supporting special populations, with a staff that is dedicated to actively engage families and students of all ethnicities, socioeconomic levels, and who represent multi-cultural and multi-linguistic backgrounds. The school now has 1 social worker and 2 Mental Health Counselors to support all students, including our special needs students. Our teaching model also embraces Integrative Collaborative Teaching in grade-level high- needs classrooms. We create a timeline for open houses, outreach and admissions each year, and held open houses in 2022 and 2023, to support enrollment for SY 2023-2024. They were very well attended. Translation is available at our open houses.</p> <p>This school year we continued to hold frequent open houses and</p>	<p>TRCS2 will continue to “cast a wide net” in its school recruitment efforts, as the school continues to expand into a K-12 school. Outreach will include borough-wide and city-wide outreach and public information initiatives. In addition, the school will continue to work closely with partner school TRCS and organizations such as the NYC Charter Center and with local organizations, leveraging the relationships with community leaders and organizations that TRCS has developed over more than 20 years.</p> <p>TRCS2’s in-person and word of mouth recruitment initiatives have yielded meaningful results by enabling a diverse group of TRCS2 representatives (i.e., the Principal, teachers, counselors and parents) to speak one-on-one with interested families. This personalized recruitment approach also provides TRCS2 to better emphasize and illustrate the characteristics of TRCS2 that make it unique and appealing to families, such as Rensizzle Week, TRIP and the CSG. TRCS2 will continue to employ a multi-tiered recruitment strategy that includes:</p> <ul style="list-style-type: none"> • In-person activities including neighborhood canvassing, prekindergarten program presentations, presentations at local tutoring centers, afterschool programs and neighborhood schools (public, charter, and private),

town halls for parents and families led by members of the senior management team. We also conducted small, in-person tours of our new facility to prospective students and families, which was proven to help to increase our enrollment. We continued to respond to inquiries and make outreach through parent meetings, postings on neighborhood list-serves, newspapers, and through personal outreach by staff.

TRCS 2 anticipates that we will exceed our SY 2023-2024 population of students with disabilities or IEPs in SY 2023-2024. Also, note that TRCS 2 fills every available seat, without screening. Our recruitment materials include detailed information on how we support our students with special needs. We have taken the following steps to meet this need: TRCS 2 appointed a highly qualified Director of Special Populations and created grade-level ICT classes with two highly qualified certified teachers for SY 2023- 2024 and created school wide programming and staffing to support students with disabilities; including family conferences that are culturally sensitive. We conducted ongoing outreach to families of students with disabilities throughout the summer of 2023 to ensure that their needs were met and that their services were in place for SY 2023-2024.

School wide programming and staffing supported Special Needs Students and English Language

distribution of flyers at local businesses, open houses and tours, visits to homeless shelters and food pantries and relationship-building at community centers (and especially with those that serve newcomers and minority groups);

- Digital recruitment activities including social media and email blasts; and
- Advertising on local news outlets (El Diario, Queens Family, Inside Schools, etc.)

TRCS2 is committed to continuous improvement of its student recruitment program. The school's SMT reviews student recruitment and retention data frequently and makes adjustments as needed to address challenges and build on effective practices. In addition, the Principal and/or SMT reports on recruitment and retention to the Board, which reviews data and approves the SMT's recommendations. Among the improvements that will be made as a result of this process is the addition of a full-time Marketing Associate to TRCS2's staff beginning in the final year of the current charter term. The Marketing Associate will work with the SMT and other key staff to review recruitment and retention practices, recommend modifications as needed and help implement the TRCS2 student recruitment program.

	<p>Learners with IEPs.</p> <p>TRCS2 “cast a wide net” in its 9th grade recruitment efforts, including borough-wide and city-wide outreach and public information initiatives. The school worked closely with partner school TRCS and organizations such as the NYC Charter Center and local organizations, leveraging the relationships with community leaders and organizations that TRCS has developed over more than 20 years.</p>	
<p>English Language Learners</p>	<p>In response to SY 2023-2024 lottery applicants, TRCS 2 continued its recruitment of our special populations, including ELLs, in on-going, everyday efforts, beginning in the Spring of 2023.</p> <p>The Renaissance Charter School 2 (TRCS2) adopted and continues to follow the best practice guidelines established by NYSED/CSO in its recruitment of special populations, including English Language Learners. We have developed a reputation in the community for caring for and supporting special populations, with a staff that is dedicated to actively engage families and students of all ethnicities, socioeconomic levels, and who represent multi-cultural and multi-linguistic backgrounds. Our teaching model also embraces Integrative Collaborative Teaching in grade-level high-needs classrooms. We continued to conduct active outreach to current and prospective applicants to support enrollment for SY 2023 -2024. TRCS 2 anticipates that we will meet or exceed our SY 2023-2024 ELL</p>	<p>TRCS2 will continue to “cast a wide net” in its school recruitment efforts, as the school continues to expand into a K-12 school. Outreach will include borough-wide and city-wide outreach and public information initiatives. In addition, the school will continue to work closely with partner school TRCS and organizations such as the NYC Charter Center and with local organizations, leveraging the relationships with community leaders and organizations that TRCS has developed over more than 20 years.</p> <p>TRCS2’s in-person and word of mouth recruitment initiatives have yielded meaningful results by enabling a diverse group of TRCS2 representatives (i.e., the Principal, teachers, counselors and parents) to speak one-on-one with interested families. This personalized recruitment approach also provides TRCS2 to better emphasize and illustrate the characteristics of TRCS2 that make it unique and appealing to families, such as Rensizzle Week, TRIP and the CSG. TRCS2 will continue to employ a</p>

population. We have taken the following steps to meet this need: Under the direction of our Director of Special Populations, we created an additional position for an ELL teacher, increasing our ELL teaching staff to 3 ELL Teachers. We conducted in-person Home Language Survey follow-up interviews with families throughout the summer of 2023. We continued conducting small in-person tours of our school for prospective students and families, which has been proven to help to increase our enrollment.

We also provided on-going support by providing:

- ICT, Related Services, for ELLS with IEP's in all grades (K-4th Grades and 9th Grade)
- Grade K-4 Reading Remediation program; and dedicated ELL Services teachers (K-4th Grades and 9th Grade)
- Partnership with the ELL Consortium at the NYC Charter Schools Center.
- Specialized support for ELL students both in subject classes and in selective “pull-outs”
- Small Group tutoring and extensive, individualized academic check-ins
- Parent Representatives from various backgrounds participate in our Parent Association.
- We have bilingual teachers and support staff who work in the office, who support parents in communicating with the school.

TRCS2 “cast a wide net” in its 9th grade recruitment efforts, including borough-wide and city-wide outreach and public information

multi-tiered recruitment strategy that includes:

- In-person activities including neighborhood canvassing, prekindergarten program presentations, presentations at local tutoring centers, afterschool programs and neighborhood schools (public, charter, and private), distribution of flyers at local businesses, open houses and tours, visits to homeless shelters and food pantries and relationship-building at community centers (and especially with those that serve newcomers and minority groups);
- Digital recruitment activities including social media and email blasts; and
- Advertising on local news outlets (El Diario, Queens Family, Inside Schools, etc.)

TRCS2 is committed to continuous improvement of its student recruitment program. The school's SMT reviews student recruitment and retention data frequently and makes adjustments as needed to address challenges and build on effective practices. In addition, the Principal and/or SMT reports on recruitment and retention to the Board, which reviews data and approves the SMT's recommendations. Among the improvements that will be made as a result of this process is the addition of a full-time Marketing Associate to TRCS2's staff beginning in the final year of the current charter term. The Marketing Associate will work with the SMT and other key staff to review recruitment and retention practices, recommend modifications

	<p>initiatives. The school worked closely with partner school TRCS and organizations such as the NYC Charter Center and local organizations, leveraging the relationships with community leaders and organizations that TRCS has developed over more than 20 years.</p>	<p>as needed and help implement the TRCS2 student recruitment program.</p>
<p>Economically Disadvantaged</p>	<p>In response to SY 2023-2024 lottery applicants, TRCS 2 continued its recruitment of our special populations in on-going, everyday efforts, beginning in the Spring of 2023.</p> <p>The Renaissance Charter School 2 (TRCS2) has adopted and continues to follow the best practice guidelines established by NYSED/CSO in its recruitment of special populations, including economically disadvantaged students. We have developed a reputation in the community for caring for and supporting special populations, with a staff that is dedicated to actively engage families and students of all ethnicities, socioeconomic levels, and who represent multi-cultural and multi-linguistic backgrounds. The school also has 2 social workers on staff to support all students, including our special needs students. Our social workers and administrative staff will continue to be actively engaged in ongoing efforts to support our families and our school community who are economically disadvantaged.</p> <p>This school year we had numerous open houses and town halls for parents and families. We plan to continue conducting small in-person tours of our school to prospective students and families, which has</p>	<p>TRCS2 will continue to “cast a wide net” in its school recruitment efforts, as the school continues to expand into a K-12 school. Outreach will include borough-wide and city-wide outreach and public information initiatives. In addition, the school will continue to work closely with partner school TRCS and organizations such as the NYC Charter Center and with local organizations, leveraging the relationships with community leaders and organizations that TRCS has developed over more than 20 years.</p> <p>TRCS2’s in-person and word of mouth recruitment initiatives have yielded meaningful results by enabling a diverse group of TRCS2 representatives (i.e., the Principal, teachers, counselors and parents) to speak one-on-one with interested families. This personalized recruitment approach also provides TRCS2 to better emphasize and illustrate the characteristics of TRCS2 that make it unique and appealing to families, such as Rensizzle Week, TRIP and the CSG. TRCS2 will continue to employ a multi-tiered recruitment strategy that includes:</p> <ul style="list-style-type: none"> • In-person activities including neighborhood canvassing, prekindergarten program presentations, presentations at local

been proven to help to increase our enrollment. We continue to respond to inquiries and make outreach through parent meetings, postings on neighborhood list-serves, newspapers, and through personal outreach by staff.

TRCS2 “cast a wide net” in its 9th grade recruitment efforts, including borough-wide and city-wide outreach and public information initiatives. The school worked closely with partner school TRCS and organizations such as the NYC Charter Center and local organizations, leveraging the relationships with community leaders and organizations that TRCS has developed over more than 20 years.

tutoring centers, afterschool programs and neighborhood schools (public, charter, and private), distribution of flyers at local businesses, open houses and tours, visits to homeless shelters and food pantries and relationship-building at community centers (and especially with those that serve newcomers and minority groups);

- Digital recruitment activities including social media and email blasts; and
- Advertising on local news outlets (El Diario, Queens Family, Inside Schools, etc.)

TRCS2 is committed to continuous improvement of its student recruitment program. The school's SMT reviews student recruitment and retention data frequently and makes adjustments as needed to address challenges and build on effective practices. In addition, the Principal and/or SMT reports on recruitment and retention to the Board, which reviews data and approves the SMT's recommendations. Among the improvements that will be made as a result of this process is the addition of a full-time Marketing Associate to TRCS2's staff beginning in the final year of the current charter term. The Marketing Associate will work with the SMT and other key staff to review recruitment and retention practices, recommend modifications as needed and help implement the TRCS2 student recruitment program.

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2023-2024	Describe Retention Plans in 2024-2025
Students with Disabilities	<p>We continued to back-fill every empty seat using a mini-lottery from our waitlist. School wide programming and staffing that supports Special Needs Students and English Language Learners with IEPs included:</p> <ul style="list-style-type: none"> • ICT, Related Services, School-based guidance counselors, social worker, and mental health therapists; • Grade K-4 Reading Remediation and Support including LLI, Orton-Gillingham and Wilson Reading; the K-4 initiative called "TRIP," our Targeted Reading Intervention Program, gives targeted reading intervention a daily block of time for mixed age small reading groups based on levels. • Parents of students with special needs are represented on our Parent Association and Collaborative School Governance Committee 	<p>We will continue to back-fill every empty seat using a mini-lottery from our significant wait-list. School wide programming and staffing that supports Special Needs Students and English Language Learners with IEPs include:</p> <ul style="list-style-type: none"> • ICT, Related Services, School-based guidance counselors, social worker, and mental health therapists; • Grade K-5, 6, and 9 and 10 Reading Remediation and Support including LLI, Orton- Gillingham and Wilson Reading; the K-6 Targeted Reading Intervention Program, gives targeted reading intervention a daily block of time for mixed age small reading groups based on levels. • Parents of students with special needs are represented on our Parent Association and Collaborative School Governance Committee; <p>We have created a position for Assistant Principal for Special Populations, who is primarily responsible for overseeing the aforementioned programs and efforts to support our students with disabilities.</p> <p>We will continue to implement a targeted tutoring program for our student population.</p>
English Language Learners	<p>As in years past, we provided school wide programming and staffing that supports English Language Learners, including family conferences that were culturally</p>	<p>We will provide schoolwide programming and staffing that supports English Language Learners, including family conferences that are culturally</p>

sensitive, with simultaneous translation whenever possible:

- ICT, Related Services, for ELL students with IEP's;
- Grade K-4 Reading Remediation and Support including LLI, Orton-Gillingham and Wilson Reading;
- Specialized support for ELL students both in subject classes and in selective "pull-outs" (or break-out rooms for remote learners);
- Utilizing our Writing Workshop Model to support our upper grade ELL students, and small-group tutoring;
- Parent Representatives from various backgrounds participated in our Parent Association. These groups met in a hybrid model so as to include more parents. We continued to plan and execute regularly scheduled English and Spanish language PA meetings.
- Morning Meeting. We planned for an extended morning meeting and advisory time, with enhanced social-emotional supports in school.
- Many bilingual support staff work in the office, cafeteria, kitchen, and school safety, and supported parents in communicating with the school.

In the high school, students with no English fluency or very limited English understanding took an ESL class in replacement of Mandarin. The ESL curriculum was reinforced with the Rosetta Stone curriculum to better support students with daily practice and counted as ELA credit.

sensitive, with simultaneous translation whenever possible.

- ICT, Related Services, for ELL students with IEP's;
- Grade K-5, 6, and 9-10 Reading Remediation and Support including LLI, Orton-Gillingham and Wilson Reading;
- Specialized support for ELL students both in subject classes and in selective "pull-outs".
- Utilizing our Writing Workshop Model to support our upper grade ELL students, and small-group tutoring;
- Parent Representatives from various backgrounds participate in our Parent Association. These groups will continue to meet and enlist more parent participation. We will continue to plan and execute regularly scheduled English and Spanish language PA meetings.
- Morning Meeting for Grades K-5 - We are planning for an extended morning meeting and advisory time with enhanced social-emotional supports in school.
- Many bilingual support staff work in the office, cafeteria, kitchen, and school safety, and support parents in communicating with the school We have created a position for Assistant Principal for Special Populations, who is primarily responsible for overseeing the aforementioned programs and efforts to support our increasing ELL population. We are adding a reading interventionist to our staff to support ELLs and other students who struggle with literacy.

We will work with our after-school partner to offer a free after school program for families who qualify,

		<p>especially those who meet the requisite ELL status for the program.</p> <p>We will continue to implement a targeted tutoring program for our student population.</p>
<p>Economically Disadvantaged</p>	<p>Our policies include never excluding students from activities their families cannot afford, including trips and other experiential learning activities. We have developed a reputation in the neighborhood for supporting our families in times of need.</p> <p>In SY 2023-24 we continued to engage in outreach to various agencies and resources to connect our families to support services through our McKinney Vento Liaison.</p> <p>Our social workers and mental health providers continued to work individually with students and families to take advantage of all supports open to them.</p> <p>We continued to provide free breakfast, lunch, and supper to all of our students, including during summer school. In addition, this year we continued to support summer school students with free Metrocards and an extended school day. We also began offering an English and Spanish language nutrition workshop for families and plan to increase the number and types of community-based programming in 2023-2024. A new parent coordinator fluent in Spanish and closely connected with the community was hired in Spring of 2023. She has played an instrumental role in our retention efforts, providing personal outreach to families in and around the neighborhood. As a key liaison to</p>	<p>Our policies include never excluding students from activities their families cannot afford, including trips and other experiential learning activities. We have developed a reputation in the neighborhood for supporting our families in times of need.</p> <p>In SY 2024-25 we will continue to engage in outreach to various agencies and resources to connect our families to support services through our McKinney Vento Liaison, Parent Coordinator and Administrative Support Staff.</p> <p>Our social workers, mental health providers, and High School Counselors will continue to work individually with students and families to take advantage of all supports open to them.</p> <p>We will continue to provide free breakfast, lunch, and supper to all of our students, including during summer school. We will continue to support students and families who qualify with free Metrocards and additional transportation support.</p> <p>We will work with our after-school partner to offer a free after school program for families who qualify, based on income level.</p> <p>We will continue to offer English and Spanish language workshops for families and plan to increase the number and types of community-based programming in 2024-2025.</p>

our families, she has developed and implemented parent workshops and programs to increase opportunity for our economically disadvantaged population. She has also built relationships between the Parent Association, families, and the school to create responsive programming according to what families express a need or desire for, such as our first Multicultural Day Festival, which invited families to share their cultural stories with students and other community members. As evident in board minutes, enrollment data is frequently evaluated and reassessed at monthly board of trustees meetings.

Our parent coordinator will play an instrumental role in our retention efforts, providing personal outreach to families in and around the neighborhood. As a key liaison to our families, she will develop and implement parent workshops and programs to increase opportunity for our economically disadvantaged population. She will also build relationships between the Parent Association, families, and the school to create responsive programming according to what families express a need for.

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Aug 1 2024

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Oct 31 2024

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2023-2024 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

TRCS 2 Org Chart 2023-24 AR

Filename: TRCS_2_Org_Chart_2023-24_AR.pdf Size: 3.7 MB

Entry 9 – School Calendar

Completed - Sep 9 2024

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit it **no later than 11:59 PM on August 1, 2024**. Charter schools must upload a final school calendar into the portal and may do so at any time but **no later than 11:59 PM on September 16, 2024**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

Sample Calendar:

12 Month Calendar 2021-2022
184 Instructional Days

July

Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

January (20)

Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February (15)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

September (18)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

March (23)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

October (20)

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April (15)

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November (18)

Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May (21)

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

December (17)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

June (17)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Staff Report - August 23rd
 Early Dismissal Days
 Holiday/Recess (No Students or Staff)

Superintendent's Conference Day (No School for Students)
 Regents and School-level Exams

September 8, 2021 All Grade Levels Report
 June 24, 2022 - Last Day of School

[TRCS2 2024-2045 Instructional Calendar - Sheet1](#)

Entry 10 – Faculty/Staff Roster Template

Completed - Aug 1 2024

[INSTRUCTIONS](#)

Required of Regents, NYCDOE, and Buffalo BOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2023-2024 school year).

Use of the 2023-2024 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[faculty-staff-roster-template-2024 \(1\)](#)

Filename: faculty-staff-roster-template-202_fk9Mofi.xlsx Size: 73.5 kB

Entry 11 – Progress Toward Goals

Completed - Nov 1 2024

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system **no later than 11:59 PM on September 16, 2024**.

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 1, 2024.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2024.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2024.**

2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	TRCS 2 will be in ESSA "Reward" or Academic Goal 1 "Good Standing" status each year of its charter.		Unable to Assess	N/A
Academic Goal 2	Each year, the percentage of students who attended TRCS 2 for at least one year and are proficient on NYS ELA and Math tests will exceed the CSD 24 average	<p>We exceeded CSD 24 in ELA in Grade 3 by 9%, Grade 4 by 3.3%</p> <p>We exceeded CSD 24 in MATH in Grade 3 by 13.9%, Grade 4 by 18.9%</p>	Met	
Academic Goal 3	Each year, the percentage of students who attended TRCS 2 for at least one year and are proficient on NYS ELA and Math tests will exceed the		Unable to Assess	N/A

	NYS average.			
Academic Goal 4	Each year, the percentage of students in all accountability subgroups who attended TRCS 2 for at least one year and are proficient on NYS ELA and math tests will exceed the CSD 24 average.	<p>We exceeded CSD 24 for ELA current ELL student by 23.8%, ever ELL by 16.2%, SPED by 9.3%, ED by 2.7%</p> <p>We exceeded CSD 24 for MATH, current ELL student by 28.8%, ever ELL by 22.2%, SPED by 28.1%, ED by 15.1%</p>	Met	
Academic Goal 5	Each year, the percentage of students in all accountability subgroups who attended TRCS 2 for at least one year and are proficient on NYS ELA and math tests will exceed the NYS average.		Unable to Assess	N/A
Academic Goal 6	Each year, the percentage of students at each grade level who attended TRCS 2 for at least one year and are proficient on NYS ELA and Math	<p>We exceeded CSD 24 in ELA in Grade 3 by 9%, Grade 4 by 3.3%</p> <p>We exceeded CSD 24 in MATH in Grade 3 by 13.9%, Grade 4 by 18.9%</p>	Met	

	tests will exceed the CSD 24 average			
Academic Goal 7	Each year, the percentage of students at each grade level who attended TRCS 2 for at least one year and are proficient on NYS ELA and Math tests will exceed the NYS average.		Unable to Assess	N/A
Academic Goal 8	Each year, 80% of kindergarten students who attended TRCS 2 for at least one year will perform at or above Level B on the Fountas and Pinnell A-Z Text Level Gradient	At the end of June 2024, 90% of Kindergarten students were reading at or above Level B.	Met	
Academic Goal 9	Each year, 80% of all first grade students who attended TRCS 2 for at least two years will perform at or above level G on the Fountas and Pinnell A-Z Text Level Gradient.	At the end of June 2024, 83% of First Grade students who attended TCRS 2 for at least two years were reading at or above Level G.	Met	
Academic Goal 10	Each year, 80% of all second grade students who attended TRCS 2 for at least two years will perform at or above level G on the Fountas and Pinnell A-Z Text Level Gradient.	At the end of June 2024, 100% of Second Grade students who attended TCRS 2 for at least two years were reading at or above Level G.	Met	

2. Do have more academic goals to add?

Yes

2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Each year, at least 75% of students who have been tested at least two years will improve their performance towards proficiency or maintain a proficient level on NYS ELA and Math tests.		Unable to Assess	N/A
Academic Goal 12	Each year, at least 75% of students who have attended TRCS 2 for at last one year taking the NYS Science exam will achieve at least a score of 3.		Unable to Assess	N/A
Academic Goal 13	Each grade-level cohort of the same students in Grades 4 through 8 (i.e. students who are in the school for two years in a row) will reduce by one quarter the gap between the percent at or above Level 3 on the previous year's State ELA exam (baseline) and 75 percent at or		Not Met	The school has implemented a rigorous interim assessments program, beginning in the Fall of the school year and continuing throughout the year to address areas of remediation and target instruction to promote measurable academic success.

	<p>above Level 3 on the current year's State ELA exam. If the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's ELA exam, the school is expected to demonstrate some growth (above 75 percent) in the current year.</p>			
<p>Academic Goal 14</p>	<p>Each grade-level cohort of the same students in Grades 4 through 8 (i.e. students who are in the school for two years in a row) will reduce by onequarter the gap between the percent at or above Level 3 on the previous year's State Math exam (baseline) and 75 percent at or above Level 3 on the current year's State Math exam. If the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's Math exam, the school is expected to demonstrate growth</p>		<p>Not Met</p>	<p>The school has implemented a rigorous interim assessments program, beginning in the Fall of the school year and continuing throughout the year to address areas of remediation and target instruction to promote measurable academic success.</p>

	(above 75 percent) in the current year.			
Academic Goal 15	Each year, 75 percent of the 9th grade cohort1 will have scored at least 65 on the New York State Regents examination in ELA.		Unable to Assess	N/A
Academic Goal 16	Each year, 75 percent of the 9th grade cohort will have scored at least 65 on a New York State Regents examination in Math.		Not Met	The school has implemented a strategic plan to support students with remedial and preparatory classes and tutoring, i.e. Saturday school, summer school, Regents prep classes, targeted instruction, and tutoring.
Academic Goal 17	Each year, 75 percent of the 9th grade cohort, who are not taking an alternate or Pathways assessment in lieu of the History Regents exam, will have scored at least 65 on a New York State Regents examination in History.		Unable to Assess	N/A
Academic Goal 18	Each year, 75 percent of the 9th grade cohort will have scored at least 65 on a New York State Regents		Not Met	The school has implemented a strategic plan to support students with remedial and preparatory classes and tutoring, i.e.

	examination in science.			Saturday school, summer school, Regents prep classes, targeted instruction, and tutoring.
Academic Goal 19	The school will show progress each year towards achieving 75% of each graduating senior class having taken and passed three or more regents examinations, College Now STEM courses or Advanced Placement examinations in science and / or mathematics		Unable to Assess	N/A
Academic Goal 20	The school will show progress each year towards having 75% of students enrolled in each grade, 9th through 11th accumulate 10 or more credits towards graduation. The school will be accountable for all credits accumulated by students who are currently enrolled in the school.	83% of our High School (9th grade cohort) students obtained at least 10 credits towards graduation.	Met	

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95 percent, as measured using the methodology set out in the New York City Department of Education Attendance template.	Average Daily Attendance for SY 2023-24 was 92.4%	Not Met	The school came within 2.6% of this goal by implementing a strategic plan to follow-up with students and families who have experienced excessive absences. This plan involves the Student Support Team (Dean of Students, social workers, teachers, administrators, and office support staff) in student/family outreach to support better attendance. The school will continue to utilize internal and community resources in these efforts.
Org Goal 2	Each year, 95 percent of all students enrolled on the last day of the school year who do not move will return the following September.		Unable to Assess	N/A

Org Goal 3	<p>Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, and the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.</p>		Met	
Org Goal 4	<p>Per the 2010 amendment to the Charter Schools Act, the school shall demonstrate good faith efforts to attract, retain and meet or exceed enrollment and retention targets for students with disabilities, English language learners and students who are eligible for free and reduced lunch.</p>		Met	
Org Goal 5	<p>"The Collaborative School Governance committee, consisting of elected parents, students, teachers and staff, will develop and/or review an annual</p>		Met	

	<p>Comprehensive Education Plan which guides the school's priorities for the following year. The committee will either meet nine times per year as a whole group, or if it has formulated working committees these committees will meet on a regular basis to address the priorities as set forth in the Charter Comprehensive Education Plan</p>			
Org Goal 6	<p>Each year, parents will express satisfaction with the school's program as evidenced by responses on the NYCDOE School Survey. The school will only have met this goal if 50% or more families participate in the survey.</p>	<p>The parent participation rate in the NYCDOE School Survey was lower in SY 2023-24, compared to previous years. This However, parents who responded gave the school a 93% overall approval rating.</p>	Not Met	<p>The school will increase its efforts to encourage greater participation in the NYCDOE School Survey for SY 2024-2025</p>
Org Goal 7	<p>Each year, teachers will express satisfaction with school leadership and professional development opportunities as evidenced by responses in the teacher section of the NYCDOE School Survey. The school will only have met</p>	<p>100% of teachers responded to the NYCDOE School Survey and expressed satisfaction with school leadership and professional development opportunities.</p>	Met	

	<p>this goal if 50% or more teachers participate.</p>			
Org Goal 8	<p>Each year, teachers will express satisfaction with their job by returning to the school at a rate of 75% or more (excluding teachers who retire or move out of New York City), as measured by their signing of the Staff Preference Sheet in the Spring.</p>		Met	
Org Goal 9	<p>Each year, teachers will express satisfaction and commitment with their job by actively participating in the many teacher leadership initiatives at the school including serving on the board, Collaborative School Governance Committee, as a teacher coordinator or coach or leading an action research or RFP initiative.</p>		Met	
Org Goal 10	<p>Each year, students in grades 6 through 12, will express satisfaction with the school as evidenced by responses in the student section of the NYCDOE School Survey. The school will only have met</p>	<p>51% of eligible students responded to the NYCDOE School Survey and expressed satisfaction with the school.</p>	Met	

	<p>this goal if 50% or more of students enrolled participate in the survey.</p>			
Org Goal 11	<p>Through qualitative measures, including student engagement in service learning, social activism, leadership development and community-service activities, the school will live its motto, "Developing Leaders for the Renaissance of New York."</p>		Met	
Org Goal 12	<p>In support of TRCS 2's mission to develop leaders and global citizens, students will regularly engage with community and cultural partners through experiential learning opportunities, interdisciplinary units developed in core subjects, and the high school leadership program matching students with internships and outside elective credits.</p>		Met	
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				

Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. This will be measured each year by an analysis of student enrollment figures in ATS.	577 students were officially enrolled on the last day of SY 2023-24. Authorized enrollment is 587. The school enrolled 98% of its authorized enrollment.	Met	
Financial Goal 2	Every year, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.		Met	
Financial Goal 3	Each year, the school will operate on a balanced budget and maintain a stable cash flow.		Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
	Financial Goal 6			
	Financial Goal 7			
	Financial Goal 8			
	Financial Goal 9			
	Financial Goal 10			

Thank you.

Entry 12 – Audited Financial Statements

Completed - Nov 1 2024

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system **no later than 11:59 PM on November 1, 2024**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the Annual Report Portal **no later than 11:59 PM on November 1, 2024**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2024 but will be identified as a required task thereafter and due on November 1, 2024. This is a required task, and it is marked optional for administrative purposes only.

[FINAL FS - Renaissance Charter 2 - 6](#)

Filename: FINAL_FS_-_Renaissance_Charter_2_-_6.30.24.pdf Size: 438.2 kB

Entry 12b – Audited Financial Report Template (BOR)

Completed - Nov 1 2024

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2023-2024 Annual Reports](#) webpage. Upload the completed file in Excel format and submit **no later than 11:59 PM on November 1, 2024**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Ren II FY24 NYSED Authorizers Audited Financial Report](#)

Filename: Ren_II_FY24_NYSED_Authorizers_Aud_LkDq6vH.xlsx Size: 93.8 kB

Entry 12c – Additional Financial Documents

Incomplete

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit **no later than 11:59 PM on November 1, 2024**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 12d – Financial Contact Information

Completed - Nov 1 2024

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 1, 2024**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Jessica Kim	jessicakim@rencharter2.org	917-242-3505

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	SAX LLP, Joe Albano	jalbano@saxllp.com	212-268-2801	2

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 13 – Fiscal Year 2024-2025 Budget

Completed - Nov 1 2024

SUNY-authorized charter schools should download the [2024-2025 Budget and Quarterly Report Template and the 2024-2025 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due no later than 11:59 PM on November 1, 2024.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY25 Budget using the [2024-2025 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due no later than 11:59 PM on November 1, 2024.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[24-25 SED Budget](#)

Filename: 24-25_SED_Budget.xlsx Size: 37.7 kB

Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Victor M Motta

Name of Charter School Education Corporation:

The Renaissance Charter School 2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

718-803-0060

Business Address:

35-59 81 Street Jackson Heights NY 11372

E-mail Address:

victormotta@rencharter.org

Home Telephone:

917-865-6703

Home Address:

33-44 93rd Street #4R Jackson Heights NY 11372

Victor Motta

6/25/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022






VM-Financial Disclosure Form 2024

Final Audit Report

2024-06-25

Created:	2024-06-25
By:	Meredith Hinshaw (meridot65@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAALQ00C5RTQvX4w7pRkXwZq99Is3RgBKR

"VM-Financial Disclosure Form 2024" History

-  Document created by Meredith Hinshaw (meridot65@gmail.com)
2024-06-25 - 1:07:22 PM GMT- IP address: 74.101.111.119
-  Document emailed to Victor Motta (victormotta@rencharter.org) for signature
2024-06-25 - 1:07:38 PM GMT
-  Email viewed by Victor Motta (victormotta@rencharter.org)
2024-06-25 - 1:20:44 PM GMT- IP address: 74.125.210.68
-  Document e-signed by Victor Motta (victormotta@rencharter.org)
Signature Date: 2024-06-25 - 1:31:39 PM GMT - Time Source: server- IP address: 24.213.166.218
-  Agreement completed.
2024-06-25 - 1:31:39 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Chester Hicks

Name of Charter School Education Corporation:

The Renaissance Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

N/A

Business Address:

N/A

E-mail Address:

chester.hicks@hotmail.com

Home Telephone:

7187794810

Home Address:

76-09 34th Avenue#223 Jackson Heights, NY 11372

chester hicks

[chester hicks \(Jun 27, 2024 09:30 EDT\)](#)

6/27/24

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022







CH - Financial Disclosure Forms 2024

Final Audit Report

2024-06-27

Created:	2024-06-25
By:	Meredith Hinshaw (meridot65@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAArInE0F38hfLMMHoQw9vfcfz8pzqPjdCS

"CH - Financial Disclosure Forms 2024" History

-  Document created by Meredith Hinshaw (meridot65@gmail.com)
2024-06-25 - 1:11:38 PM GMT- IP address: 74.101.111.119
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2024-06-25 - 1:11:47 PM GMT
-  Email viewed by chester.hicks@hotmail.com
2024-06-27 - 1:20:24 PM GMT- IP address: 98.116.65.225
-  Signer chester.hicks@hotmail.com entered name at signing as chester hicks
2024-06-27 - 1:30:13 PM GMT- IP address: 98.116.65.225
-  Document e-signed by chester hicks (chester.hicks@hotmail.com)
Signature Date: 2024-06-27 - 1:30:15 PM GMT - Time Source: server- IP address: 98.116.65.225
-  Agreement completed.
2024-06-27 - 1:30:15 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Leopolda Silvera

Name of Charter School Education Corporation:

Renaissance Charter School 2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

917-202-6092

Business Address:

Elmhurst Hospital, 79-01 Broadway, Elmhurst NY 11373

E-mail Address:

LeopoldaSilvera@gmail.com

Home Telephone:

917-202-6092

Home Address:

94-39 Alstyn Ave, Elmhurst NY 11373



Leopolda Silvera (Jul 17, 2024 14:37 EDT)

7-17-24

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2024-07-17

Created:	2024-07-17
By:	Meredith Hinshaw (meridot65@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6aaOdu61Ijx2gRDV1xYdaTKSiN-zrdJ2

"annual-report-current-former-trustee-financial-disclosure-form (1)" History

-  Document created by Meredith Hinshaw (meridot65@gmail.com)
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-  Document emailed to leopoldasilvera@gmail.com for signature
2024-07-17 - 6:27:12 PM GMT
-  Email viewed by leopoldasilvera@gmail.com
2024-07-17 - 6:30:35 PM GMT- IP address: 66.102.8.132
-  Signer leopoldasilvera@gmail.com entered name at signing as Leopolda Silvera
2024-07-17 - 6:37:54 PM GMT- IP address: 172.56.166.236
-  Document e-signed by Leopolda Silvera (leopoldasilvera@gmail.com)
Signature Date: 2024-07-17 - 6:37:56 PM GMT - Time Source: server- IP address: 172.56.166.236
-  Agreement completed.
2024-07-17 - 6:37:56 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Elizabeth Perez

Name of Charter School Education Corporation:

Renaissance Charter School 2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

718 803-0060

Business Address:

35-59 81st Street, Jackson Heights, NY 11372

E-mail Address:

lizperez@rencharter.org

Home Telephone:

646 388-3651

Home Address:

36-21 30th Street 1fl, Astoria, NY 11106

Elizabeth Perez

6/25/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF






Annual Report - 2024 Financial Disclosure Form

Final Audit Report

2024-06-25

Created:	2024-06-25
By:	Meredith Hinshaw (meridot65@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0NCrvgUPzlyMLXNmERj2wJ9hQTsPMaUw

"Annual Report - 2024 Financial Disclosure Form" History

-  Document created by Meredith Hinshaw (meridot65@gmail.com)
2024-06-25 - 1:06:06 PM GMT- IP address: 74.101.111.119
-  Document emailed to Elizabeth Perez (lizperez@rencharter.org) for signature
2024-06-25 - 1:06:22 PM GMT
-  Email viewed by Elizabeth Perez (lizperez@rencharter.org)
2024-06-25 - 1:32:50 PM GMT- IP address: 66.249.83.41
-  Document e-signed by Elizabeth Perez (lizperez@rencharter.org)
Signature Date: 2024-06-25 - 1:35:38 PM GMT - Time Source: server- IP address: 24.213.166.218
-  Agreement completed.
2024-06-25 - 1:35:38 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Monte Joffee

Name of Charter School Education Corporation:

The Renaissance Charter School 2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

(917) 242-3505

Business Address:

45-20 83rd Street Elmhurst, NY 11373

E-mail Address:

Mjjoffee@gmail.com

Home Telephone:

917-447-7012

Home Address:

2711 Westervelt Avenue, Bronx, NY 10469


Monte Joffee (Oct 31, 2024 19:09 EDT)

Oct 31 2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022





2024_FinDiscForm_MJ_REN2

Final Audit Report

2024-10-31

Created:	2024-10-31
By:	Meredith Hinshaw (meridot65@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAQrmQSntxy7Oiz5O3fZ-QcIV1Jr8OQLiR

"2024_FinDiscForm_MJ_REN2" History

-  Document created by Meredith Hinshaw (meridot65@gmail.com)
2024-10-31 - 10:04:58 PM GMT- IP address: 96.232.105.169
-  Document emailed to Monte Joffe (mjoffee@gmail.com) for signature
2024-10-31 - 10:05:14 PM GMT
-  Email viewed by Monte Joffe (mjoffee@gmail.com)
2024-10-31 - 11:06:40 PM GMT- IP address: 71.105.156.179
-  Document e-signed by Monte Joffe (mjoffee@gmail.com)
Signature Date: 2024-10-31 - 11:09:25 PM GMT - Time Source: server- IP address: 71.105.156.179
-  Agreement completed.
2024-10-31 - 11:09:25 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Rachel Mandel

Name of Charter School Education Corporation:

The Renaissance Charter School 2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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(917) 242-3505

Business Address:

45-20 83rd Street Elmhurst, NY 11373

E-mail Address:


info@rencharter2.org

Home Telephone:

917-447-7012

Home Address:

338.5 5TH ST


Rachel Mandel (Nov 1, 2024 13:00 EDT)

10/31/24

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022







URGENT: PLEASE SIGN 2024_FinDiscForm_RM_REN2

Final Audit Report

2024-11-01

Created:	2024-10-31
By:	Meredith Hinshaw (meridot65@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAABJLuRJJNFYspCgWcERkOOc31wIB_r5t

"URGENT: PLEASE SIGN 2024_FinDiscForm_RM_REN2" History

-  Document created by Meredith Hinshaw (meridot65@gmail.com)
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-  Document emailed to rachel4800@gmail.com for signature
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2024-11-01 - 1:05:58 AM GMT- IP address: 66.102.8.130
-  Signer rachel4800@gmail.com entered name at signing as Rachel Mandel
2024-11-01 - 5:00:39 PM GMT- IP address: 74.102.91.7
-  Document e-signed by Rachel Mandel (rachel4800@gmail.com)
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-  Agreement completed.
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The Renaissance

45-20 83rd Street, Elmhurst, NY 11373

www.renaissancecharter.org • 917-242-3505 • info@rencharter2.org

Charter School 2

BOARD OF TRUSTEES

Monte Joffe

Chairperson

Liz Perez

Secretary

Chester Hicks

Rachel Mandel

Victor Motta

Leopolda Silvera

PUBLIC MEETING OF THE BOARD OF TRUSTEES

July 12, 2023

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. School Management Team Report – 10 minutes
5. Board Members' New Business – 10 minutes
6. Public Speaking – TBD
7. Adjournment of Public Meeting
8. Executive Session (if applicable)



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Charter School 2

BOARD OF TRUSTEES

Monte Joffe

Chairperson

Liz Perez

Secretary

Chester Hicks

Rachel Mandel

Victor Motta

Leopolda Silvera

APPROVED

July 19, 2023

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 11:02 a.m.

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
 - a. Board members present: Liz Perez, Chester Hicks, Victor Motta, Leopolda Silvera
3. Approval of Last Month's Minutes – 5 minutes
 - a. Approved by acclamation
4. School Management Team Report – 10 minutes
 - a. Everett - Great end-of-year celebration, hosted graduation and stepping up for Renaissance.
 - b. Thank you to our Parent Association and all parents who helped out at the end of the year. Summer school is off to a great start with a successful visit. Looking forward to building renovations, just spoke with Barone Management, particularly regarding the flood situation to make sure all classrooms are available for 9th grade coming next year.
 - c. Hiring is ongoing.
 - d. Enrollment in good shape. 92 ninth grade students for fall. Teachers back in the building on August 21 for orientation and professional development. Everyone is back on August 28.
 - e. Communications to all will be forthcoming about the revised calendar. DOE changed its calendar, which affects our proposed calendar because of busing, etc.
 - f. Stacey - We recently learned that we had to have our lawyers file a new commissioner's appeal due to entering high school. We have to re-ask to be co-located, expect immediate rejection, file appeal. That will trigger rent relief for 92 ninth graders.
 - g. Billing reconciliation and annual report being worked on. Next part of the annual report due in November, along with our financial report.
 - h. State test results delayed, part of the annual report.
 - i. Renaissance 2 will be starting its renewal process in January and February.
 - j. Continuing to revise the working budget; there have been some shifts. Will come back with a more aligned budget. Dan has been working on that.

5. Board Members' New Business – 10 minutes
6. Public Speaking – TBD
7. Adjournment of Public Meeting



The Renaissance

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Charter School 2

BOARD OF TRUSTEES

Monte Joffe

Chairperson

Liz Perez

Secretary

Chester Hicks

Rachel Mandel

Victor Motta

Leopolda Silvera

PUBLIC MEETING OF THE BOARD OF TRUSTEES

August 9, 2023

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. School Management Team Report – 10 minutes
5. Board Members' New Business – 10 minutes
6. Public Speaking – TBD
7. Adjournment of Public Meeting
8. Executive Session (if applicable)



The Renaissance

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Charter School 2

BOARD OF TRUSTEES

Monte Joffe

Chairperson

Liz Perez

Secretary

Chester Hicks

Rachel Mandel

Victor Motta

Leopolda Silvera

APPROVED

August 9, 2023

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 11:05 a.m.

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
 - a. Members present: Monte Joffe, Liz Perez, Leopolda Silvera
 - b. Members absent: Chester Hicks, Rachel Mandel, Victor Motta
 - c. Non-members present: Taryn Hyson, Luisa Reyes, Maria Gutierrez
3. Approval of Last Month's Minutes – 5 minutes
 - a. Vote postponed for quorum
4. School Management Team Report – 10 minutes
 - a. Everett: Summer school is in its final week. Very successful program! Recently had a visit from the Summer Boost grantors, great observations of lessons and discussion with the management team. Children were engaged in learning and the review was quite positive.
 - b. Enrollment update: Current enrollment is 574. 21 seats open. 4 K classes (83), 4 1st (105), 3 2nd (81). 5 3rd (129), 3 4th (79), 4 9th (97). Reaching out to lottery winners daily so that offered seats can be accepted and we can be fully enrolled.
 - c. Hiring: high school hiring almost complete. One or two positions are still open, but key positions have been filled. Shout out to AP Zhen Gao ("Z") for his hard work. Now fully staffed for elementary. Flo and the team have been working hard.
 - d. New calendar--mentioned last meeting, has been sent out to families with all changes. Changes made to accommodate the DOE's new school year calendar with busing and extra days.
 - i. Weekly calendar--Fridays 1:30 dismissal. Trying to be aligned with Renaissance and its early Monday dismissal in order to use the time for professional development. There has been some feedback from families, and families should know that there has been a lot of thought put into this.
 - e. Recent happenings from after school partners.

- f. New guidelines about fingerprinting from NYSED. Every staff member should be fingerprinted through TEACH, as well as all consultants. Anyone working with children in the building. Other fingerprint systems do not count. We will be audited on this. All employees have always been cleared through TEACH, this is more about cleaning staff, security, etc. Biggest issue with cleaning company is about turnover, so we need to keep making sure new people are fingerprinted.
 - g. Stacey: 21st Century grant. Multiple meetings regarding this. This was awarded to the 82nd Street Academics program. They were unable to provide the program via the grant because of licensing issues (SAC).
 - i. We had to fund the program (\$180,000) last year because of this. The issues preventing use of the funding has been resolved.
 - ii. The grant has some constraints--it only pays for 120 days (out of 180 in the school year). Supposed to give priority to at-risk students, meaning ELL, students with housing insecurity for the purpose of the grant. This year there were more than double the applicants. The SMT and program manager are looking at and prioritizing the at-risk students. We were looking at focusing on certain grades, and we can't do that without making a modification. This is not a regular aftercare program, but one that is meant to support a relatively small number of students (120 students) that are at-risk, for part of the year, and part of the time. September-April only, will end early on Fridays. Academic program, K-5.
 - iii. We don't have the budget for a full aftercare program. We have spoken to our after-school partner to see whether they could provide a tuition-based program to include more students. It becomes difficult to hire staff for a portion of the school year. 3 p.m. to 6 M-Th, and 1:30 - 6 on Fridays. The plan is to circulate this to families to gauge interest. We are also going to continue to seek out other grant opportunities. Both academic and childcare.
 - iv. Questions about structure of programs, last year and this year. Need a minimum of 60 students to make the tuition-based program viable. Parents would also need to commit to full-time care for a minimum number of days.
 - v. Everett and Stacey would be happy to have a separate meeting to discuss this, and it would be great to have our parent coordinator involved. Questions about discounts for more than one child, and how it would work for students enrolled in the 21st Century program when that time runs out. Maria will gather the various questions and issues so they can be discussed with 82nd Street Academics. Monte suggested holding this meeting as soon as possible.
 - h. Commissioner's Decision regarding rent relief--all grade bands K-6 and 9-12 will have rent covered when they are in the building.
5. Board Members' New Business – 10 minutes
- a. Monte: Spoke to Stacey, both schools making progress with annual principal review. Stacey: a strong part of the review is performance on annual report. Ren2 has submitted the first part of that report (basic data). Next group of data will go in September 15, and after that it will be finalized in November. That's a big factor in how the management team and Everett will be evaluated. Renewal will be a big part of that going forward as well. The renewal process examines performance over five years quite closely.
6. Public Speaking
- a. Homeless situation, crossing guards. Question about fundraising to help support this.
 - i. Stacey: crossing guards provided by the police department. Because Ren2 is in private space, we are not entitled to a safety agent. Charter school advocates have been lobbying for this for years. For next year, our budget provides for two

safety agents, with two overlapping safety personnel. Stacey thinks that for a crossing guard, parents should be lobbying and speaking to the police precinct. Homeless situation--some parents and the management team have been involved with this.

- ii. Everett--have been engaged all year long. Less of a problem than when we first occupied the building. There have been a few encounters per week still. We are continuing to reach out to the precinct and Common Ground for homeless support to encourage them to use the local shelter. Staff members have had conversations with the individuals who gather near our entrance. Parent advocacy is important with this as well. Leopolda has been helping with this, and Maria will continue to work on it.

7. Adjournment of Public Meeting 11:54 a.m.



The Renaissance

45-20 83rd Street, Elmhurst, NY 11373
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Charter School 2

BOARD OF TRUSTEES

Monte Joffe

Chairperson

Liz Perez

Secretary

Chester Hicks

Rachel Mandel

Victor Motta

Leopolda Silvera

PUBLIC MEETING OF THE BOARD OF TRUSTEES

September 27, 2023

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. Review of Safety Plan – 10 minutes
5. CSG Presentation – 10 minutes
6. School Management Team Report – 10 minutes
7. Board Members' New Business – 10 minutes
8. Public Speaking – TBD
9. Adjournment of Public Meeting
10. Executive Session (if applicable)



The Renaissance

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Charter School 2

BOARD OF TRUSTEES

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Chairperson

Liz Perez

Secretary

Chester Hicks

Rachel Mandel

Victor Motta

Leopolda Silvera

APPROVED

[September 27, 2023]

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 11:04 a.m.

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
 - a. Members present: Monte Joffe, Liz Perez, Chester Hicks, Victor Motta, Leopolda Silvera
 - b. Members absent: Rachel Mandel
 - c. Non-members present: Stacey Gauthier, Everett Boyd, Daniel Fanelli, Lisa Mu, Taryn Hyson, Luisa Reyes, Omar Martinez, Kathleen Pineda, Maria Gutierrez, Kate Chan, Ben Troy, Iovanna Gutierrez, Gloria Vintimilla, Jen Cianchino
3. Approval of Last Month's Minutes – 5 minutes
 - a. July and August minutes approved by acclamation
4. Review of Safety Plans – 10 minutes
 - a. Everett - sent plan to board members.
 - b. New positions designated, otherwise things remain the same as last year.
 - c. Because this is a public-facing plan, some sensitive information has not been included in terms of emergency procedures and protocols. We report this to the State Education Department.
 - d. Need to follow up throughout the year for continual review and updates.
 - e. Grants allow for expert trainings--e.g. reunification after a crisis event, crisis communication management, drills, etc. Lockdown drills, COVID protocols. If there is an interest, stakeholders should reach out to Maria if they would like to attend or want to propose a workshop.
 - f. Plan has multiple levels with routes, protocols, maps, alternate sites.
 - g. Plan approved by acclamation.
5. School Management Team Report – 10 minutes
 - a. Eventful opening day September 5--welcomed new 9th grade and expanded enrollment. Thank you to the entire school community.

- b. Authorized enrollment 595, at 99% capacity.
 - c. Additional professional development and support--management team supporting new teachers
 - d. Open positions: Mandarin (lower school), ELL (lower school). Actively looking to fill positions.
 - e. Busing concerns--routes, pick-up and drop-off. Staff worked hard on addressing all issues with the Office of Pupil Transportation. Thank you to parents for your understanding and patience regarding these issues, many of which we don't have control over.
 - f. Several meetings with parents--Everett reviewed minutes from recent PA meeting, and he was able to discuss those points with parent consultations. Issues with condition of street and neighborhood, and concerns about plant growth over LIRR fence. He has sent a communication about some of the outreach he's been doing with Dwayne Andrews from Patrick Jenkins Associates. Everett, Dwayne and Stacey met last week to discuss including communication to elected officials and community partners. Meeting with Assemblymember Steven Raga scheduled for Wednesday, October 25.
 - g. Stacey: excited that Renaissance and Renaissance 2 are part of a large literacy consortium. Only a few of these grants disbursed in the U.S. Will soon be able to roll out benefits of being part of this grant.
 - h. Thank you to parent coordinators at Ren and Ren2 and Meredith Hinshaw, a series of parent workshops around student safety, student support, and mental health. Be on the lookout for flyers about these.
6. Board Members' New Business – 10 minutes
- a. Stacey--Discussion of Collaborative School Governance Committee, who will be presenting at the Renaissance board meeting at 12 p.m.
 - b. Monte--School Management Team review. Monte received the first documents from the team, hasn't read them yet but will this week. At Renaissance, principal review centering around renewal process and test scores. We will be talking more about this in the months ahead.
 - c. Stacey--(Individually 3-8 Math and ELA were distributed to families, still officially embargoed). Aggregate scores may not be discussed yet; no comparison data available yet (with district and city). Ren2 has no prior testing to compare to since last year was the first year of 3rd grade. Officially this year's data should not be compared to last year, since the test constructs were different. At Ren1, we have to disaggregate the data, but we don't have that information yet, and even if we do it internally, we are not allowed to share. If parents have questions about individual student test scores, they should reach out to the teachers.
7. Public Speaking
- a. Parent question about bylaws for Parent Association - Everett answered by saying the bylaws should have been shared, that they reflect what the parents want, and to let him know if they haven't seen them yet.
 - b. Parent question: Renaissance (1) website has more information for parents about Board of Trustees, with agenda links and bylaws posted. On Ren2 BOT page, that information has not been linked.* Would be nice to have bios for the board members posted on the website. On invites to BOT meetings--agenda should be put in.
 - c. Stacey will reach out to Meredith Hinshaw (Communications Director)--we should have that up per our authorizer's requirements, and we will investigate where the links might be. The agenda and the minutes should go out as part of the invitation to the public.

- d. Clarification about where meetings are being held--both sites (Ren1 and Ren2) are public sites. Board members who are participating remotely must publish the address.

8. Adjournment of Public Meeting 11:51 a.m.

***ADDENDUM--after the meeting was formally adjourned but before 12 p.m., the Secretary of the Board looked at the website, and meeting/agenda information can be found at**

<https://rencharters.org/trcs-elmhurst/board-calendar-agendas-minutes/> This link was inserted in the chat, but many attendees had already left the Zoom, so it is being included here as a follow-up to the discussion.



The Renaissance

45-20 83rd Street, Elmhurst, NY 11373

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Charter School 2

BOARD OF TRUSTEES

Monte Joffe

Chairperson

Liz Perez

Secretary

Chester Hicks

Rachel Mandel

Victor Motta

Leopolda Silvera

PUBLIC MEETING OF THE BOARD OF TRUSTEES

[October 11, 2023]

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. Budget Approval – 10 minutes
5. School Management Team Report – 10 minutes
6. Board Members' New Business – 10 minutes
7. Public Speaking – TBD
8. Adjournment of Public Meeting
9. Executive Session (if applicable)



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October 11, 2023

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 11:03 a.m.

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
 - a. Members present: Monte Joffe, Liz Perez, Chester Hicks, Victor Motta, Leopolda Silvera.
 - b. Members absent: Rachel Mandel.
 - c. Others present: Luisa Reyes, Daniel Fanelli, Stacey Gauthier, Everett Boyd, Taryn Hyson, Karsang, Iovanna Gutierrez, Paola Arancibia.
3. Approval of Last Month's Minutes – 5 minutes
 - a. Approved by acclamation
4. Budget Approval – 10 minutes
 - a. Changed a little in terms of enrollment--590 vs. 594.
 - b. Went over various funding streams--projected revenue about \$15M
 - c. Personnel numbers went up significantly because of expansion of school.
 - d. Safe harbor plan (401K) numbers may be adjusted depending on how many people contribute to their plan because we are matching up to 4%.
 - e. Technology is another high cost, e.g., chromebooks and smartboards.
 - f. Additional cost for facility maintenance.
 - g. Rent--receive additional facility funding, those numbers are offset.
 - h. Net income of \$154K projected. Money needs to go into the reserve, currently we have almost a million dollars, but want to build it higher. The current amount is enough to keep the school running for about four months without funding in an economic downturn. Our experiences with Ren1 have taught us the importance of having a substantial amount set aside. One of the charter goals is financial sustainability.
 - i. School currently undergoing a certified financial audit with its accountants. Rigorous process. Submitted along with the school's annual report on November 1.

- j. School spends the majority of its money on direct services to children, usually 80% or higher.
 - k. Discussion of possible impact of newcomers.
 - l. Budget approved by acclamation
5. School Management Team Report – 10 minutes
- a. Everett--in a good place with enrollment.
 - b. High school is off to a great start. Club program began last week. Fully-engaged students, staying after the end of the school day to take advantage of leadership opportunities and clubs. Everett started a music club! First HS social event was last Friday--Hispanic Heritage Day Dance. About 90% attendance. (Parent question in chat about why there aren't clubs for the younger students.)
 - c. PA executive board--Everett discussing bringing 9th grade parents into the fold. The PA is meeting tonight, and Everett and Meredith Hinshaw will be attending in support of the PA and discussing moving forward with the events this year. They will be explaining the CSG (first meeting coming up).
 - d. Everett met with a group of 9th graders and got feedback. Discussed student representation on the CSG.
 - e. Last week the school community was informed about an incident that happened with a HS student outside of the school. Everett reported it to Monte. The student has not returned to the school and is under medical care. Everett doesn't have any additional information from the NYPD or any other agency about the investigation.
 - f. Embargo on state test scores has been lifted. Dan shared available data.
 - i. For ELA in grade three, we were essentially even with the district (-0.17%). We exceeded the district in both the ELL and SPED categories.
 - ii. In 3rd math, we exceeded the district by 21.59 percent overall, and also exceeded the district in the ELL and SPED population breakdowns.
 - iii. Kudos to everyone on the hard work toward testing. The interim testing and follow-up with data analysis and classroom instruction seem to make a big difference.
 - iv. Stacey says that students who are "high 2" need support to get to 3 (grade level). There will be targeted tutoring for those students.
 - v. Mention of additional grant awarded that will be a funding source for literacy support and what that might fund.
 - vi. Working with NYU on teacher pipeline program--really hard to hire teachers right now. Will be update on hiring at the next board meeting. Some interviews and demos coming up toward that.
6. Board Members' New Business – 10 minutes
- a. Monte--Principal Review, progress is slow and sure. Stacey noted that the principal review has always been tied to the annual report, which is not completed yet. Everett is a Cahn Fellow with a mentor principal, and it is a holistic review. Everett--Cahn coach is also a guitar player.
7. Public Speaking
- a. From chat (Iovanna Gutierrez): Due to the increase in Spanish-speaking parents, we could support parents if the space and the guidelines of the program are accepted by you, allowing it with classes for parents in English, there are non-profit foundations that present good projects. Maybe the parents' association can support them.
 - b. Leopolda: indicated resources from Queens Library including [free online tutoring](#).
 - c. Various workshops for parents coming up on many topics--in-person and virtual. We ensure that these are translated into Spanish.
 - d. Paola Arancibia: school is great, but homeless people and cars are a problem (parking

on the sidewalk, she was attacked verbally). Believes there should be more policing.

- i. Everett said they are working with multiple agencies letting them know that more of a police presence is needed. The signs are a problem and DOT has said that they can't change any of the signs. Our advocate has elevated this to the next level, but there are still challenges.
- ii. Monte: we need to build a culture where the person on the receiving end files a report with the local precinct.
- iii. Stacey: an assembly member will be visiting the school in early November, and we should share that information with them. We can also invite our advocate to a meeting.

8. Suspension of Public Meeting 11:56 a.m.

9. Reconvent of Public Meeting 12:49 p.m.

- a. No further actions taken during executive session, board to be updated at future meeting.
- b. Public meeting adjourned at 12:50 p.m.



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PUBLIC MEETING OF THE BOARD OF TRUSTEES

November 8, 2023

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. Annual Report and Certified Financial Report (Audit and Finance Committee Call) – 20 minutes
5. School Management Team Report – 10 minutes
6. Board Members' New Business – 10 minutes
7. Public Speaking – TBD
8. Adjournment of Public Meeting
9. Executive Session – Confidential



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PUBLIC MEETING OF THE BOARD OF TRUSTEES

November 8, 2023

AGENDA

1. Chairperson's Message – 3 minutes
 - a. Liz facilitating in Monte's absence
2. Roll Call – 2 minutes
 - a. Board members present: Liz Perez, Chester Hicks, Victor Motta, Leopolda Silvera
 - b. Board members absent: Monte Joffee, Rachel Mandel
3. Approval of Last Month's Minutes – 5 minutes
 - a. Approved by acclamation
4. Annual Report and Certified Financial Report (Audit and Finance Committee Call) – 20 minutes
 - a. Everett (Annual Report) - Final submission of report was a team effort--thank you to the entire team. Was due November 1. That phase of the report was centered around charter goals. Many of our charter goals were satisfactorily met. Some goals were not able to be met due to specific metrics. Some goals are not applicable at this time. We will continue to review goals going forward. We were able to meet our state testing goals. We will be posting that report on our website as we are required to do
 - b. Stacey (Annual Report) - For any goals that are not met, we have had conversations among all parties (staff) about how we will follow up. We will give a more substantive report on the follow-up in coming months. It should be noted the state has not released statewide data, so we can't answer questions about how we compare with the state/district. We have a similar situation at Renaissance, which does not have goals comparing it to the state, but does have goals comparing to district and city.
 - c. Dan (Certified Financial Report) - Met with our auditors and board members. There were no findings, which is good news. There is new guidance around reflecting the rent for the building over the entire lease. That is on the CFR, with an explanation of the school paying that over time.
 - d. Stacey (CFR) - long-term lease looks pretty intimidating, so it is important to read the accountants' notes. We are hopeful that the state auditors are aware of this guidance as well, because it is important to note that it is over time. This is also posted on our

website. Commendation to Ren2 for a high rate of programmatic spending (85%), which is a high ratio, meaning the money is being spent on the students. The accountants were also pleased with the reserve funds maintained (we do need to have money set aside for unexpected expenses, so it is important to maintain this). We currently have three months's reserve, but it would be better to have six months' reserve.

5. School Management Team Report – 10 minutes

- a. Everett - 99.9% enrollment/592 students total enrolled. Cap is 595, and we are working on enrolling additional students.
- b. Everett - Read his statement that was emailed to the school community regarding recent incidents (October 23 incident between student and teacher and incident where parent assaulted a school safety officer) and regarding investigation. There is no further information at this time. There will be a confidential session following this public meeting. Everett has joined the 110th Precinct weekly meetings at the invitation of our youth officers, who have been very supportive over the past month. They have discussed the issues in Everett's statement and what is happening in District 24, including encounters with the unhoused and similar incidents to those described in Everett's letter that are happening in other schools. They are doing everything they can to address these issues and would like to continue to partner with us to resolve certain issues. Everett also received a letter from our council member regarding some of the ongoing issues with our street and signage. Thank you to parents for being vocal about these issues and being a force for change with our elected officials!
- c. Update on visit from Assemblymember Raga, that was canceled, who may now be visiting in December-to be rescheduled.
- d. Hiring: new fourth grade teacher. Still need another Mandarin teacher. Extending offer to ELL teacher who gave demo last week.
- e. Thank you to parents and PA for all of the great work they've been doing. Our Halloween celebration was amazing, with costumes, and activities, and different themes every day, enjoyable for the entire school!
- f. Stacey - Assemblymember Raga canceled due to an injury--conversation with government relations consultant Dwayne Andrews, we really do want the elected officials to come visit, including Regent Chin. He is working on making offers to please come visit, but parents are welcome to reach out as well so that the elected officials and other community partners and representatives can see what we are doing at our school. Dwayne will be coming to a future meeting to talk about outreach.

6. Board Members' New Business – 10 minutes

7. Public Speaking – TBD

8. Adjournment of Public Meeting

- a. 11:32 a.m.

9. Executive Session – Confidential



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PUBLIC MEETING OF THE BOARD OF TRUSTEES

December 6, 2023

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. School Management Team Report – 10 minutes
5. Board Members' New Business – 10 minutes
6. Public Speaking – TBD
7. Adjournment of Public Meeting
8. Executive Session (if applicable)



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PUBLIC MEETING OF THE BOARD OF TRUSTEES

December 18, 2023

APPROVED MINUTES

1. Chairperson's Message – 3 minutes

Monte Joffee welcomed the Board and attendees.

2. Roll Call – 2 minutes

- a. In attendance: Monte Joffee, Chester Hicks, Victor Motta, Leopolda Silvera.
- b. Absent: Liz Perez and Rachel Mandel
- c. Additional attendees: Stacey Gauthier, Everett Boyd, and additional community members.

3. Approval of Last Month's Minutes – 5 minutes

- a. Minutes approved by acclamation.

4. School Management Team Report – 10 minutes

- a. From Everett:
- b. Enrollment. Currently at 98%.
 - i. It was 99.9 for the last report. We had a little dip in in our lower school but we had an increase in in the high school. We have a 586 officially on the on our enrollment roster today.
 - ii. A few students transferred to some other schools in either their districts or in other places where they live.
 - iii. Recruitment is always ongoing.
- c. Open Houses.
 - i. There have been two in-person open houses since the last board meeting. The first one was for high school. It was very well attended. Another open house was held for the entire school. That was really well attended as well, more for the incoming kindergarten and sixth grade.
 - ii. The next open house is virtual, and that is tomorrow from nine to 10 am.
- d. Elmhurst Tree Lighting Ceremony
 - i. There was an incredible turnout for the Elmhurst tree lighting ceremony on December 6. It has gotten bigger since it started, with more schools involved. Next year more outreach will occur to ensure we are part of the caroling component, as other schools

- had singers. However, it was successful in just showing up and drinking hot chocolate and face painting and all the festivities I think everyone had a really good time at the tree lighting. It was cold night.
- ii. Everett met Assemblyman Steven Raga and got a photo. He was invited to visit the school.
- e. Community Events
 - i. Last Saturday the school held a community toy and coat drive, which Assemblyman Raga attended. Everett attended for a few hours as well. Assemblyman Raga also went on a tour of the school and was impressed. He was scheduled by a different aide to return to the school for a second visit. Raga told Everett he wants to see our school in action. He wants to see the students and the teachers and all the hubbub that goes on here.
 - f. Security Guard Returned
 - i. Our security guard, who has been with us for the last two years, has returned to active duty. He's very happy to be back and everyone is happy to have him back. The school community seems to have moved past the prior incident, which is a positive outcome.
 - g. CSG
 - i. The Collaborative School Governance committee had its first, very small meeting a couple of weeks ago, with a few representatives from each constituency: a student, a few teachers, administrators, Everett and our parent coordinator. Invitations were sent to quite a few people. A great conversation about our school mission was had. We talked about the original mission of The Renaissance Charter School. A lot of great input about who we are and what our core values are and how we really want to focus on everything for our renewal occurred. That's really the context of the CSG and the focus for this year.
 - ii. The next meeting will take place in January.
 - h. Principal Review
 - i. Everett reported received notes and feedback from the principal review. He will be reviewing deeply and with reflection. This work aligns with the Cahn Leadership Lab work. I'm really looking forward to actually working on the feedback and working on the initiatives as we actually move into this phase of the new phase of our school for our renewal. Everything is renewable right now, as Monte said a few meetings ago. It's all about renewal.
 - i. From Stacey:
 - j. World Languages Forum
 - i. Teachers from both schools are putting together plans for Lunar New Year and so something will be coming out shortly about what will be happening with the kids and hopefully we'll be doing a few things together between the schools.
 - ii. Our wonderful consultant Laurie Langer Ramirez is going to be leading a world language forum for the Mandarin teachers and the Spanish teachers on high leverage teaching practices in March.
 - k. Audubon Society / Federal Grant
 - i. A federal grant that was received by the Audubon Society for Ren 1 and Ren 2 to participate in a study looking at birds and Long Island Sound The preliminary grant call included federal officials in Connecticut and New York talking about the sound but our high school students primarily will be involved. More details will come as this gets fleshed out.
 - l. Takeaways from Ren 1's Authorizer Renewal Visit
 - i. There is an expectation that the Ren 2 renewal process will have an emphasis on teaching and learning, like it was at the visit at Ren 1. Examples include flexible groupings for students, making sure student engagement is high, making sure teachers consistently check for understanding by using a variety of methodologies having a program where students feel comfortable taking risks, giving teachers academic freedom and autonomy, making sure that we use all sorts of feedback, including interim assessments, but also direct feedback from students. Plus, making sure that all of our intervention programs--whether they're SETTS or ICT or reading interventions--are

- high quality to support all of our learners.
 - ii. We should also make sure that we are very proactive and giving our authorizers the information they need. We have a lot of great templates from Ren 1 to use.
 - iii. Reporting on the renewal process will be happening every month until everything is in until they go before the board.
 - iv. One of the biggest lessons learned well is that student are asked very deep questions. They used the term, “excavate,” to dig deeper on the questions. We all know with Bloom's [Taxonomy], to ask questions that are deeper, and to get the kids you know doing the heavy lifting and making sure that you know we have a high level of cognitive demand of our kids in all subjects.
 - v. Test scores are still critical for reauthorization, and we focus on them. But, at the same time e want to make sure that we offer our children a holistic program with the arts, foreign language, physical education, social-emotional wellness, you name it.
 - m. Hiring Updates
 - i. The search is still ongoing for a new Mandarin teacher.
 - ii. Currently, 265 candidates have applied to the middle school assistant principal position.
5. Board Members’ New Business – 10 minutes
- a. Monte described what the Principal’s Review process will look like over the course of the next several months. He described the process as rich and detailed. It will probably conclude at the end of the school year.
 - b. Stacey added an update about the possibility of a significant cut in Special Education funding. More info will be communicated as it becomes available. Some proposed cuts could have serious effects on our current budgeting allocation. If things turn out as bad as they could, we will need to mobilize to advocate and lobby for money, which has not seen an increase since 2002.
 - c. Monte asked if funding is still borough-driven. Stacey confirmed this.
6. Public Speaking – TBD
- a. Kindergarten parent Ben Chan introduced himself and expressed satisfaction with his son Christopher’s experience at Renaissance 2.
7. Adjournment of Public Meeting
- a. The public meeting was adjourned at 11:27 am.
8. Executive Session
- a. An executive session followed the public meeting.



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PUBLIC MEETING OF THE BOARD OF TRUSTEES

January 3, 2024

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. School Management Team Report – 10 minutes
5. Board Members' New Business – 10 minutes
6. Public Speaking – TBD
7. Adjournment of Public Meeting
8. Executive Session (if applicable)



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APPROVED

January 10, 2024

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 11:02 a.m.

1. Chairperson's Message – 3 minutes
 - a. Liz filling in for Monte, who is overseas
2. Roll Call – 2 minutes
 - a. Members present: Liz Perez, Chester Hicks, Victor Motta, Leopolda Silvera
3. Approval of Last Month's Minutes – 5 minutes
 - a. Approved by acclamation
4. School Management Team Report – 10 minutes
 - a. Everett: at 98% of approved enrolment. 582 students. Attendance rate per PowerSchool at 94% since beginning of school year. Second semester of school has started; grades went out January 5. We will be planning a full summer school shortly.
 - b. Recruitment effort has started for Fall 2024. 328 applications for next year (April lottery). There will be a 6th grade next year, and applications are now at 57, and 9th grade applicants are now at 49 (those two grades are our entry points).
 - c. Two more open houses are scheduled. Last night's open house needed to be postponed because of the storm.
 - d. Staffing: just before the December break, our 4th grade ICT teacher resigned. We have a promising candidate and are looking to fill the position as soon as possible. Actively recruiting for an ELL teacher and a Mandarin teacher.
 - e. Renewal process has begun in earnest, collecting data and other information to tell our story as a successful charter school. We are planning for a full five years!
 - f. Stacey: Ren1 is coming toward the end of our renewal process. Very detailed, starts with data collection--not just test scores. Stacey and Dan will support the SMT through the process. Stacey went over the details of the process: data collection, possible school visit in spring, fall visit with walkthroughs and debrief with both SMT and board. There will also be a public hearing.
 - g. Dan and Stacey are supporting the school with financial management. We will be seeing a notice from Dan shortly regarding a finance committee meeting.

- h. Ren2 has worked hard to make sure salaries are competitive with the DOE (teachers, admins, etc.). Contracts of all major unions have been recently re-negotiated. We have made adjustments, which will be reflected in new offer letters starting in June.
- i. Performance bonus for SMT members based on completion of annual report goals. That hasn't been implemented since this year because we haven't had test scores prior to now. Each year, there will be more goals that the SMT is accountable for. Will talk about this in more detail at the finance committee meeting. Since we try to align our salaries between the schools by mirroring the union salaries, this is part of that effort.
- j. Both schools were provided with resources via a grant by the Audubon Society. Queens Botanical Garden has been in touch with us about a possible grant for high school students (farming food-to-table, working with younger students, etc.)

5. Board Members' New Business – 10 minutes

6. Public Speaking – TBD

- a. Chat comment: one of the important points for parents are the Mandarin classes where there is no (additional) teacher and while it was previously offered every day, it is now only offered one day.
 - i. Everett: there is a shortage of qualified Mandarin teachers. Our highly capable consultant (head of world languages at the Dalton School), and our coordinating teacher have been supporting our search. We have conducted several interviews, but none of the candidates were suitable. We have a long-term sub in the room. We continue to look
 - ii. K parent (Katie) Pleased with the teachers, school, and her daughter's growth in the literacy program.
 - iii. Stacey mentioned that Ren2 along with Ren1 and several other charter schools won an Innovative Approaches to Literacy grant. Will bring funding for a literacy coordinator. We will be sending books home to families of students between the ages of 3 and 7 (three-year-olds can be siblings of current students). We have money for PD and for a high school reading buddies program (students paid for it).
 - iv. Another parent said that the teachers are empathetic, and they have had good teachers.

7. Adjournment of Public Meeting



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PUBLIC MEETING OF THE BOARD OF TRUSTEES

February 14, 2024

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. Approval of Workplace Violence Prevention Policy - 15 minutes
5. School Management Team Report – 10 minutes
6. Board Members' New Business – 10 minutes
7. Public Speaking – TBD
8. Adjournment of Public Meeting
9. Executive Session (if applicable)



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February 14, 2024

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 11:03 a.m.

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
 - a. Board Members present: Monte Joffee, Liz Perez, Victor Motta, Leopolda Silvera
 - b. Board Members absent: Chester Hicks, Rachel Mandel
 - c. Others present: Stacey Gauthier, Matthew Delforte, Everett Boyd, Daniel Fanelli
3. Approval of Last Month's Minutes – 5 minutes
4. Approval of Workplace Violence Prevention Policy - 10 minutes
 - a. Matthew: Labor law changed in a way that is expressly applicable to charter schools, requiring us to have a workplace violence prevention policy. Position statement was supposed to go into effect by 2/2/24, but it was rolled out quickly, so the Labor Department asks organizations to adopt a statement at the next board meeting. We need to do a feasibility study at Renaissance so we can adopt policies to counteract it. We need to do that in February or March. The state has issued a guidance document around this. None of that has to be done now; it will be done with school counsel and the leadership team over the course of the next few weeks.
 - b. Clarification that this is for everyone in the school building--is it only for employees, or does it apply to volunteers and others spending time in the building?
 - c. There is a section to fill in the name of the contact person to whom reports of workplace violence can be made.
 - d. Stacey and Leopolda: questions about mental health, causing fear via threatening behavior, and creating a hostile work environment. When we create the policy after the feasibility study, we will review the other policies touching upon these issues to make sure they address these issues. We are not waiving anything by not addressing it in our position statement because it is covered elsewhere, and can be included in the policy itself.
 - e. Monte: from the wording now, it seems that this is staff on staff--does it include

- students or parents on staff? Matthew: no.
- f. Resolved: The Renaissance Charter School 2 will adopt the Workplace Violence position statement as provided by counsel, effective immediately.

Workplace Violence Prevention Policy Statement

The Renaissance Charter School 2 (“Renaissance”) is committed to the safety and security of our employees. Workplace violence presents a serious threat to the safety of our teachers, staff, and students and the goal of this policy is to promote the safety and well-being of everyone in our workplace. This workplace violence prevention policy is designed to meet the requirements of New York State Labor Law 27-b and highlights some of the elements that are found in our Workplace Violence Prevention Program.

Workplace violence is defined as any physical assault or act of aggressive behavior occurring where a public employee performs any work-related duty in the course of their employment. Workplace violence includes but is not limited to:

- *Any verbal or physical attempt or threat to inflict physical injury upon an employee;*
- *Any intentional display of force which gives an employee reason to fear or expect bodily harm;*
- *Any intentional, wrongful and nonconsensual physical contact with a person that causes injury; and*
- *Stalking an employee to cause fear of harm to an employee’s physical safety and health.*

All employees are responsible for creating an environment of mutual respect for each other, following all workplace policies, procedures and practices, and for maintaining a safe and secure work environment.

All incidents of violence or threatening behavior must be reported and will be responded to and investigated immediately upon notification. All teachers and staff are responsible for reporting any violent incidents or threatening behavior, including threats they have witnessed, received, or have been told about by another person. To report an act of workplace violence, please contact [insert name of contact person here and how to contact them].

Teachers and staff must participate in an annual Workplace Violence Prevention training. New hires will participate in the training as part of their orientation to Renaissance and then annually thereafter. In accordance with regulatory requirements, Renaissance will also work with employees to develop its Workplace Violence Prevention Program through an Authorized Employee Representative. This Authorized Employee Representative will assist Renaissance in:

- *Evaluating the physical work environment to determine workplace violence risk factors;*
- *Developing its Workplace Violence Prevention Program; and*
- *Reviewing workplace violence incident reports at least annually to identify trends in the types of incidents reported, if any, and evaluate the effectiveness of safeguards and actions taken to reduce the risk of workplace violence.*

If you have any questions about this policy, please contact [insert name of person here].

5. Approval of Timeout and Physical Restraint (Aversives) Policy - 10 minutes
- a. Matthew: amendments to state law went into effect last summer and they have been working with both schools to put in the appropriate changes.

- b. Schools are not permitted to isolate students as a form of punishment; there are rules about things like “time out” rooms and spaces.
 - c. New reporting requirements if we take certain disciplinary actions toward students.
 - d. Stacey--question about circulating policy and putting it up on our website. Yes, and Matthew and his firm will work with us on disseminating that information.
 - e. Everett--highlighted portions in document that we need to specify. We will not be able to do that in this meeting, but that should be put in any language about adoption. Do these come from our current discipline policy? Matthew: current policy is silent as it relates to some of these topics; we’ve never had to do some of these things (e.g., putting a child in the prone position, which can cause death), so now we need to explicitly state that we don’t do these things. We have added things that the law requires us to affirmatively address, and compared it to our current policy.
 - f. Stacey--concern about nuances around separation and segregation. Need to be really clear about what the state’s intention is about what separating a student consists of: e.g., can a student be seated in a calm down space or cozy chair, or another area of the floor?
 - g. Everett--clarification about whether isolation is prohibited as a form of safety (as opposed to punishment, e.g., if a child has a weapon and is isolated in a room under supervision while 911 is being called).
 - h. Matthew: we will have a separate meeting as soon as possible to discuss highlighted placeholders on a more granular level.
 - i. Resolved: That the board will adopt the physical restraint policy prepared by counsel in response to the State Education Department’s and Regents’ recent amendments to applicable regulations, with the proviso that school leadership meet with counsel to further revise the policy as appropriate for immediate implementation. The board further directs school leadership to present any revisions to the policy for further consideration and adoption at its next scheduled board meeting.
6. School Management Team Report – 10 minutes
 - a. Everett: Enrollment update--same as at last board meeting, 98%, attendance at 93%.
 - b. Just had a great Lunar New Year celebration. Students from Renaissance came to visit. Coordinated by Tsien (Mandarin language coordinator). Stacey, Suzanne, and Vinny came from Renaissance 1.
 - c. Having productive weekly renewal meetings. Educational experience for SMT members.
 - d. Stacey: making the Board aware that we had our financial audit committee meeting. Minutes are available. We will have another meeting when we have the working budget for next year. Renaissance 2 is beginning a major hiring process because of the expansion. Everett can give regular updates over the next couple of Board meetings. We will have a list of open positions available.
 7. Board Members’ New Business – 10 minutes
 8. Public Speaking – TBD
 9. Adjournment of Public Meeting
 10. Executive Session (if applicable)



The Renaissance

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Charter School 2

BOARD OF TRUSTEES

Monte Joffe

Chairperson

Liz Perez

Secretary

Chester Hicks

Rachel Mandel

Victor Motta

Leopolda Silvera

PUBLIC MEETING OF THE BOARD OF TRUSTEES

March 27, 2024

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. School Management Team Report – 10 minutes
5. Board Members' New Business – 15 minutes
 - a. Rebekah Oakes, Friends of Renaissance Funding Report and request for feedback – 10 minutes
6. Public Speaking – TBD
7. Adjournment of Public Meeting
8. Executive Session (if applicable)



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March 27, 2024

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 11:00 a.m.

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
 - a. Board members present
 - i. Monte Joffe, Liz Perez, Chester Hicks, Victor Motta, Leopolda Silvera
 - b. Board members absent
 - i. Rachel Mandel
 - c. Others present
 - i. Stacey Gauthier, Daniel Fanelli, Everett Boyd, Meredith Hinshaw
3. Approval of Last Month's Minutes – 5 minutes
 - a. Both January and February approved by acclamation.
4. School Management Team Report – 10 minutes
 - a. Everett - interviews for middle school AP happening now. Interesting and promising candidates. Will hopefully give an update at the next board meeting. Also hiring for teaching positions, especially in HS. Next year will be 9th and 10th grade.
 - b. In renewal cycle;
 - i. Everyone on SMT working on collecting documents and data to be able to tell story and present all items needed by application due date (August 15).
 - ii. Stacey and Everett had a call with the new NYSED charter office liaison, Brandy (sp?); Vicky Smith, our previous liaison, retired.
 - iii. There will be a mid-term visit scheduled that we had expected last year; and this will happen on May 2. Brandy will visit with another liaison to observe classes, look at data and organization. We will be hearing more details about that visit by the end of the month. A report will come out of that visit that we can address.
 - iv. Conversations with board members to happen, but no firm dates on those.
 - v. Working off an old application; we don't know what changes will be on the new application.
 - c. Lottery scheduled for April 19 (last day before spring break); in-person.

- d. Open house last week was well-attended. One more scheduled during the day.
 - e. Tonight is the 4th CSG meeting; the CSG has gotten off to a great start and is working on several initiatives, especially to celebrate diversity of our school culture. Events planned for spring and summer, more information to come.
 - f. PA had a reading workshop with 24 families in attendance. Will be meeting again on April 2.
5. Board Members' New Business – 15 minutes
- a. Rebekah Oakes, Friends of Renaissance Funding Report and request for feedback – 10 minutes
 - i. January meeting - FoR originally organized before Ren2 opened. We should be having annual reports for Ren2 similar to what is done with Renaissance.
 - ii. Both schools have been asked to give a list of funding priorities. Ideas include donation of FoR funds (e.g. donation to Rensizzle).
 - iii. Parent Association at Renaissance is involved with funding, but Ren2 has a different funding stream. Will be talking more about process at next meeting.
 - iv. Have already funded college visit transportation.
 - v. Ren2 expressed concern about the school being able to afford the after school program after April--program run by 82nd Street Academics. Stacey is meeting with their new executive director today.
 - 1. Some questions about processing of grant, which didn't get off the ground on time, so the school paid the costs of the program the first year (\$160K). Trying to find out what happened to the first year of money; the program staff has resigned. No paperwork at 82nd Street to be found.
 - 2. This year is done; how do we be proactive for next year? Targeted population (ELL students), does not serve all of our students. Only a two-hour program; not optimal and hard to staff.
 - 3. FoR might be able to work with the new executive director to find funding to make it a bigger program. Once we know more, FoR can meet with Stacey and Everett.
 - 4. Rensizzle continues to be a priority.
 - 5. Free programs at Renaissance limited to 5-10; those programs not available at Ren2, but that would require advocacy work. Hard to say whether certain programs will continue to exist.
6. Public Speaking – TBD
- a. Development report (Meredith) in the works. She has been investigating a program to support families.
7. Adjournment of Public Meeting at 11:26
8. Executive Session
- a. At a meeting of the executive session of the board on March 27, 2024, a motion was made to approve a Memorandum of Agreement for collaboration between The Renaissance Charter School 2 ("Ren 2") and The Renaissance Charter School ("TRCS"). The motion was adopted unanimously.



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Leopolda Silvera

PUBLIC MEETING OF THE BOARD OF TRUSTEES

April 17, 2024

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. ESSER Funds Allocation Review – 10 minutes
5. School Management Team Report – 10 minutes
6. Board Members' New Business – 10 minutes
7. Public Speaking – TBD
8. Adjournment of Public Meeting
9. Executive Session (if applicable)



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Leopolda Silvera

APPROVED

[April 17, 2024]

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 11:06 a.m.

1. Chairperson's Message – 3 minutes
 - a. Liz Perez standing in for Monte Joffe, who is out of the country. Congratulations to Monte for having a chapter published in an upcoming book; we hope to hear more when he returns.
2. Roll Call – 2 minutes
 - a. Members present:
 - i. Liz Perez
 - ii. Chester Hicks
 - iii. Victor Motta
 - iv. Leopolda Silvera
 - b. Members absent:
 - i. Monte Joffe
 - ii. Rachel Mandel
 - c. Others present:
 - i. Everett Boyd
 - ii. Stacey Gauthier
 - iii. Daniel Fanelli
 - iv. Yessenia Montalno
 - v. Zulma Perez
 - vi. (Two other attendees without complete identifying information were requested to add their names to the chat for acknowledgement but did not do so).
3. Approval of Last Month's Minutes – 5 minutes
 - a. Approved by acclamation
4. ESSER Funds Allocation Review – 10 minutes
 - a. Everett - when school opened in 2020 during pandemic, by act of Congress, etc., the American Rescue Plan provided significant funding to our school. We need to report how that funding has been utilized over the past several years.

Our key ARP spending goals were as follows:

1) **Accelerating Student Learning:** \$120,406. ARP funds were used to cover costs of:

- a) Summer school programming (82nd Street Academics) in Summer 2021;
- b) Maintaining and enhancing instructional technology (IKON Business Group); and
- c) Improving access to and use of assessment data (Achievement Network—ANet)

2) **Expanding Technology to Support Remote and In-Person Instruction:** \$66,828. ARP funds were used to cover costs of purchasing technology.

Specifically, ARP funds were used to cover costs of:

- a) Laptops for teachers;
- b) Chromebooks for students;
- c) Smartboards;
- d) Smartboard Mounts; and
- e) Upgrades and Licenses for Google Chrome Education and related technology.

3) **Expanding Social-Emotional Support:** ARP funds were used to cover the salary of a Social Worker for one year: \$88,860

For CARES ESSER: **Supplies & Materials** - \$44,329 spent on classroom equipment, PPE, covid testing, and IKON IT services.

5. School Management Team Report – 10 minutes

- a. Everett--looking forward to spring break; are in the middle of testing season. Big news that we have just completed our first battery of tests (ELA State Exam) for third and fourth grade. Seemed to go well with no glitches; entire school worked to prepare, including support from high school (quiet classrooms). ANet assessments gave us a picture of our possible success on the ELA exam. Next round of exams, state math test, will be after the break.
- b. Heavily preparing for midterm renewal visit, weekly meetings with SMT and various consultants, etc.
- c. Liaison coming from Albany on May 2, all-day visit. Will be visiting classrooms and meeting with teachers and SMT, along with board members and CSG.
- d. Lottery coming up after spring break.
- e. Dan has been working on next year's budget. Saw significant increase in healthcare costs. Conversations with SMT about positions for next year (about 37 positions as the school is growing). Additional costs for purchasing of new equipment for incoming grades, along with curriculum materials. Looking toward having something finalized for the next board meeting, and there will be a finance committee meeting to follow.
- f. Stacey--thank you to Dan for working on the Summer Boost grant from Bloomberg Philanthropies which gives us significant support for our summer school program. Elementary will be housed at Ren2, and MS and HS will be at Renaissance. We will be using Lavinia again, our Targeted Reading Intervention Program (TRIP), along with enrichment activities. HS will have a credit recovery program.
- g. Everett--Founding AP for lower school, Flo Evans, has submitted her resignation; she is moving to Colorado at the end of this school year. Flo has been an invaluable member of the school community, starting as a teacher at Renaissance and moving over to Ren2

to build the school from the ground up. Gratitude to Flo for all she's done for our school, and we wish her the best! We are looking for a MS AP and an elementary AP.

- h. Stacey--reassurance that we have been successful with changes in leadership and sustainability as personnel has changed over the years. Also, Flo has agreed to do remote consulting work with the new person and has considered returning at times to work with the school.

6. Board Members' New Business – 10 minutes

7. Public Speaking – none

8. Adjournment of Public Meeting -- 11:27 a.m.



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Charter School 2

BOARD OF TRUSTEES

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Secretary

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Rachel Mandel

Victor Motta

Leopolda Silvera

PUBLIC MEETING OF THE BOARD OF TRUSTEES

May 15, 2024

AGENDA

1. Chairperson's Message – 3 minutes
2. Roll Call – 2 minutes
3. Approval of Last Month's Minutes – 5 minutes
4. School Management Team Report – 10 minutes
5. Board Members' New Business – 10 minutes
6. Public Speaking – TBD
7. Adjournment of Public Meeting
8. Executive Session (if applicable)



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APPROVED

May 15, 2024

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 11:04 a.m.

1. Chairperson's Message – 3 minutes A cyclone of achievement!
2. Roll Call – 2 minutes
 - a. Members present - Monte Joffe, Liz Perez, Chester Hicks, Rachel Mandel, Leopolda Silvera
 - b. Members absent - Victor Motta
 - c. Non-members present - Daniel Fanelli, Stacey Gauthier, Everett Boyd
3. Approval of Last Month's Minutes – 5 minutes
 - a. Approved unanimously
4. Approval of Edited 990 form - Dan Fanelli - 5 minutes
 - a. Minor edits were made to the overall form. Four specific minor edits were made:
 - i. Total number of hours for Rachel Mandel on board,
 - ii. Per pupil revenue was incorrect by one value on page 10,
 - iii. Everett's name was on the wrong line and that was corrected,
 - iv. The Schedule R was corrected.
5. School Management Team Report – 10 minutes
 - a. Everett - Shout out to the team for holding a great lottery on April 19 and registration day last Friday May 10. Well-organized registration day and ongoing registration.
 - b. Still in hiring process. Almost finished with lower school hiring, still some demo lessons. Still working on HS hiring, and MS positions still need to be filled. One candidate for social studies position, and will be advertising for further positions to fill them as soon as possible.
 - c. Will be update at next board meeting for lower school and middle school APs, went through round of interviews last week.
 - d. Midterm renewal visit: May 2. NYSED liaison Brandy Marshall. The entire team was present: Dan, Stacey, Leopolda, Liz, CSG. Talked to teachers and SMT, along with classroom observations, held in almost every subject area. This visit was supposed to

happen last year and we worked to hold it ASAP this year so we can get feedback about where we are. Charter Application is due August 30 (was August 15). Some elements to the process that the board will be involved with, and we will be kept apprised of all of the progress and events. SMT and executive team has been working on it since the beginning of the year.

- i. Big question: How are we implementing the key design elements from the original charter? (e.g. collaboration, mission, student-driven, project-based learning, etc.) There was a meeting on Monday about what those elements look like in action. Brandi gave us feedback that we need to be succinct about our definitions of those elements.
- ii. Stacey: webinar with NYSED about the process. 17 schools are going through renewal. TRCS2 is the only school in its first renewal. Important to note that we are the only school being evaluated through the 2015 framework, other schools are being evaluated under 2019 framework. This week we will be getting a draft application, mostly similar to past applications. Core of renewal team is Wayne, Stacey, Dan, Everett, and Meredith. SED wants the original signed, notarized copy of the application, not a scanned copy.
 1. We should have a diversity and inclusivity plan prepared, similar to NYC Public Schools. When there are revisions, we normally have until December, but in renewal, they have to go in with the application in August.
 2. Discussion of composite score; long-term leases can cause the composite score to be reduced. Dan explained that we have added notes to the audit about that, and lots of people have that impact, so the state should be aware.
 3. Recruitment and retention of special populations (SWD, ELLs) and students whose families are in poverty is important, and the numbers are expected to be equal to or greater than the district. Forever ELLs--charter schools have a good record of students testing out of ELL classification, but the "forever ELL formula" doesn't benefit Ren2. We might be asked to implement a preference for ELLs in our enrollment. We need more clarification about this, because in the absolute data we do have higher numbers per grade. Similar issue with students who previously had IEP but were declassified. Based on our ELL enrollment over the past three years, we outpaced the district two out of three years. Our information was obtained from the SED website. We are trying to understand where the data is coming from so we can understand what the target is, especially if we are asked to do a preference. We can't access the information they are using.
 4. Janet Kline will be providing the data to schools before the renewal application.
 5. If the board and SMT decide that key design elements need to be altered, that is a material revision. Now is the time to come back and say that we don't want it. Monte: Vision needs to be discovered and processed, and the key elements are a reflection of the vision.
 6. For renewal application, they want master schedule information very specific and perhaps in a format different from the one we use.
 7. Brandy: There needs to be consistency in information across all areas--website, handbooks, what leaders say, etc. Everett is working diligently on this, and it will be presented to the board for approval between now and August 30.
 8. Discussion of consultants for renewal--they might bring in someone if there is a specific concern.

9. Important to keep board informed and have it offer direction.
 10. Recruitment and enrollment outreach and data updates with board important.
 11. Brandy would like to have a Zoom meeting with Monte and possibly the whole board.
 12. Liz and Leopolda reported back about the board interview on May 2. Discussion of board's strategic plan.
 13. Monte: Need to add visioning, etc. to agendas going forward. Important to talk about these things as centerpieces of professional development.
6. Board Members' New Business – 10 minutes
- a. SMT evaluation; time to go full into it
 - b. Happy to see Rachel again!
7. Public Speaking
- a. Monte asked parents to introduce themselves, several of them shared their names, children, and concerns.
 - b. Question about renewal process--how often? Stacey explained that the initial charter is for five years. After five years, the authorizer must come in to evaluate everything--academics, organization, financial, legal compliance. Worst-case scenario is to close a school down, which they have done (we do not expect that!). They can decide on a short-term renewal (1-4 years), or a short-term renewal with conditions (e.g. to raise the math scores or do more detailed financial reporting). Five years in the maximum, and a school can get five years with or without conditions. Our authorizer is the State Education Department. (NYC Public Schools, SED, and SUNY can all make recommendations for renewal to the Regents). The process is in charter law.
 - c. Monte noted that we value the voices of parents, and we will be doing outreach to ensure their participation in the process. There will also be a public hearing as part of the process, and parents will be encouraged to attend that and speak about the school
8. Adjournment of Meeting at 11:54 a.m.



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PUBLIC MEETING OF THE BOARD OF TRUSTEES

June 12, 2024

AGENDA

1. Chairperson's Message – 2 minutes
2. Roll Call – 1 minute
3. Approval of Last Month's Minutes – 5 minutes
4. Review and Approval of DEI Policy – 5 minutes
5. Resolution to Request a Material Revision for Grades 7 & 8 expansion – 5 minutes
6. Review and Approval of a Material Revision to revise the Student Support and Discipline Plan – 5 minutes
7. Review and Approval of Personnel and Family/Student Handbooks – 5 minutes
8. Review and Approval of 2024-25 Board Meeting Calendar – 5 minutes
9. Appointment of a Vice Chairperson – 2 minutes
10. Appointment of an Audit and Finance Committee Chair – 2 minutes
11. Board Committee Reports – 5 minutes
 - a. Audit and Finance
 - b. Educational Support
12. CSG Report – 5 minutes
13. School Management Team Report and Renewal Update – 10 minutes
14. Board Members' New Business – 2 minutes

15. Public Speaking – TBD

16. Adjournment of Public Meeting

17. Executive Session (if applicable)



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June 12, 2024

The Renaissance Charter School 2

Meeting of the Board of Trustees

Meeting convened at: 11:00 a.m.

1. Chairperson's Message – 2 minutes
2. Roll Call – 1 minute
 - a. Board Members Present: Monte Joffe, Liz Perez, Chester Hicks, Victor Motta, Leopolda Silvera
 - b. Board Members Absent: Rachel Mandel
 - c. Others present: Stacey Gauthier, Daniel Fanelli, Everett Boyd, Matthew Delforte, Kathleen (parent, via Zoom)
3. Approval of Last Month's Minutes – 5 minutes
 - a. Approved by acclamation
4. Review and Approval of DEI Policy – 5 minutes
 - a. Discussion of sharing of document and the commitment to this policy. Going forward, how do we live Diversity, Equity, and Inclusivity:
 - b. On June 12, 2024, at a duly constituted meeting of the Board of Trustees ("Board") of The Renaissance Charter School 2 ("TRCS2"), the following resolution was put forth and adopted:

WHEREAS, TRCS2 is committed to creating and maintaining a positive and inclusive learning environment where all students, especially those currently and historically marginalized, feel safe, included, welcomed, and accepted, and experience a sense of belonging and academic success. The Board believes doing so is fundamental to our education program and to the social development and well-being of our students. Toward this end, the school has prepared a Diversity, Equity and Inclusion (DEI) Policy that endeavors to provide equitable, inclusive, and diverse opportunities for all students so that they may reach their highest potential.

NOW, THEREFORE, BE IT RESOLVED, that in meeting with the school's commitment to creating and maintaining a positive and inclusive learning environment for all students, and preparing and empowering all students to reach their highest potential, the Board adopts the DEI Policy presented by the School Management Team and further directs the principal to implement and enforce this policy, and create regulations and practices necessary to do so.

(Approved unanimously)

5. Resolution to Request a Material Revision for Grades 7 & 8 expansion – 5 minutes
 - a. Everett - Vision to be a K-12 school; the authorizers are aware that this has been our intention all along. Next year will be our first year of middle school. For the renewal, we should request a charter revision.
 - b. Stacey - Grade expansions and enrollment expansions need to be approved by the Regents. Normally these revision requests go in by early December, but because we are in renewal, they need to be submitted by August 31.
 - c. Resolved: as part of the renewal application of Renaissance 2, that the Board adopts the addition of an enrollment increase request of 216 students, bringing enrollment to 1053 students, and further resolves to expand Renaissance 2's grades to include grade 7 and 8, thereby completing the school's grades from kindergarten to grade 12, to go into effect beginning in the 2025-2026 school year.

(Approved unanimously)

6. Review and Approval of a Material Revision to revise the Student Support and Discipline Plan – 5 minutes
 - a. Stacey - want to modify plan to have a dean, so that the principal becomes the party who receives appeals.
 - b. Resolved: as part of the renewal application of Renaissance 2, that the Board gives authority to school counsel and the School Management Team to adapt the Student Support and Discipline Plan to designate a Dean of Students as a decision maker during the initial stages of due process hearings.

(Approved unanimously)

7. Review and Approval of Personnel and Family/Student Handbooks – 5 minutes
 - a. Stacey: noted that there were lots of people involved in both handbooks, including school counsel. We believe that the handbooks are legally compliant; both are living documents and as current as we can make them right now (particularly for the personnel handbook). Brandy Marshall has stressed the importance of having this information consistent across all communications and media.
 - b. Resolved: that the Board adopt the Personnel Handbook as amended and further directs the School Management Team to submit the Personnel Handbook to the State Education Department in connection with its renewal application.

(Approved unanimously)

- c. Resolved: that the Board approves the Family/Student Handbook and further directs the School Management Team in consultation with counsel to complete any sections of the Handbook that need finalization, and any substantial changes shall be returned to the Board for approval prior to submission to the State Education Department as part of the Renewal application.

(Approved unanimously)

Question about NYS law regarding the flag and the Pledge of Allegiance. Question about applicability to charter schools. Discussion about deferring to SMT in consultation with legal counsel and to add to the July meeting agenda.

8. Review and Approval of 2024-25 Board Meeting Calendar – 5 minutes
 - a. Proposing to keep the meetings on Wednesdays but move them earlier. TRCS2 meeting at 10 a.m.
 - b. First Wednesday of the month except for the summer
 - i. July 24, 2024
 - ii. August 14, 2024
 - iii. September 4, 2024
 - iv. October 2, 2024
 - v. November 6, 2024
 - vi. December 4, 2024
 - vii. January 8, 2025
 - viii. February 5, 2025
 - ix. March 5, 2025
 - x. April 2, 2025
 - xi. May 7, 2025
 - xii. June 4, 2025
 - c. Calendar and change in time approved unanimously.

9. Appointment of a Vice Chairperson – 2 minutes
 - a. Victor has offered to serve as Vice Chairperson (Approved unanimously)
 - b. This makes Monte, Victor, and Liz the Executive Committee

10. Appointment of an Audit and Finance Committee Chair – 2 minutes
 - a. Leopolda has offered to serve as the Audit and Finance Committee Chair (Approved unanimously)

11. Board Committee Reports – 5 minutes
 - a. Audit and Finance
 - i. Dan: The Renaissance 2 BOT Working Budget Finance Committee Meeting discussed committee roles, budget overview, projections, facilities and lease adjustments, future planning, revenue opportunities, and recommendations. Projected budget for next year with a per pupil rate increase to a total of \$19,044/student, significant increases in staff compensation and benefits, adjustments for facilities and lease obligations, and recommendations to the full board for budget approval.
 - ii. Specific discussion around the new accounting standard and how that impacts our lease obligations. We pay rent, but we are also obligated to show a “right of use” of the building, which is projected over the full lease. Initially, that number is very high, which puts us in a deficit, but this is not representative of actual dollars currently spent on the building, and the number will decrease over time.
 - iii. Finance committee approved the budget.
 - iv. Ratification of Finance Committee budget approved unanimously.
 - b. Educational Support
 - i. Education Committee will be meeting with Everett and Stacey in order to

present to the full board in September.

12. CSG Report – 5 minutes

- a. Meredith: Priority was culture-building; two big initiatives.
 - i. Mural project - make sure students' voices are heard.
 - ii. Multicultural Day happening on June 18 - first celebration; parents and families will be showcasing their heritage. All stakeholders involved!
 - iii. Living the DEI policy!

13. School Management Team Report and Renewal Update – 10 minutes

- a. SMT member update:
 - i. Assistant Principal for Lower School: Sara Napolitano (Hughes)
 - ii. Assistant Principal for Middle School: Sien Li
 - iii. Assistant Principal for High School: Zhen Gao
 - iv. Assistant Principal for Special Populations: Shannon Wallace
 - v. Assistant Principal of Operations and Finance: Jessica Kim
- b. The rest of the report was tabled for lack of time, will be submitted in writing.

14. Board Members' New Business – 2 minutes

15. Public Speaking – TBD

16. Adjournment of Public Meeting 12:00 p.m.

The Renaissance Charter School and The Renaissance Charter School 2 Proposed
Board Meeting Calendar for July 2023 – June 2024

All meetings will be held on Wednesdays.

TRCS 2 @ 11:00 a.m.

TRCS @ 12:00 p.m.

2023 –

July 19

August 9

September 20

October 11

November 8

December 6

2024 -

January 10

February 14

March 13

April 17

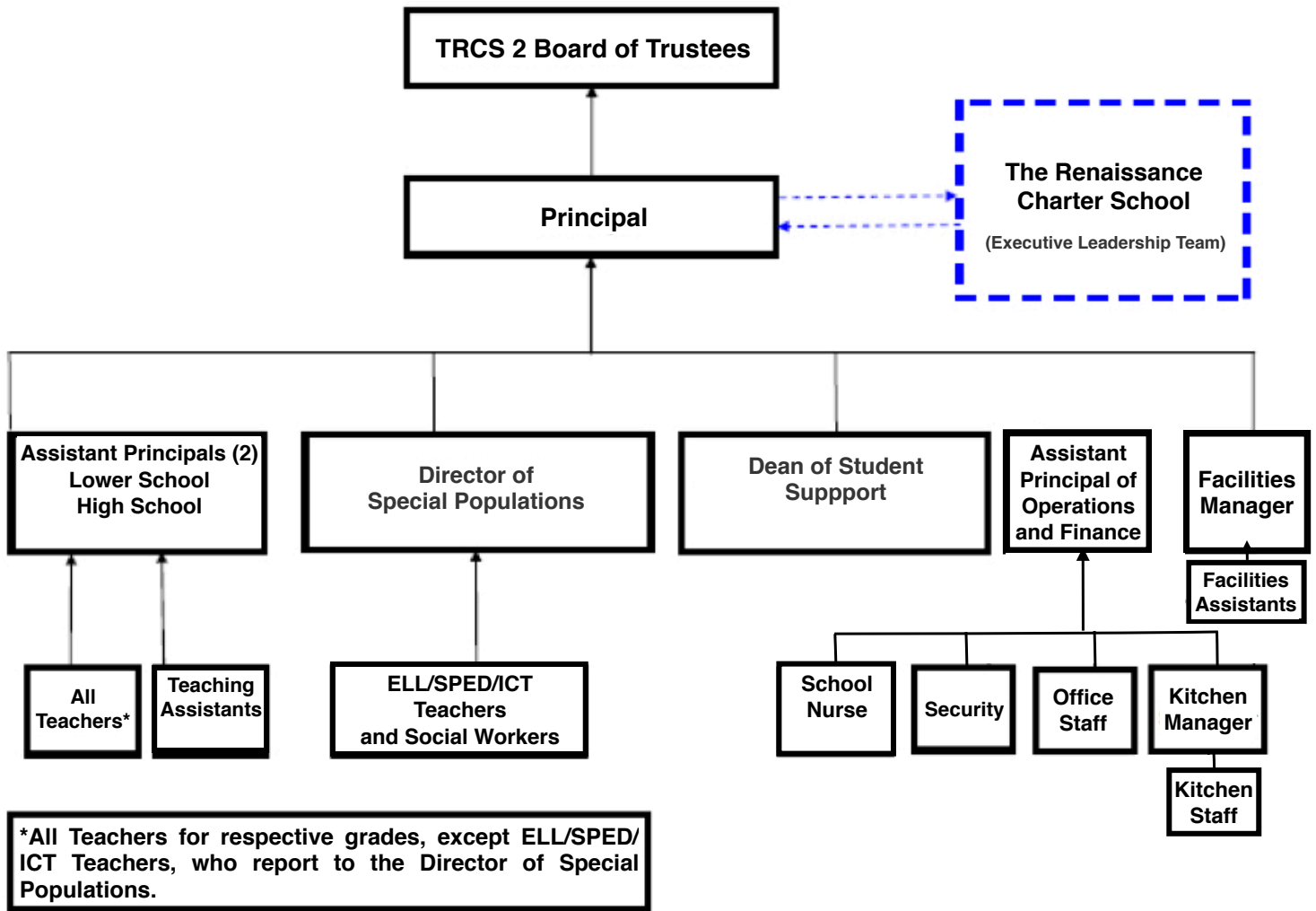
May 15

June 12



The Renaissance Charter School 2

45-20 83rd Street, Elmhurst, NY 11373
www.renaissancecharter.org
info@rencharter2.org • 917-242-3505



180 Instructional Days

July 2024

M	T	W	Th	F
	1	2	3	4
	8	9	10	11
	15	16	17	18
	22	23	24	25
	29	30	31	

August 2024

M	T	W	Th	F
				1
	5	6	7	8
	12	13	14	15
	19	20	21	22
	26	27	28	29
				30

19th - new staff; 26th - all staff

September 2024 (20)

M	T	W	Th	F
	2	3	4	5
	9	10	11	12
	16	17	18	19
	23	24	25	26
	30			

October 2024 (22)

M	T	W	Th	F
		1	2	3
	7	8	9	10
	14	15	16	17
	21	22	23	24
	28	29	30	31

November 2024 (16)

M	T	W	Th	F
				1
	4	5	6	7
	11	12	13	14
	18	19	20	21
	25	26	27	28
				29

December 2024 (15)

M	T	W	Th	F
	2	3	4	5
	9	10	11	12
	16	17	18	19
	23	24	25	26
	30	31		

January 2025 (18)

M	T	W	Th	F
		1	2	3
	6	7	8	9
	13	14	15	16
	20	21	22*	23
	27	28	29	30
				31

*also early dismissal

February 2025 (15)

M	T	W	Th	F
	3	4	5	6
	10	11	12	13
	17	18	19	20
	24	25	26	27
				28

March 2025 (20)

M	T	W	Th	F
	3	4	5	6
	10	11	12	13
	17	18	19	20
	24	25	26	27
	31			

April 2025 (17)



M	T	W	Th	F
		1	2	3
	7	8	9	10
	14	15	16	17
	21	22	23	24
	28	29	30	


May 2025 (20)



M	T	W	Th	F
				1
	5	6	7	8
	12	13	14	15
	19	20	21	22
	26	27	28	29
				30

June 2025 (17)

M	T	W	Th	F
	2	3	4	5
	9	10	11	12
	16	17	18	19
	23	24	25	26*
	30			

 Staff Report to School - Aug 19, 2024
 June 26, 2025 - Last Day of School

 Early Dismissal Days
 Regents/School Level Exams

 September 3, 2024 - All Grades Report
 Holiday/Recess (No Students or Staff)

 STAFF PD Day
 No School for Students

The Renaissance Charter School 2

Audited Financial Statements

In Accordance with *Government Auditing Standards*

June 30, 2024

The Renaissance Charter School 2

Audited Financial Statements

June 30, 2024

CONTENTS

	Page
Independent Auditor's Report	1-2
Financial Statements	
Statement of Financial Position	3
Statement of Activities	4
Statement of Functional Expenses	5
Statement of Cash Flows	6
Notes to Financial Statements	7-14
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	15-16
Schedule of Findings and Questioned Costs	17

Independent Auditor's Report

To the Board of Trustees of
The Renaissance Charter School 2

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of The Renaissance Charter School 2 (the "School"), which comprise the statement of financial position as of June 30, 2024, and the related statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2024, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States ("*Government Auditing Standards*"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are issued or available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the School's 2023 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 30, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2023 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, for the year ended June 30, 2024, we have also issued our report dated October 29, 2024, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Sax CPAs LLP

New York, NY
October 29, 2024

The Renaissance Charter School 2

Statement of Financial Position

At June 30, 2024
(With comparative totals at June 30, 2023)

	<u>June 30,</u>	
	<u>2024</u>	<u>2023</u>
ASSETS		
Cash and cash equivalents	\$ 4,642,822	\$ 1,856,079
Government grants receivable	174,244	306,588
Due from related organizations	227,819	171,803
Prepaid expenses and other assets	424,619	14,041
Property and equipment, net	1,189,531	1,042,472
Operating lease right-of-use asset	139,390,330	142,320,259
Restricted cash	102,910	75,993
TOTAL ASSETS	<u>\$ 146,152,275</u>	<u>\$ 145,787,235</u>
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	\$ 864,275	\$ 612,869
Government grant advance	-	3,783
Operating lease liability	149,239,487	147,689,893
Total liabilities	<u>150,103,762</u>	<u>148,306,545</u>
NET ASSETS		
Without donor restrictions	<u>(3,951,487)</u>	<u>(2,519,310)</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 146,152,275</u>	<u>\$ 145,787,235</u>

The attached notes and auditor's report are an integral part of these financial statements

The Renaissance Charter School 2

Statement of Activities

For the Year ended June 30, 2024
(With comparative totals for the year ended June 30, 2023)

	June 30,	
	2024	2023*
WITHOUT DONOR RESTRICTIONS		
PUBLIC SUPPORT AND REVENUE		
Public school district revenue:		
Resident student enrollment	\$ 10,689,928	\$ 6,650,871
Students with special education services	1,035,794	575,291
Subtotal public school district revenue	11,725,722	7,226,162
New York City rental assistance	3,206,978	1,995,261
Federal grants	234,007	248,924
State and city grants	29,178	20,713
Food program grants	599,997	292,811
Contributions	251,795	226,567
Other income	5,403	16,557
	16,053,080	10,026,995
EXPENSES		
Program services:		
Regular Education	11,856,374	9,638,057
Special Education	2,255,530	1,694,125
Food program	1,001,443	715,368
Total program services	15,113,347	12,047,550
Supporting services:		
Management and general	2,371,910	2,184,143
	17,485,257	14,231,693
Change in net assets	(1,432,177)	(4,204,698)
NET ASSETS, <i>beginning of year</i>	(2,519,310)	1,685,388
NET ASSETS, <i>end of year</i>	\$ (3,951,487)	\$ (2,519,310)

* Reclassified for comparative purposes

The attached notes and auditor's report are an integral part of these financial statements

The Renaissance Charter School 2

Statement of Functional Expenses

For the Year ended June 30, 2024

(With comparative totals for the year ended June 30, 2023)

	Program Services			Total Program Services	Supporting Services	Total Expenses 6/30/24	Total Expenses 6/30/23
	Regular Education	Special Education	Food Program		Management And General		
Salaries	\$ 4,305,955	\$ 818,816	\$ 190,422	\$ 5,315,193	\$ 664,160	\$ 5,979,353	\$ 3,572,922
Employee benefits and payroll taxes	765,651	145,690	33,881	945,222	310,367	1,255,589	724,429
Total personnel costs	5,071,606	964,506	224,303	6,260,415	974,527	7,234,942	4,297,351
Professional fees	311,491	59,271	13,620	384,382	362,763	747,145	598,964
Occupancy	5,515,577	1,049,519	244,074	6,809,170	851,289	7,660,459	7,921,692
Repairs and maintenance	148,074	28,176	6,553	182,803	22,853	205,656	160,489
Curriculum and classroom expenses	297,642	56,636	-	354,278	-	354,278	305,515
Professional development	40,947	7,792	339	49,078	1,180	50,258	56,929
Equipment and furnishings	45,611	8,679	2,018	56,308	7,040	63,348	22,509
Office expenses	21,308	4,054	945	26,307	3,289	29,596	26,812
Food services	-	-	491,707	491,707	-	491,707	316,155
Technology	119,612	22,760	5,293	147,665	18,460	166,125	154,491
Marketing and recruitment	-	-	-	-	77,230	77,230	55,014
Moving expenses	-	-	-	-	-	-	2,445
Insurance	54,995	10,465	2,434	67,894	8,487	76,381	55,185
Bad debt expense	-	-	-	-	9,369	9,369	-
Depreciation	229,511	43,672	10,157	283,340	35,423	318,763	258,142
Total other than personnel costs	6,784,768	1,291,024	777,140	8,852,932	1,397,383	10,250,315	9,934,342
Total expenses	\$ 11,856,374	\$ 2,255,530	\$ 1,001,443	\$ 15,113,347	\$ 2,371,910	\$ 17,485,257	\$ 14,231,693

The attached notes and auditor's report are an integral part of these financial statements

The Renaissance Charter School 2

Statement of Cash Flows

For the Year ended June 30, 2024
(With comparative totals for the year ended June 30, 2023)

	June 30,	
	2024	2023
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (1,432,177)	\$ (4,204,698)
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	318,763	258,142
Change in operating lease right-of-use asset and liability	4,479,523	5,369,634
Changes in assets and liabilities:		
Government grants receivable	132,344	155,731
Due from related organizations	(56,016)	(159,604)
Prepaid expenses and other assets	(410,578)	198,173
Security deposit	-	103,650
Accounts payable and accrued expenses	251,406	80,025
Government grants advance	(3,783)	(1,854)
Total adjustments	4,711,659	6,003,897
Net cash provided by operating activities	3,279,482	1,799,199
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of property and equipment	(465,822)	(375,489)
Net cash used for investing activities	(465,822)	(375,489)
Net increase in cash, cash equivalents and restricted cash	2,813,660	1,423,710
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH - <i>beginning of year</i>	1,932,072	508,362
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH - <i>end of year</i>	\$ 4,745,732	\$ 1,932,072
CASH, CASH EQUIVALENTS AND RESTRICTED CASH:		
Cash and cash equivalents	\$ 4,642,822	\$ 1,856,079
Restricted cash	102,910	75,993
Total cash, cash equivalents and restricted cash	\$ 4,745,732	\$ 1,932,072
SUPPLEMENTAL CASH FLOW INFORMATION:		
Cash paid during the year for interest	\$ -	\$ -
Cash paid during the year for taxes	\$ -	\$ -

The attached notes and auditor's report are an integral part of these financial statements

The Renaissance Charter School 2

Notes to Financial Statements

June 30, 2024

Note 1 - Organization

The Renaissance Charter School 2 (the "School"), located in Queens, New York is a not-for-profit education corporation chartered by the Board of Regents of the State of New York, for and on behalf of the State Education Department.

The School is modeled after The Renaissance Charter School ("TRCS"), a public charter school located in Jackson Heights, Queens, New York. The School's mission as a planned Kindergarten to 12th grade school is to foster educated, responsible, humanistic young leaders who will through their own personal growth spark a renaissance in New York. The School completed the 2023-2024 fiscal year with an average enrollment of approximately 580 Kindergarten, 1st grade, 2nd grade, 3rd grade, 4th grade, and 9th grade students. The School is a publicly funded, privately managed school, which is independent of the New York City Department of Education ("NYCDOE"). The School was granted a provisional charter for a term up to and including June 2025.

The School has the following programs:

Regular Education - Instruction provided to students from Kindergarten through 12th grade.

Special Education - Instruction that is specially designed to meet the unique needs of students with disabilities.

Food Program - All enrolled students are eligible to receive a healthy breakfast and lunch at school each day of the school year, free of charge.

The School has been notified by the Internal Revenue Service that it is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been reflected in the accompanying financial statements. They have not been designated as a private foundation. The School's main sources of revenue are public school district revenue and government grants.

The School is affiliated with TRCS by virtue of some common board members and a memorandum of understanding; whereby, TRCS provides support and guidance to the School through shared staff. TRCS does not meet the requirements for consolidation because neither the School nor TRCS exercise control over one another.

The School is also affiliated with Friends of The Renaissance Charter Schools, Inc. ("Friends") through the use of shared members of their respective Boards of Directors. Friends is a not-for-profit corporation established to support the School and function as the fundraising arm of the School. Friends does not meet the requirements for consolidation because the School does not exercise control over Friends.

Note 2 - Significant Accounting Policies

a. Basis of Accounting and Presentation

The financial statements have been prepared using the accrual basis of accounting, which is the process of recognizing revenue and expenses when earned or incurred rather than received or paid.

The Renaissance Charter School 2

Notes to Financial Statements

June 30, 2024

Note 2 - Significant Accounting Policies - Continued

a. Basis of Accounting and Presentation - Continued

The financial statements are presented in accordance with the provisions of the Financial Accounting Standards Board's ("FASB") Accounting Standards Codification ("ASC") 958 Presentation of Financial Statement of Not-For-Profit Entities. FASB ASC 958 requires the School to report information regarding its financial position and activities according to the following specific classes of net assets:

- *Net Assets Without Donor Restrictions* - represents those resources for which there are no restrictions by donors as to their use.
- *Net Assets With Donor Restrictions* - represents contributions and the net residual of assets with donor-imposed restrictions that are expected to be satisfied by performing certain activities or through the passage of time. The School had no donor restricted net assets at June 30, 2024 or 2023.

b. Recently Adopted Accounting Standard

Effective July 1, 2023, the School adopted FASB Accounting Standards Update ("ASU") 2016-13, *Financial Instruments - Credit Losses* ("Topic 326"). Expected losses are recorded to an allowance for credit losses valuation account that is net against the corresponding asset to present the net amount expected to be collected on the financial asset. The credit loss allowance is determined through analysis of the financial assets and assessments of risk that are based on historical trends and evaluation of the impact of current and projected economic conditions. The ASU did not have a material impact on the School's financial statements.

c. Revenue Recognition

The School follows the requirements of FASB ASC 958-605 for recording contributions, which are recognized when a contribution becomes unconditional in nature. Contributions are recorded in the net asset classes referred to above depending on the existence and/or nature of any donor-imposed restriction. When a restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions. If donor restricted contributions are satisfied in the same period they were received, they are classified as without donor restrictions.

The School's public-school district revenue and other government grants are primarily conditional, non-exchange transactions and fall under FASB ASC 958-605. Revenue from these transactions is recognized based on rates established by the School's funding sources and when performance related outcomes are achieved, or qualifying expenditures are incurred as well as other conditions under the agreements are met.

Contributions and grants expected to be received within one year are recorded at net realizable value. Long-term pledges are recorded at fair value using a risk adjusted discounted rate. As of June 30, 2024 and 2023, all unconditional promises to give are due within one year. Pledges are reviewed for collectability. Based on knowledge of specific donors and factoring in historical experience, no allowance for doubtful accounts exists as of June 30, 2024 or 2023.

The Renaissance Charter School 2

Notes to Financial Statements

June 30, 2024

Note 2 - Significant Accounting Policies - Continued

c. Revenue Recognition - Continued

The School also follows the requirements of FASB ASC 606 for recognizing revenue from contracts with customers. The School receives fees for its after-school program that fall under FASB ASC 606 and are included in the statement of activities. After-school program income is recognized as revenue over the period that the after-school classes take place, and the performance obligations are met. Fees that have not been collected at year end are reflected as fees receivable. Amounts collected in advance are recognized as deferred revenue.

d. Cash and Cash Equivalents

Checking, savings, and money market accounts with local banks and highly liquid financial instruments purchased with a maturity of three months or less are considered to be cash and cash equivalents for purposes of the accompanying statement of cash flows. Cash maintained in escrow per requirements of the NYCDOE are treated as restricted cash.

e. Concentration of Credit Risk

Financial instruments which potentially subject the School to a concentration of credit risk consist of checking and savings accounts which have been placed with a financial institution that management deems to be creditworthy. The School has not suffered any losses due to bank failure.

f. Property and Equipment

Property and equipment assets that the School retains title to that exceed a dollar threshold of \$1,000, and which benefit future periods are capitalized at cost or at the fair value at the date of gift, if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the respective assets as follows:

Furniture and equipment - *5 to 10 years*

Leasehold improvements - *lower of useful life of asset and life of lease*

g. Leases

The School determines if an arrangement is or contains a lease at inception. Leases are included in ROU assets and lease liabilities in the statement of financial position. ROU assets and lease liabilities reflect the present value of the future minimum lease payments over the lease term, and ROU assets also include prepaid or accrued rent. The change in operating lease right-of-use asset and liability on the statement of cash flows includes the amortization of the ROU asset and cash payments for leases offset by the accretion of the discounted lease liability. Operating lease expense is recognized on a straight-line basis over the lease term. The School does not report ROU assets and lease liabilities for its short-term leases (leases with a term of 12 months or less). Instead, the lease payments of those leases are reported as lease expense on a straight-line basis over the lease term. Lease terms may include options to extend or terminate the lease when it is reasonably certain that the School will exercise that option.

The Renaissance Charter School 2

Notes to Financial Statements

June 30, 2024

Note 2 - Significant Accounting Policies - Continued

h. In-kind Contributions

Donated goods and services that create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided in-kind, are recognized at fair value.

Board members and other individuals volunteer their time and perform a variety of services that assists the School. These services do not meet the criteria of in-kind services and have not been recorded in the financial statements.

i. Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the financial statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the School.

Salaries were allocated using time and effort as the basis. The following costs were allocated using the salary allocation as the basis:

- Employee benefits and payroll taxes
- Occupancy
- Repairs and maintenance
- Professional development
- Equipment and furnishings
- Office expenses
- Technology
- Insurance
- Depreciation

Certain program expenses have been allocated between Regular Education and Special Education based on student Full Time Equivalent (FTE) rates. All other expenses have been charged directly to the applicable program or supporting services.

j. Advertising Costs

Advertising costs are expensed as incurred.

l. Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

The Renaissance Charter School 2

Notes to Financial Statements

June 30, 2024

Note 2 - Significant Accounting Policies - Continued

m. Contingencies

Government contracts are subject to audit by the grantor. Management does not believe that any audits, if they were to occur, would result in material disallowed costs, and has not established any reserves. Any disallowed costs would be recorded in the period notified.

In the normal course of business, the School is involved in proceedings, lawsuits, and other claims. These matters are subject to many uncertainties, and outcomes are not predictable with a high degree of assurance. Consequently, the ultimate aggregate amount of monetary liability or financial impact with respect to these matters as of June 30, 2024 cannot be ascertained. Management believes that the final outcome of these matters will not have a material impact on the financial statements of the School.

n. Accounting for Uncertainty of Income Taxes

The School does not believe its financial statements include any material, uncertain tax positions. Tax filings for periods ending June 30, 2020 and later are subject to examination by applicable taxing authorities.

o. Summarized Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2023 from which the summarized information was derived.

Note 3 - Related Party Transactions

Due from related organizations consisted of the following:

	June 30,	
	2024	2023
Friends	\$ 775	\$ 775
TRCS	227,044	171,028
Total	<u>\$ 227,819</u>	<u>\$ 171,803</u>

The School has an ongoing support agreement with TRCS, the related organization described in Note 1. As part of the agreement, the School pays a management fee in exchange for receiving certain staff time and other operating support from TRCS.

The Renaissance Charter School 2

Notes to Financial Statements

June 30, 2024

Note 3 - Related Party Transactions - Continued

The net balance due from TRCS as of June 30, 2024 consists of the following:

Balance due from TRCS at June 30, 2023	\$ 171,028
FY24 Activity:	
Management fee charged by TRCS	(276,865)
Reimbursable expenses paid by TRCS	(69,022)
Grants to the School collected by TRCS	572,931
Payments by TRCS	<u>(171,028)</u>
Balance due from TRCS at June 30, 2024	<u>\$ 227,044</u>

Note 4 - Property and Equipment

Property and equipment consist of the following:

	June 30,	
	2024	2023
Furniture and equipment	\$ 1,656,915	\$ 1,269,681
Leasehold improvements	<u>262,005</u>	<u>183,417</u>
	1,918,920	1,453,098
Less accumulated depreciation	<u>(729,389)</u>	<u>(410,626)</u>
Total property and equipment, net	<u>\$ 1,189,531</u>	<u>\$ 1,042,472</u>

Note 5 - Operating Lease Right-of-Use Asset and Operating Lease Liability

The School evaluated current contracts to determine which met the criteria of a lease under FASB ASC 842. Starting July 1, 2022, the School entered into a non-cancelable sublease agreement with Friends for space which expires on June 30, 2053. The lease does not include any extension or purchase options. Friends' underlying lease with the landlord of the space contains the same payment terms as the sublease. The School has guaranteed this underlying lease between Friends and the landlord. The maximum potential amount that the School can be required to pay on this lease is the same as the future minimum rental payments due under the sublease. The School's sublease with Friends has been determined to be an operating lease.

The ROU asset represents the School's right to use the underlying asset for the lease term, and the lease liabilities represent the School's obligation to make lease payments arising from this lease. The ROU asset and lease liability were calculated based on the present value of future lease payments over the lease terms. As of June 30, 2024, the weighted-average remaining lease term for the School's operating leases was approximately 29 years. The School has made an accounting policy election to use a risk-free rate in lieu of its incremental borrowing rate to discount future lease payments. The weighted-average discount rate applied to calculate lease liabilities as of June 30, 2024 and 2023 was 3.11%.

The Renaissance Charter School 2

Notes to Financial Statements

June 30, 2024

Note 5 - Operating Lease Right-of-Use Asset and Operating Lease Liability - Continued

For the year ended June 30, 2024 and 2023, total operating lease cost was \$7,600,000 and \$7,862,102, respectively. Cash paid for operating leases for the year ended June 30, 2024 and 2023 was \$3,400,000 and \$2,307,956, respectively. There were no noncash investing and financing transactions related to leasing other than the ROU asset obtained in exchange for the lease liability recorded at the date of commencement.

Escalations under the lease are determined based on the greater of minimum enrollment and actual enrollment. Future variable costs will be recognized in the years when actual enrollment exceeds minimum enrollment. No variable costs were recognized for the year ended June 30, 2024.

Future minimum lease payments are presented in the following table:

Year ending:	
June 30, 2025	\$ 4,758,464
June 30, 2026	5,628,660
June 30, 2027	6,223,485
June 30, 2028	6,363,514
June 30, 2029	6,506,693
Thereafter	<u>208,690,265</u>
Total lease payments	238,171,081
Less present value discount	<u>(88,931,594)</u>
Total lease obligations	<u>\$ 149,239,487</u>

Note 6 - Restricted Cash

An escrow account has been established to meet the requirement of the NYCDOE. The purpose of this account is to ensure sufficient funds are available for an orderly dissolution or transition process in the event of termination of the charter or school closure.

Note 7 - Significant Concentrations

The School is dependent upon grants from the NYCDOE to carry out its operations. Approximately 93% and 92% of the School's total public support and revenue was received from the NYCDOE for the years ended June 30, 2024 and 2023, respectively. If the NYCDOE were to discontinue funding, this would have a severe economic impact on the School's ability to operate.

Note 8 - Liquidity and Availability of Financial Resources

The School strives to maintain cash on hand to be available for its general expenditures, liabilities, and other obligations for on-going operations. As part of its liquidity management, the School operates its programs within a board-approved budget and relies primarily on per pupil funding and grants to fund its operations and program activities. At June 30, 2024, the School's financial assets available to meet cash needs for general expenditures within one year totaled \$5,044,885 which consist of cash and cash equivalents of \$4,642,822, government grants receivable of \$174,244, and due from related organizations of \$227,819.

The Renaissance Charter School 2

Notes to Financial Statements

June 30, 2024

Note 9 - Net Asset Deficit

As of June 30, 2024, the School had a deficit balance of \$3,951,487 in net assets. The School's operating lease liability of \$149,239,487 exceeds its operating lease right-of-use asset of \$139,390,330 by \$9,849,157 as of June 30, 2024.

Note 10 - Subsequent Events

Subsequent events have been evaluated through October 29, 2024, the date the financial statements were available to be issued. There were no material events that have occurred that require adjustment to or disclosure to the financial statements.

**Report on Internal Control over Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements in Accordance with
*Government Auditing Standards***

Independent Auditor's Report

To the Board of Trustees of
The Renaissance Charter School 2

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of The Renaissance Charter School 2 (the "School"), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the financial statements, and have issued our report thereon dated October 29, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To the Board of Trustees of
The Renaissance Charter School 2

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sax CPAs LLP

New York, NY
October 29, 2024

The Renaissance Charter School 2

Schedule of Findings and Questioned Costs

June 30, 2024

Current Year:

None

Prior Year:

None



FDNY

Jul 29, 2024

THE RENAISSANCE 2 CHARTER SCHOOL

45-20 83 Street
Queens, NY 11373--3541

Re: Fire Safety Inspection Report

BIN: 4038418

FDNY Account: 42229708

DCID:

Facility Type: Charter School

DBA: THE RENAISSANCE 2 CHARTER SCHOOL

Premises: 45-20 83 STREET QUEENS NY 11373

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 06/27/2024 at 11:47 AM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>. Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.

- The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire
Prevention

Fire Department, City of New York
9 MetroTech Center, Brooklyn New York 11201-3857



Certificate of Occupancy

CO Number:4038418-0000005

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified.No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued.*This document or a copy shall be available for inspection at the building at all reasonable times.*

<p>A. Borough: QUEENS Address: 45-20 83RD STREET Building Identification Number(BIN): 4038418</p>	<p>Block Number: 1536 Lot Number(s): 223 Additional Lot Number(s): Application Type: A1 - ALTERATION TYPE 1</p>	<p>Full Building Certificate Type: Final Date Issued: 03/20/2023</p>
<p>This building is subject to this Building Code: 2014</p>		
<p>This Certificate of Occupancy is associated with job# 420665818-01</p>		
<p>B. Construction Classification: II-A: 1 HOUR PROTECTED - NON-COMBUST Building Occupancy Group classification: E - EDUCATIONAL Multiple Dwelling Law Classification: Not Available</p>		
<p>No.of stories: 4</p>	<p>Height in feet: 58</p>	<p>No.of dwelling units: Not Available</p>
<p>C. Fire Protection Equipment: Fire Alarm System, Fire Suppression System, Sprinkler System, Standpipe System</p>		
<p>D. Parking Spaces and Loading Berths: Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available</p>		
<p>E. This Certificate is issued with the following legal limitations: Restrictive Declaration: None Zoning Exhibit: 20200000013759, 20200000017060 BSA Calendar Number(s): 219-184-BZ CPC Calendar Number(s): None</p>		
<p>Borough Comments:</p>		

Borough Commissioner

Commissioner

Acting Commissioner of Buildings



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type
Floor 1	F-2	1	OG	3A		420665818	Final
Description of Use:	Mechanical and/or electrical equipment rooms MECHANICAL ROOMS				Exceptions:		
Floor 1	E	74	OG	3A		420665818	Final
Description of Use:	Academies and schools ACCESSORY OUTDOOR COURTYARD - NON RECREATIONAL , NON-SIMULTANEOUS USE WITH FIRST FLOOR CLASSROOMS				Exceptions:		
Floor 1	A-3	213	OG	3A		420665818	Final
Description of Use:	Cafeteria - school up to grade 12 EDU CAFETERIA & ACCESSORY KITCHEN				Exceptions:		
Floor 1	E	447	OG	3A		420665818	Final
Description of Use:	Academies and schools 3 KINDERGARTEN CLASSROOMS, 12 CLASSROOMS, LOBBY, ADMINISTRATIVE OFFICES, BIKE STORAGE (5 BIKES @ 133 SF)				Exceptions:		
Floor 2	E	646	40	3A		420665818	Final
Description of Use:	Academies and schools 22 CLASSROOMS, FACULTY OFFICES AND FACULTY LOUNGE				Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type
Floor 2	B	20	50	16		420665818	Final
Description of Use:	Business and Service OFFICES UG 16				Exceptions:		
Floor 3	A-3	198	100	3A		420665818	Final
Description of Use:	Recreation OUTDOOR PASSIVE ROOF TERRACE				Exceptions:		
Floor 3	E	116	100	3A		420665818	Final
Description of Use:	Academies and schools 6 CLASSROOMS, FACULTY OFFICES & ACCESSORY STORAGE				Exceptions:		
Floor 3	F-2	1	100	3A		420665818	Final
Description of Use:	Mechanical and/or electrical equipment rooms EMERGENCY GENERATOR AND ATS ROOM				Exceptions:		
Floor 3	A-3	100	163	3A		420665818	Final
Description of Use:	Classroom - EDU MUSIC ROOM AND PRACTICE ROOMS				Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type
Floor 4	E	13	100	3A		420665818	Final
Description of Use:	Academies and schools LOCKER ROOMS, PE TEACHER'S OFFICE ACCESSORY STORAGE				Exceptions:		
Floor 4	A-3	408	100	3A		420665818	Final
Description of Use:	Health Club/ Gym/ Fitness Center GYMNASIUM				Exceptions:		
Mezzanine - 4	F-2	3	75	3A		420665818	Final
Description of Use:	Mechanical and/or electrical equipment rooms MECHANICAL ROOM				Exceptions:		
Roof	A-3	308	100	3A		420665818	Final
Description of Use:	Recreation OUTDOOR RECREATIONAL ROOF TERRACE				Exceptions:		

CofO Comments: AS PER ZR 12-10, BLOCK #1536 LOTS 380, 223 HAVE BEEN DECLARED ONE ZONING LOT FILED UNDER CRFN #2020000013759 AND CRFN #2020000013760. AS PER BSA #2019-184-BZ FIND THE SOUND ATTENUATION SHALL BE PROVIDED AS FOLLOWS: EXTERIOR WALLS AND WINDOWS SHALL PROVIDE A MINIMUM COMPOSITE WINDOW-WALL ATTENUATION OF 28 DB(A) ON ALL FACES; TO MAINTAIN AN ACCEPTABLE INTERIOR NOISE LEVEL OF 45 DB(A) WITH A CLOSED-WINDOW CONDITION, AN ALTERNATIVE MEANS OF VENTILATION SHALL BE PROVIDED; A VAPOR BARRIER AND SUB SLAB DEPRESSURIZATION SYSTEMS (SSDS) SHALL BE INSTALLED AND SOIL REMOVAL AND DISPOSAL SHALL BE CONDUCTED IN ACCORDANCE WITH NYSDEC REGULATIONS; A REMEDIAL CLOSURE REPORT SHALL BE SUBMITTED TO DEP FOR REVIEW AND APPROVAL PRIOR TO COMPLETION OF THE PROJECT; A TEN FOOT HIGH ACOUSTICAL SOUND BARRIER/ABSORPTION PANEL FENCE WITH A NOISE REDUCTION COEFFICIENT RATING (NRC) OF 1.0 WILL BE INSTALLED ALONG THE WESTERN PORTION OF THE THIRD FLOOR TERRACE; ALL TRANSPORTATION MEASURES AS DESCRIBED IN THE FINAL EAS CHAPTER 16: TRANSPORTATION ANALYSIS AND DOT POST-APPROVAL COMMITMENT LETTER SHALL BE IMPLEMENTED WITH FINAL APPROVAL OF MEASURES TO BE DETERMINED BY DOT. THE SCHOOL SHALL PROVIDE DOT SCHOOL SAFETY A DRAFT OF THE BUILDERS PAVEMENT PLAN FOR REVIEW AS SOON AS IT IS AVAILABLE AND PRIOR THE SCHOOL SHALL PROVIDE DOT SCHOOL SAFETY A DRAFT OF THE BUILDERS PAVEMENT PLAN FOR REVIEW AS SOON AS IT IS AVAILABLE AND PRIOR TO THE FORMAL SUBMISSION OF THE PLAN TO THE DEPARTMENT OF BUILDINGS BY THE APPLICANT AND NOTIFY DOT SCHOOL SAFETY NEAR THE END OF CONSTRUCTION SO THAT THEY CAN DETERMINE IF ADDITIONAL TRAFFIC IMPROVEMENT OF PARKING REGULATION CHANGES ARE NECESSARY; THE ABOVE CONDITIONS SHALL APPEAR ON THE CERTIFICATE OF OCCUPANCY; A CERTIFICATE OF OCCUPANCY, ALSO INDICATING THIS APPROVAL AND CALENDAR NUMBER (BSA CAL. CO. 2019-184-BZ) SHALL BE OBTAINED WITHIN FOUR YEARS AND AN ADDITIONAL SIX MONTHS, IN LIGHT OF THE CURRENT

Borough Commissioner



A handwritten signature in black ink, consisting of a stylized 'A' followed by a horizontal line and a small mark.

Commissioner



A handwritten signature in black ink, appearing to be 'K. ...' followed by a flourish.

Acting Commissioner of Buildings