

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
 Grants Finance, Rm. 510W EB
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A
 FEDERAL OR STATE PROJECT
 FS-10-F Long Form (03/15)**

= Required Field

Local Agency Information

Funding Source: ARP ESSER

Report Prepared By: Jessica Kim

Agency Name: The Renaissance Charter School 2

Mailing Address: 45-20 83rd Street

Street

Elmhurst

NY

11373

City

State

Zip Code

Telephone # of Report Preparer: 917-242-3505

County: Queens

E-mail Address: jessicakim@rencharter2.org

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SALARIES FOR PROFESSIONAL STAFF

Subtotal - Code 15			\$88,860
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Nietzschmann, Kathleen	Social Worker	9/1/2021-6/30/2022	\$60,900
Nietzschmann, Kathleen	Social Worker	9/1/2022-6/30/2023	\$27,960

PURCHASED SERVICES

			Subtotal - Code 40	\$120,406
Encumbrance Date	Provider of Service	Check or Journal Entry #	Amount Expended	
8/2/21	82nd St Educators	Bill No. 105 ID: 1368	\$32,000	
1/10/2023	The Achievement Network	Bill No. 385 ID: 4383	\$8,000	
11/9/21	The Achievement Network	Bill No. 2680 ID: 2680	\$30,000	
9/19/21	IKON Business Group, Inc.	Bill No. 2414 ID: 1613	\$5,120	
10/1/21	IKON Business Group, Inc.	Bill No. 2415 ID: 1614	\$5,120	
10/21/21	IKON Business Group, Inc.	Bill No. 2441 ID: 1768	\$1,280	
11/1/21	IKON Business Group, Inc.	Bill No. 2435 ID: 1767	\$6,400	
12/7/21	IKON Business Group, Inc.	Bill No. 2460 ID: 2070	\$6,400	
1/1/22	IKON Business Group, Inc.	Bill No. 2475 ID: 2125	\$6,400	
2/1/22	IKON Business Group, Inc.	Bill No. 2496 ID: 2221	\$6,400	
3/1/22	IKON Business Group, Inc.	Bill No. 2523 ID: 2445	\$6,400	
4/1/22	IKON Business Group, Inc.	Bill No. 2543 ID: 2542	\$6,400	
5/1/22	IKON Business Group, Inc.	Bill No. 2568 ID: 2689	\$486	

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$66,828
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
7/9/21	CDW G	Bill No. G703882 ID: 1602	\$3,200
7/9/21	CDW G	Bill No. G703879 ID: 1646	\$1,696
7/13/21	CDW G	Bill No. G777402 ID: 1600	\$1,696
7/13/21	CDW G	Bill No. G832017 ID: 1601	\$3,200
9/22/22	CDW G	Bill No. CX90239 ID: 3560	\$416
9/23/22	CDW G	Bill No. CZ01012 ID: 3563	\$416
7/8/21	CDW G	Bill No. G645362 ID: 1604	\$27,865
7/8/21	CDW G	Bill No. G645340 ID: 1603	\$14,768
7/19/21	CDW G	Bill No. H067948 ID: 1599	\$8,300
9/21/2022	CDW G	Bill No. CX32849 ID: 3579	\$3,693
8/4/2021	CDW G	Bill No. H789970 ID: 1596	\$1,578

EQUIPMENT			
Subtotal - Code 20			\$18,600
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
7/21/21	CDW G	Bill No. H214928 ID: 1598	\$18,600

FINAL EXPENDITURE SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$88,860
Support Staff Salaries	16	
Purchased Services	40	\$120,406
Supplies and Materials	45	\$66,828
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	
Minor Remodeling	30	
Equipment	20	\$18,600
Grand Total		\$294,694

LOCAL AGENCY INFORMATION

Agency Code: 342400861128

Project #: 5880-21-5670

Contract #:

Agency Name: The Renaissance Charter School 2

Funding Dates: 3/13/2020 TO 9/30/2024

Approved Budget Total: \$ 294,694

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

09/16/2023 Jessica Kim

Date Signature

Name and Title of Chief Administrative Officer

FOR DEPARTMENT USE ONLY

<u>Fiscal Year</u>	<u>Amt Expended</u>	<u>Final Payment</u>	<u>Line #</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Voucher # Final Payment

Finance: Logged _____ Approved _____ MIR _____